

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
BOARD OF EDUCATION REGULAR MEETING
THURSDAY, DECEMBER 21, 2023
7:00 PM - LIBRARY
285 E. GRAND AVENUE
FOX LAKE, ILLINOIS 60020**

AGENDA

TAX LEVY HEARING AT 6:45 PM

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Roll Call	
IV.	Consent Agenda **	2
V.	Superintendent's Report – Recognition and Informational Items	
	A. Student Recognition	84
	B. New Course Proposals for 2025/26	85
	C. Fall Athletic Accomplishments	87
	D. Feeder School Superintendent Articulation	
	E. Safety Training	
	F. AI in Education	
	G. Regional Office of Education Compliance Audit	99
	H. Principal's Report	182
	I. Student Representative's Report	185
VI.	Public Comment	
VII.	Superintendent's Report – Action Items	
	A. New Course Proposal for 2025/26 **	
	B. School Board Policy Modification **	188
	C. Overnight Trip Requests **	275
	D. Personnel **	277
VIII.	Business Affairs	
	A. Final 2023 Tax Levy **	285
	B. Operational Funds Expenditures Report **	302
	C. SchoolLinks Program **	303
	D. Final 2022-2023 Audit **	
	E. 3-Year Bus Lease for 71-Passenger Yellow Buses – Central States **	305
	F. Coaching Recommendation **	308
IX.	Other Business	
	A. FOIA	315
X.	Closed Session	
	A. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1) **	
	B. Student disciplinary cases 5 ILCS 120/2 (c)(9) **	
XI.	Action items from closed session discussion	
	A. Potential Board action regarding personnel **	
	B. Potential Board action regarding placement of students **	
XII.	Adjourn	

** Indicates potential action item in open session

The next regular Board of Education meeting will be held on Thursday, January 18, 2024

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING NOVEMBER 9, 2023

CALL TO ORDER

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, November 9, 2023 and called to order at 7:00 p.m. in the Library of Grant Community High School, 285 E. Grand Avenue, Fox Lake.

PLEDGE OF ALLEGIANCE

All those in attendance stood to recite the Pledge of Allegiance.

ROLL CALL

On Roll Call, the following Members were found to be present:

Mr. Steve Hill, President
Mrs. Kathy Kusiak, Vice President
Mr. John Jared, Secretary
Mrs. Shelly Booth, Member
Mrs. Ivy Fleming, Member
Mr. Ed Lescher, Member

Members absent:

Mr. Bob Yanik, Member

Administration present:

Dr. Christine A. Sefcik, Superintendent
Mrs. Beth Reich, Business Manager
Dr. Jeremy Schmidt, Principal
Dr. Stacie Noisey, Director of Curriculum, Instruction, & Assessments
Mr. Eric Taubery, Divisional Administrator
Mrs. Veronica Lukemeyer, Divisional Administrator
Mr. Blair Schoell, Divisional Administrator

Student Representative: Ms. Julia Podgorski

AUDIENCE

Lori Lev, Tim Viscioni, Zuzanna Janicki, Anna Janicki, Maciej Janicki, Jasmine Garza, Nevaeh Shireman, Jammie Meyer, Courtney Spreitzer, Brice Spreitzer, Christi Flaker, Nick Nenni, Chris Robinson, Liliana Calenda

CONSENT AGENDA

Minutes of regular meeting held October 19, 2023
Minutes of closed meeting held October 19, 2023
November Bills Payable
October Treasurer's Report
Destruction of closed meeting audio recording from May 19, 2022

** A motion was made by Mrs. Kusiak, second by Mr. Jared to approve the Consent Agenda, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Hill

Nay: None

Absent: Yanik

Motion – **Passed**

SUPERINTENDENT'S REPORT – Recognition and Informational Items

Student Recognition

Dr. Sefcik introduced Zuzanna Janicki, in the presence of her parents, as the November Student of the Month. She read Zuzanna's profile of accomplishments, which included academic achievements, extracurricular activities, service to the community, what she enjoys in her spare time, and future plans. Dr. Sefcik offered Zuzanna the opportunity to speak to the Board and she thanked the Board for the honor. The Board and audience applauded Zuzanna and Dr. Sefcik presented her with a certificate to commemorate being chosen as the November Student of the Month.

Faculty Recognition

Dr. Sefcik asked Principal Schmidt to introduce Courtney Spreitzer, the recipient of the first Excellence in Education Award of the 2023/24 school year. Dr. Schmidt read from the nomination from her peers that highlights why Courtney is outstanding and deserving of the award. The Board and audience applauded Courtney and she thanked the Board and noted the data in the school report card highlighting the high retention rate for teachers at Grant and thanking them for showcasing the talented teachers through this recognition.

Board of Education Member Recognition

Dr. Sefcik thanked the Board members in honor of School Board Member Day in Illinois that will be held on November 15th. This year's School Board Members Day theme is "Learn Together, Lead Together." The Bulldog community thanks them for the active role they play in supporting the learning of all District 124 stakeholders and for their continued leadership and support of our shared educational vision. Each member received a certificate to commemorate this recognition and a Lovin' Oven cake to take home and enjoy.

Evidence-Based Grading Pilot Update

Dr. Sefcik asked Dr. Stacie Noisey, Director of Curriculum, Instruction, and Assessments to present the information on the Evidence-Based Grading Pilot. She began by describing the purpose of evidence-based grading, what it is based on, and what is reported. She explained the grading is based on Proficiency Scales/Rubrics, Growth Grades, and Behavior Grades. Tim Viscioni and Nick Nenni covered these aspects for Algebra I, Chris Robinson for World History, and Lori Lev talked about her Honors Biotech course. All the teachers talked about the changes, challenges, and the great communication with students that came from this pilot. There was a robust question/answer session following the presentation.

School Report Card Review

Dr. Sefcik informed the Board that School Report Cards were released on October 30, 2023. She reviewed the information in the presentation, for our district, neighboring districts and state numbers on areas such as Indicators of Student Success, our Designation of Commendable, student demographic information, ELA Proficiency, Math Proficiency, Science Proficiency, Graduation Rate, EL Progress to Proficiency, Chronic Absenteeism, Climate Survey, 9th Graders on Track to Graduate, Future Indicators, and Other Report Card information.

School Board Policy Proposed Changes – First Reading

Dr. Sefcik presented numerous School Board Policies for a first reading that have recommended changes based on direction from the Illinois Association of School Boards and legal counsel. They will be presented for a second reading and potential action at the December meeting.

Section 2 - Board of Education

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:120 Board Member Development
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure

Section 4 - Operational Services

- 4:10 Fiscal and Business Management
- 4:60 Purchases and Contracts
- 4:130 Free and Reduced-Price Food Services
- 4:160 Environmental Quality of Buildings and Grounds

Section 5 - Personnel

- 5:210 Resignations
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves

Section 6 - Instruction

- 6:15 School Accountability
- 6:50 School Wellness
- 6:230 Library Media Program

Section 7 - Students

- 7:60 Residence
- 7:160 Student Appearance
- 7:190 Student Behavior
- 7:270 Administering Medicine to Students
- 7:290 Suicide and Depression Awareness and Prevention

Section 8 - Community Relations

- 8:30 Visitors to and Conduct on School Property

Joint Annual Conference / IASB Resolutions Committee Report

Dr. Sefcik told the Board members that will be attending the Joint Annual Conference that an envelope is provided with their itinerary and conference badge(s) for next weekend. She asked Ivy Fleming to present the resolutions being considered and confirming our Board's stance on each of the five resolutions. The Board agreed on the following positions:

1. Industrial Construction – does not support
2. Funding for School Resource Officer – support
3. Bus Driver Regulations – support
4. Employment History Review – does not support
5. Alternative Safe School Funding – does not support

Principal's Report

Mr. Schmidt presented his monthly report which included information on Elyssa's Mission, Medical Suspension Update, Parent-Student-Teacher Conferences, Community Engagement: Parent University, and Student Future Scheduling Requests.

Student Representative's Report

Julia Podgorski provided her report which included information on Freshman Class Council, Color Guard, Dance Team, Football, Cross Country, Wrestling, Senior Night, Winter Sports, and Blood Drive. Dr. Sefcik added that she and Kathy Kusiak were looking forward to the full-day workshop *Breaking Down the Walls: Bringing Student Voice to the Board Table* with Julia at the Joint Annual Conference.

PUBLIC COMMENT

No comments received.

SUPERINTENDENT'S REPORT – Action Items

Calendar 2024/2025

Dr. Sefcik presented the 2024/25 school calendar.

** A motion was made by Mr. Jared, second by Mrs. Fleming to approve the 2024/25 School Calendar, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Hill, Kusiak

Nay: None

Absent: Yanik

Motion – **Passed**

Overnight Travel

Dr. Sefcik reported that the Wrestling Team is requesting to attend the Ironman Wrestling Tournament in Cuyahoga Falls, Ohio, December 8-10. One student-athlete and coach will be attending along with the student's parent. Costs will be covered through the Wrestling Activity Fund.

** A motion was made by Mrs. Booth, second by Mrs. Jared to approve the overnight travel, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Fleming, Lescher, Hill, Kusiak, Jared

Nay: None

Absent: Yanik

Motion – **Passed**

Personnel

Dr. Sefcik recommended the following personnel recommendations:

Employment of the following individuals:

- Faustino Catuy, Food Service On-Call Sub, \$15/hr., starting 10/30/2023
- Lenny Grodoski, Co-Winter Event Coordinator
- Greg Wodzien, Co-Winter Event Coordinator
- Victoria Milbratz, Part-time Food Services (Barista), \$15/hr., starting 11/6/2023

Accept the resignation of the following individuals:

- Katy Rueb, Office Secretary, end of the 2023/24 school year
- Sienna Kallner, Full-Time Substitute, effective 10/24/2023
- Yareli Garcia, Security, effective November 1, 2023

Notification of an FMLA request from:

- Allison Barker, English Teacher, effective February 15, 2024 - April 10, 2024

** A motion was made by Mrs. Fleming, second by Mrs. Booth to approve the personnel recommendations, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Lescher, Hill, Kusiak, Jared, Booth

Nay: None

Absent: Yanik

Motion – **Passed**

BUSINESS AFFAIRS

Property Tax Relief Grant

Mrs. Reich informed the Board that the state of Illinois has provided \$49.3 million for new Property Tax Relief Grants in FY 2024 for eligible school districts. In return for abating a portion of taxes, qualifying districts received a state grant that is a portion of the tax relief they provide. As in previous years, she recommended applying for this grant.

** A motion was made by Mr. Lescher, second by Mrs. Fleming to authorize applying for the grant, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Hill, Kusiak, Jared, Booth, Fleming

Nay: None

Absent: Yanik

Motion – **Passed**

Skyward Qmlativ Migration Quote

Mrs. Reich stated the district uses Skyward School Business Suite and Student Management Suite for our school administration software. We currently work in two environments and Qmlativ is an upgrade that will allow a more intuitive and user-friendly option that will combine the two environments into one. She provided a quote to move to Qmlativ in the summer of 2024. Skyward will begin with migration and training as early as December upon approval. We will receive a 15% discount to move to Qmlativ in 2024, so the cost will be \$16,376 for the migration. The annual recurring fees will increase by \$1,010.50 for a total of \$28,807.50.

** A motion was made by Mr. Jared, second by Mr. Lescher to approve the Skyward Qmlativ quote, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Hill

Nay: None

Absent: Yanik

Motion – **Passed**

Audit 2022-2023

Mrs. Reich provided draft 2022-2023 audited financial statements. The final audit has not yet been released by the peer reviewer who is working with our certified public accounting firm as required by the Illinois State Board of Education. She discussed the change in how the audit is prepared from previous years with a shift from cash accounting to modified accrual, which is recommended by the Governmental Accounting Standards Board for public entities. She will bring the audit forth for approval at the December meeting.

Albertson's Companies Inc. 2019-2022 PTAB Appeals

Mrs. Reich apprised the Board that the Albertson's Companies Inc. has filed appeals with the Property Tax Appeal Board for their 2019, 2021, and 2022 property assessment. Ares Dalianis from Franczek P.C. has represented the district and negotiated a settlement that reduces the loss of revenue from \$78,500 to \$11,273 for Grant High School, while still providing modest

assessment relief in each year to the appellant. The appellant agrees to not file a direct appeal for the 2020 assessment year, which was not included in their original appeals. Finally, this settlement sets the assessment for 2023 at an assessed value of 1.95 million, which will preclude any further Property Tax Appeal Board appeals for the new quadrennial.

** A motion was made by Mrs. Fleming, second by Mr. Jared to approve the settlement, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Hill

Nay: None

Absent: Yanik

Motion – **Passed**

OTHER BUSINESS

Mrs. Reich reported that there has been some talk about Thomas Place becoming a 501(C)(3). Mrs. Reich presented a weight room update.

Dr. Sefcik informed the Board that there were three Freedom of Information Act requests that were fulfilled.

Dr. Sefcik said the Village TIF for Fox Lake Crossing was picking up momentum.

CLOSED SESSION

** At 8:56 p.m. a motion was made by Mr. Jared, second by Mr. Lescher to go into closed session for the purpose of discussing other matters relating to individual students 5 ILCS 120/2 (c) (10); student disciplinary cases 5 ILCS 120/2 (c)(9); the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1).

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Hill, Kusiak

Nay: None

Absent: Yanik

Motion – **Passed**

** At 10:05 p.m. a motion was made by Mrs. Kusiak, second by Mrs. Fleming to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Fleming, Lescher, Hill, Kusiak, Jared

Nay: None

Absent: Yanik

Motion – **Passed**

ACTION CLOSED SESSION

No action was required as a result of closed session.

ADJOURN

** At 10:05 p.m. a motion was made by Mr. Jared, second by Mrs. Booth to adjourn the meeting.

Steve Hill, President

John Jared, Secretary

Grant Community High School District 124
AP Invoice Listing Report
December 21, 2023

Total Invoices:	554	\$1,907,047.61
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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
ACCURATE001	ACCURATE BIOMETRICS	198662311	0000000000	mm1223	AP	Fingerprinting NOV23	B	11/30/2023	12/21/2023	R	\$528.50
							23-24				\$528.50
						NUMBER OF INVOICES: 1					\$528.50
ACIS	000 ACIS	12052023	0000000000	mm120523	AP	2024 Spain/France trip	H	12/05/2023	12/05/2023	R	\$104,892.95
							23-24			115210	\$104,892.95
						NUMBER OF INVOICES: 1					\$104,892.95
ADAMERIC000	Adamek, Richard	12112023	0000000000	mm1223	AP	CDL/SBP Reimbursement	B	12/11/2023	12/21/2023	R	\$55.13
							23-24				\$55.13
						NUMBER OF INVOICES: 1					\$55.13
ADAMS DE000	Adams Decorating Supply Inc	G0014964	0000000000	mm1223	AP	Paint	B	11/01/2023	12/21/2023	R	\$119.98
							23-24				\$119.98
ADAMS DE000	Adams Decorating Supply Inc	G0015206	0000000000	mm1223	AP	Paint	B	11/29/2023	12/21/2023	R	\$119.98
							23-24				\$119.98
						NUMBER OF INVOICES: 2					\$239.96
AIRGAS U000	Airgas Usa, Llc	5503071926	0000000000	mm1223	AP	Cylinder Rental	B	10/31/2023	12/21/2023	R	\$142.65
							23-24				\$142.65
						NUMBER OF INVOICES: 1					\$142.65
ALBERTSO000	Albertsons / Safeway	186151	0000000000	mm110923	AP	Jewel Prchs 101823-110523	H	11/07/2023	11/09/2023	R	\$1,268.10
							23-24			115105	\$1,268.10
ALBERTSO000	Albertsons / Safeway	186151	0000000000	mm121223	AP	Jewel Prchs 111223-120523	H	12/07/2023	12/12/2023	R	\$1,795.50
							23-24			115214	\$1,795.50
						NUMBER OF INVOICES: 2					\$3,063.60
ALLENDALE002	Allendale	202311143289	0000000000	mm1223	AP	Tuition OCT23	B	10/31/2023	12/21/2023	R	\$1,888.11

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
ALLENDA002	Allendale	202311143289		*****CONTINUED*****			23-24				\$1,888.11
						NUMBER OF INVOICES: 1					\$1,888.11
ALPHA BA000	Alpha Baking Co., Inc.	NOV 2023	0000000000	mm1223	AP	Baking 110223-113023	B	11/30/2023	12/21/2023	R	\$7,458.67
							23-24				\$7,458.67
						NUMBER OF INVOICES: 1					\$7,458.67
AMAZON C000	Amazon Capital Services	1NFX-RTK7-HHGC	0002400020	mm1223	AP	Amazon purchases 2023-2024	B	12/01/2023	12/21/2023	R	\$6,978.53
							23-24				\$6,978.53
AMAZON C000	Amazon Capital Services	1NPN-QWWM-6XYL	0002400017	mm111523	AP	Amazon purchases 2023-2024	H	11/01/2023	11/15/2023	R	\$10,572.66
							23-24			115153	\$10,572.66
AMAZON C000	Amazon Capital Services	CM#16DY-HKDN-4TPJ	0002400017	mm111523	AP	Amazon purchases 2023-2024	H	11/01/2023	11/15/2023	R	\$-361.97
							23-24			115153	\$-361.97
						NUMBER OF INVOICES: 3					\$17,189.22
ANDERLOG000	Andersen, Logan	11252023	0000000000	mm1223	AP	NLCC Boys, V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
ANDERSON003	Anderson Lock	1133203	0000000000	mm1223	AP	Special cut keys	B	10/30/2023	12/21/2023	R	\$77.30
							23-24				\$77.30
ANDERSON003	Anderson Lock	1133206	0000000000	mm1223	AP	Special cut keys	B	10/30/2023	12/21/2023	R	\$231.90
							23-24				\$231.90
						NUMBER OF INVOICES: 2					\$309.20
ANDROPET000	Androus, Peter	11202023	0000000000	mm1223	AP	NLCC Boys, V	B	11/20/2023	12/21/2023	R	\$79.00
							23-24				\$79.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
ANDROPET000	Androus, Peter	11222023	0000000000	mm1223	AP	NLCC Boys, V	B	11/22/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
ANDROPET000	Androus, Peter	12122023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	12/12/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 3											\$237.00
ANTIOCH 005	Antioch Community High School	WRESTLING ANTIOCH	0000000000	mm1223	AP	GRANT WRESTLING VARSITY	B	11/09/2023	12/21/2023	R	\$285.00
						ENTRY FEE ANTIOCH INVITE 11					
						25 23					
							23-24				\$285.00
NUMBER OF INVOICES: 1											\$285.00
ARNDTKRI000	Arndt, Kristen	EDCL518	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/04/2023	12/21/2023	R	\$485.00
							23-24				\$485.00
NUMBER OF INVOICES: 1											\$485.00
AT & T 001	AT & T	6777253807	0000000000	mm112923	AP	8310011444996 110723-120623	H	11/07/2023	11/29/2023	R	\$378.06
							23-24		115197		\$378.06
AT & T 001	AT & T	7589414801	0000000000	mm112923	AP	8310011444894 110723-120623	H	11/07/2023	11/29/2023	R	\$378.69
							23-24		115197		\$378.69
NUMBER OF INVOICES: 2											\$756.75
AT&T 002	AT&T	847587259710	0000000000	mm110923	AP	84758725975566 092023-101923	H	10/19/2023	11/09/2023	R	\$9,990.15
							23-24		115106		\$9,990.15
AT&T 002	AT&T	847587259711	0000000000	mm112923	AP	84758725975566 102023-111923	H	11/19/2023	11/29/2023	R	\$9,965.80
							23-24		115198		\$9,965.80
NUMBER OF INVOICES: 2											\$19,955.95
ATLAS LA000	Atlas Language Services Inc.	P330	0000000000	mm1223	AP	Translation services	B	11/06/2023	12/21/2023	R	\$94.40

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
ATLAS LA000	Atlas Language Services Inc.	P330		*****CONTINUED*****			23-24				\$94.40
						NUMBER OF INVOICES: 1					\$94.40
AUSTIJEF000	Austin, Jeffrey	12052023	0000000000	mm1223	AP	Art Dept Reimbursement	B 12/05/2023	12/21/2023	R		\$25.48
							23-24				\$25.48
						NUMBER OF INVOICES: 1					\$25.48
AVALON P000	Avalon Petroleum Co.	004032	0000000000	mm1223	AP	RFG 10% Ethanol	B 11/02/2023	12/21/2023	R		\$5,108.04
							23-24				\$5,108.04
AVALON P000	Avalon Petroleum Co.	009093	0000000000	mm1223	AP	RFG 10% Ethanol	B 10/20/2023	12/21/2023	R		\$3,351.44
							23-24				\$3,351.44
AVALON P000	Avalon Petroleum Co.	009239	0000000000	mm1223	AP	RFG 10% Ethanol	B 11/10/2023	12/21/2023	R		\$3,397.22
							23-24				\$3,397.22
AVALON P000	Avalon Petroleum Co.	009240	0000000000	mm1223	AP	RFG 10% Ethanol	B 11/29/2023	12/21/2023	R		\$4,977.11
							23-24				\$4,977.11
AVALON P000	Avalon Petroleum Co.	009242	0000000000	mm1223	AP	RFG 10% Ethanol	B 11/15/2023	12/21/2023	R		\$2,404.04
							23-24				\$2,404.04
						NUMBER OF INVOICES: 5					\$19,237.85
B & B CO000	B & B Coatings Co.	123637	0000000000	mm1223	AP	Asphalt Restriping	B 11/07/2023	12/21/2023	R		\$600.00
							23-24				\$600.00
						NUMBER OF INVOICES: 1					\$600.00
BAKER & 002	Baker & Taylor	5018651778	0000000000	mm1223	AP	World Almanac 2024	B 11/22/2023	12/21/2023	R		\$28.57
							23-24				\$28.57

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$28.57
BALANCED000	Balanced Environments Inc	127088	0000000000	mm1223	AP	Renovate Landscape beds	B	10/25/2023	12/21/2023	R	\$20,318.00
							23-24				\$20,318.00
BALANCED000	Balanced Environments Inc	127117	0000000000	mm1223	AP	Landscape Maint NOV23	B	11/01/2023	12/21/2023	R	\$6,427.00
							23-24				\$6,427.00
NUMBER OF INVOICES: 2											\$26,745.00
BARKEALL000	Barker, Allison	11152023	0000000000	mm1223	AP	Dyslexia conf travel reimbursement	B	11/15/2023	12/21/2023	R	\$153.63
							23-24				\$153.63
NUMBER OF INVOICES: 1											\$153.63
BARR HOL000	Barr, Holly	2024 France	0000000000	mm1223	AP	2024 France refund	B	12/04/2023	12/21/2023	R	\$495.00
							23-24				\$495.00
NUMBER OF INVOICES: 1											\$495.00
BARRINGT002	Barrington High School	CHEER BARRINGTON	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE LARGE JV AND SMALL JV JINGELFEST 12 3 23	B	11/06/2023	12/21/2023	R	\$400.00
							23-24				\$400.00
BARRINGT002	Barrington High School	WRESTLING MOORE	0000000000	mm1223	AP	GRANT WRESTLING VARSITY ENTRY FEE MOORE PRETTYMAN NOVEMBER 24 25	B	11/09/2023	12/21/2023	R	\$350.00
							23-24				\$350.00
NUMBER OF INVOICES: 2											\$750.00
BATAVIA 001	BATAVIA HIGH SCHOOL	WR JV DUALS BATAVIA	0000000000	mm1223	AP	GRANT WRESTLING JV ENTRY FEE BATAVIA JV MEGA DUALS 1 6 24	B	12/04/2023	12/21/2023	R	\$175.00
							23-24				\$175.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$175.00
BEHM DAV002	Behm, Dave	EDCL509	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/13/2023	12/21/2023	R	\$535.00
							23-24				\$535.00
						NUMBER OF INVOICES: 1					\$535.00
BELVIDER001	Belvidere North High School	CHEER BLUE THUNDER 1	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE COED BLUE THUNDER CHALLENGE 12 15 23	B	11/06/2023	12/21/2023	R	\$225.00
							23-24				\$225.00
						NUMBER OF INVOICES: 1					\$225.00
BENNY'S 000	Benny's Service Center Inc.	5087	0000000000	mm1223	AP	Bus safety inspections	B	11/01/2023	12/21/2023	R	\$486.00
							23-24				\$486.00
											15
BENNY'S 000	Benny's Service Center Inc.	5176	0000000000	mm1223	AP	Bus#2 Safety inspection	B	12/01/2023	12/21/2023	R	\$27.00
							23-24				\$27.00
						NUMBER OF INVOICES: 2					\$513.00
BERGLPAT000	Bergl, Patricia	12012023	0000000000	mm1223	AP	SNA Cert reimbursement	B	12/01/2023	12/21/2023	R	\$34.00
							23-24				\$34.00
						NUMBER OF INVOICES: 1					\$34.00
BERS CART000	Berschel, Art	11222023	0000000000	mm1223	AP	NLCC Boys, V	B	12/13/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
BIO-RAD 001	Bio-Rad Laboratories	906585592	0032400010	mm1223	AP	Science order	P B	08/28/2023	12/21/2023	R	\$160.54
							23-24				\$160.54

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$160.54
BLICK AR000	BLICK ART MATERIALS	1746433	0042400007	mm1223	AP	Art Supply Order	F B	10/27/2023	12/21/2023	R	\$709.77
							23-24				\$709.77
BLICK AR000	BLICK ART MATERIALS	1775938	0042400006	mm1223	AP	Art Supply Order	F B	11/02/2023	12/21/2023	R	\$23.52
							23-24				\$23.52
NUMBER OF INVOICES: 2											\$733.29
BONKOJAM000	Bonkoski, James	11222023 11:00am	0000000000	mm1223	AP	NLCC Boys, JV 11:00am	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
BONKOJAM000	Bonkoski, James	11222023 12:30pm	0000000000	mm1223	AP	NLCC Boys, JV 12:30pm	B	12/13/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 2											\$1246.00
BOYKEJOH000	Boyke, John	11222023	0000000000	mm1223	AP	NLCC Boys, V	B	11/22/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
BOYKEJOH000	Boyke, John	12082023	0000000000	mm1223	AP	NLCC Girls, V	B	12/13/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 2											\$158.00
BREZISAR000	Brezinski, Sarah	12082023	0000000000	mm1223	AP	Cheer comp music reimbursement	B	12/08/2023	12/21/2023	R	\$283.00
							23-24				\$283.00
NUMBER OF INVOICES: 1											\$283.00
BROOKSTO000	Brookstone Printing Company	105545	0000000000	mm1223	AP	The Bark Magazine	B	11/13/2023	12/21/2023	R	\$4,900.00
							23-24				\$4,900.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
						NUMBER OF INVOICES: 1					\$4,900.00
BSN SPOR000	Bsn Sports	923614355	0502400038	mm1223	AP	BASEBALL EQUIPMENT NEEDS	F B	11/03/2023	12/21/2023	R	\$4,215.98
							23-24				\$4,215.98
						NUMBER OF INVOICES: 1					\$4,215.98
BUFFALO 002	Buffalo Grove High School	CHEER BG NEW YEARS	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE	B	11/06/2023	12/21/2023	R	\$690.00
						Varsity Coed Large JV Small JV BG New Years Invitational 1 7 24					
							23-24				\$690.00
BUFFALO 002	Buffalo Grove High School	WR JV BG 23	0000000000	mm1223	AP	GRANT Wrestling JV Entry Fee	B	12/04/2023	12/21/2023	R	\$250.00
						12 2 23					
							23-24				\$250.00
						NUMBER OF INVOICES: 2					17 \$940.00
BUILDING000	Building Blocks For Kids Success	496	0000000000	mm1223	AP	OT Services Nov/Dec23	B	12/10/2023	12/21/2023	R	\$6,444.00
							23-24				\$6,444.00
						NUMBER OF INVOICES: 1					\$6,444.00
BURRIS E001	Burris Equipment	RC2007027-1	0000000000	mm1223	AP	Scissor Lift rental	B	11/02/2023	12/21/2023	R	\$1,379.00
							23-24				\$1,379.00
BURRIS E001	Burris Equipment	SW2004353-1	0000000000	mm1223	AP	Utility Equip service	B	12/05/2023	12/21/2023	R	\$2,808.08
							23-24				\$2,808.08
						NUMBER OF INVOICES: 2					\$4,187.08
BUTTS DAV000	Butts, David	11302023	0000000000	mm1223	AP	NLCC Girls, V	B	11/30/2023	12/21/2023	R	\$79.00
							23-24				\$79.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$79.00
CANNOSHA000	Cannon, Shane	11302023	0000000000	mm1223	AP	NLCC Boys, V	B	12/13/2023	12/21/2023	R	\$79.00
23-24											\$79.00
CANNOSHA000	Cannon, Shane	12052023	0000000000	mm1223	AP	NLCC Girls, V	B	12/05/2023	12/21/2023	R	\$79.00
23-24											\$79.00
NUMBER OF INVOICES: 2											\$158.00
CAPPEERI000	Cappert, Erika	ID#27650	0000000000	mm1223	AP	Registration refund	B	11/29/2023	12/21/2023	R	\$165.00
23-24											\$165.00
NUMBER OF INVOICES: 1											\$165.00
CAREY EL000	Carey Electric Contracting, Inc	405308	0000000000	mm1223	AP	Woodshop Buck/Boost	B	10/30/2023	12/21/2023	R	\$2,926.00
23-24											\$2,926.00
CAREY EL000	Carey Electric Contracting, Inc	405390	0000000000	mm1223	AP	East Gym Lighting deposit	B	11/27/2023	12/21/2023	R	\$10,434.00
23-24											\$10,434.00
NUMBER OF INVOICES: 2											\$13,360.00
CAROLDEB000	Carole, Debbie	11092023	0000000000	mm112923	AP	Holiday Lunch-transportation	H	11/09/2023	11/29/2023	R	\$420.00
23-24 115199											\$420.00
NUMBER OF INVOICES: 1											\$420.00
CDW GOVE000	CDW Government, Inc.	MB77691	3002400048	mm1223	AP	Projectors for Classrooms	F B	09/20/2023	12/21/2023	R	\$6,095.00
23-24											\$6,095.00
CDW GOVE000	CDW Government, Inc.	NH42850	3002400053	mm1223	AP	Projectors for classrooms	F B	11/28/2023	12/21/2023	R	\$5,620.00
23-24											\$5,620.00
NUMBER OF INVOICES: 2											\$11,715.00
CHANGE A000	Change Academy at Lake of the Ozar	INV077603	0000000000	mm1223	AP	Rsdnt/Tuition OCT23	B	10/31/2023	12/21/2023	R	\$15,138.03

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CHANGE A000	Change Academy at Lake of the Ozar	INV077603		*****CONTINUED*****			23-24				\$15,138.03
CHANGE A000	Change Academy at Lake of the Ozar	INV079043	0000000000	mm1223	AP	Rsdnt/Tuition NOV23	B	11/30/2023	12/21/2023	R	\$14,361.90
							23-24				\$14,361.90
						NUMBER OF INVOICES: 2					\$29,499.93
CHASEKYL000	Chase, Kyla	12082023	0000000000	mm1223	AP	NLCC Girls, V	B	12/08/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
CHICAGO 004	Chicago Tribune	146308153	0000000000	mm110923	AP	Pays thru 12/26/23	H	09/26/2023	11/09/2023	R	\$183.92
							23-24			115107	\$183.92
						NUMBER OF INVOICES: 1					\$183.92
CINTAS 4000	Cintas 47P	NOV 2023	0000000000	mm1223	AP	Towel Service NOV23	B	11/30/2023	12/21/2023	R	\$437.27
							23-24				\$437.27
						NUMBER OF INVOICES: 1					\$437.27
CITYWIDE000	Citywide Building Maintenance Inc	48300	0000000000	mm1223	AP	Janitorial Srvc NOV23	B	11/01/2023	12/21/2023	R	\$21,827.53
							23-24				\$21,827.53
						NUMBER OF INVOICES: 1					\$21,827.53
CLARKCE0000	Clark, Ceola III	11222023	0000000000	mm1223	AP	NLCC Boys, V	B	11/22/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
CLARKSTE001	Clark, Steve	12082023	0000000000	mm1223	AP	NLCC Girls, Freshman A	B	12/08/2023	12/21/2023	R	\$62.00
							23-24				\$62.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 1											\$62.00
CLEMEEAR000	Clement, Earl	11222023	0000000000	mm1223	AP	NLCC Boys, V	B	11/22/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 1											\$79.00
COLLEGE 007	College Board	EA217281	0000000000	mm1223	AP	23-24 Membership fee	B	09/13/2023	12/21/2023	R	\$400.00
							23-24				\$400.00
COLLEGE 007	College Board	P2311118921	0000000000	mm1223	AP	Fall PSAT 10th/11th	B	12/04/2023	12/21/2023	R	\$10,564.32
							23-24				\$10,564.32
COLLEGE 007	College Board	P2311118931	0000000000	mm1223	AP	Fall PSAT 9th	B	12/04/2023	12/21/2023	R	\$4,609.32
							23-24				\$4,609.32
NUMBER OF INVOICES: 3											\$15,572.64
COMCAST 001	Comcast	186311520	0000000000	mm111523	AP	900023977 NOV23	H	11/01/2023	11/15/2023	R	\$2,975.05
							23-24			115154	\$2,975.05
COMCAST 001	Comcast	186681820	0000000000	mm112123	AP	960050207 NOV23	H	11/01/2023	11/21/2023	R	\$579.75
							23-24			115162	\$579.75
COMCAST 001	Comcast	186681835	0000000000	mm112123	AP	974472148 NOV23	H	11/01/2023	11/21/2023	R	\$379.90
							23-24			115162	\$379.90
COMCAST 001	Comcast	188558227	0000000000	mm121223	AP	900023977 DEC23	H	12/01/2023	12/12/2023	R	\$2,975.05
							23-24			115215	\$2,975.05
NUMBER OF INVOICES: 4											\$6,909.75
COMCAST 002	Comcast Cable	8771100240009348	0000000000	mm110923	AP	CABLE 110823-120723	H	10/28/2023	11/09/2023	R	\$10.58
							23-24			115108	\$10.58

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
COMCAST 002	Comcast Cable	8771100240009348	0000000000	mm121223	AP	CABLE 120823-010724	H	11/28/2023	12/12/2023	R	\$10.58
							23-24			115216	\$10.58
COMCAST 002	Comcast Cable	8771100240354868	0000000000	mm112923	AP	Internet 111723-121623	H	11/13/2023	11/29/2023	R	\$144.85
							23-24			115200	\$144.85
COMCAST 002	Comcast Cable	8771101420419695	0000000000	mm112123	AP	Internet 111223-121123	H	11/08/2023	11/21/2023	R	\$40.72
							23-24			115163	\$40.72
NUMBER OF INVOICES: 4											\$206.73
COMMUNIT005	Community Mechanical & Automation	2314	0000000000	mm1223	AP	Nov23 Service calls	B	12/06/2023	12/21/2023	R	\$1,407.00
							23-24				\$1,407.00
NUMBER OF INVOICES: 1											\$1,407.00
COMPASS 002	COMPASS HEALTH CENTER	720738	0000000000	mm1223	AP	Homebound Tutoring	B	10/30/2023	12/21/2023	R	\$1,972.16
							23-24				\$1,972.16
NUMBER OF INVOICES: 1											\$1,972.16
COMPASS 004	Compass Group USA	ORD248304	0000000000	mm1223	AP	Coffee Bar supply	B	11/07/2023	12/21/2023	R	\$148.60
							23-24				\$148.60
COMPASS 004	Compass Group USA	ORD250972	0000000000	mm1223	AP	Coffee Bar supply	B	11/20/2023	12/21/2023	R	\$203.40
							23-24				\$203.40
NUMBER OF INVOICES: 2											\$352.00
CONANT H000	CONANT HIGH SCHOOL	JV Turkey Tourney	0000000000	mm111523	AP	Speech entry fee	H	11/13/2023	11/15/2023	R	\$175.00
							23-24			115155	\$175.00
CONANT H000	CONANT HIGH SCHOOL	WR CONANT 1 13 24	0000000000	mm1223	AP	GRANT WRESTLING BOYS JV AND FRESHMEN ENTRY FEE CONANT INVITE 1 13 24	B	12/04/2023	12/21/2023	R	\$200.00
							23-24				\$200.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 2											\$375.00
CONNECTI002	Connections Day School	35536	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35537	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35538	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35539	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35540	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35541	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
CONNECTI002	Connections Day School	35542	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,298.31
							23-24				\$6,298.31
NUMBER OF INVOICES: 7											\$44,088.17
CONNECTI004	Connections Academy East	11893	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,290.90
							23-24				\$6,290.90
CONNECTI004	Connections Academy East	11894	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,290.90
							23-24				\$6,290.90
NUMBER OF INVOICES: 2											\$12,581.80
CONSTELL000	Constellation New Energy, Inc	66648886701	0000000000	mm110923	AP	764073-46291 OCT23	H	10/30/2023	11/09/2023	R	\$41,198.05
							23-24			115109	\$41,198.05

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CONSTELL000	Constellation New Energy, Inc	66648911301	0000000000	mm110923	AP	764073-46292 OCT23	H	10/30/2023	11/09/2023	R		\$366.04
							23-24			115109		\$366.04
CONSTELL000	Constellation New Energy, Inc	66901561901	0000000000	mm1223	AP	764073-46291 NOV23	B	11/30/2023	12/21/2023	R		\$37,559.96
							23-24					\$37,559.96
CONSTELL000	Constellation New Energy, Inc	66901576401	0000000000	mm1223	AP	764073-46292 NOV23	B	11/30/2023	12/21/2023	R		\$409.79
							23-24					\$409.79
CONSTELL000	Constellation New Energy, Inc	66901581801	0000000000	mm1223	AP	2857041-0 NOV23	B	11/13/2023	12/21/2023	R		\$67.67
							23-24					\$67.67
NUMBER OF INVOICES: 5												\$79,601.51
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3890686	0000000000	mm1223	AP	BG-5862 OCT23	B	11/14/2023	12/21/2023	R		\$7,101.44
							23-24					\$7,101.44
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3890687	0000000000	mm1223	AP	BG-11642 OCT23	B	11/14/2023	12/21/2023	R		\$277.28
							23-24					\$277.28
NUMBER OF INVOICES: 2												\$7,378.72
COZZINI 000	Cozzini Bros Inc	C14378094	0000000000	mm1223	AP	Knife Service	B	11/07/2023	12/21/2023	R		\$36.00
							23-24					\$36.00
NUMBER OF INVOICES: 1												\$36.00
CSES SCH000	CSES Schools LLC	PFC 72536	0000000000	mm1223	AP	Tuition OCT23	B	11/06/2023	12/21/2023	R		\$7,903.14
							23-24					\$7,903.14
CSES SCH000	CSES Schools LLC	PFC 72548	0000000000	mm1223	AP	Tuition NOV23	B	12/07/2023	12/21/2023	R		\$6,774.12
							23-24					\$6,774.12
NUMBER OF INVOICES: 2												\$14,677.26
DAILY HE000	Daily Herald	Acct#721523	0000000000	mm110923	AP	PAPER 39-week subscription	H	11/07/2023	11/09/2023	R		\$550.90

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
DAILY HE000	Daily Herald	Acct#721523	*****CONTINUED*****				23-24			115110	\$550.90
						NUMBER OF INVOICES: 1					\$550.90
DEFRAANN000	DeFranco, Anne	12122023 5:30	0000000000	mm1223	AP	NLCC Girls FroshA	B	12/12/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 1					\$62.00
DEKALB H000	DEKALB HIGH SCHOOL	WR FROSH SOPH	0000000000	mm1223	AP	GRANT WRESTLING FROSH/SOPH	B	12/04/2023	12/21/2023	R	\$300.00
		DEKALB				ENTRY FEE DEKALB INVITE 12					
						28 23	23-24				\$300.00
						NUMBER OF INVOICES: 1					\$300.00
DEMCO 000	Demco	7403017	0022400002	mm1223	AP	Library supplies	F B	11/27/2023	12/21/2023	R	\$194.44
							23-24				\$194.44
						NUMBER OF INVOICES: 1					\$194.44
DEPOT TI000	Depot Tire And Auto Service Ctr. I	131302	0000000000	mm1223	AP	RTV Tire service	B	11/27/2023	12/21/2023	R	\$15.00
							23-24				\$15.00
						NUMBER OF INVOICES: 1					\$15.00
DIAMOND 003	Diamond J Glass Inc	13129	0000000000	mm1223	AP	Window repair	B	11/14/2023	12/21/2023	R	\$991.25
							23-24				\$991.25
DIAMOND 003	Diamond J Glass Inc	13187	0000000000	mm1223	AP	Clear Temp glass	B	11/28/2023	12/21/2023	R	\$122.09
							23-24				\$122.09
						NUMBER OF INVOICES: 2					\$1,113.34
DIANAEMM001	Diana, Emmy	12112023	0000000000	mm1223	AP	Conf mileage reimbursement	B	12/11/2023	12/21/2023	R	\$137.55

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
DIANAEMM001	Diana, Emmy	12112023		*****CONTINUED*****			23-24				\$137.55
DIANAEMM001	Diana, Emmy	LIT5091	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/04/2023	12/21/2023	R	\$235.00
							23-24				\$235.00
DIANAEMM001	Diana, Emmy	LIT5233	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/04/2023	12/21/2023	R	\$705.00
							23-24				\$705.00
						NUMBER OF INVOICES: 3					\$1,077.55
DOCUSIGN000	DocuSign Inc	111100242393	0000000000	mm1223	AP	Enterprise Premier/Pro subscriptions	B	12/12/2023	12/21/2023	R	\$11,895.00
							23-24				\$11,895.00
						NUMBER OF INVOICES: 1					\$11,895.00
DOYLESTE000	Doyle, Steven	11202023	0000000000	mm1223	AP	NLCC Boys, Freshman A	B	11/20/2023	12/21/2023	R	25 \$62.00
							23-24				\$62.00
DOYLESTE000	Doyle, Steven	12042023 5:30pm	0000000000	mm1223	AP	NLCC Boys, Freshman A 5:30pm	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
DOYLESTE000	Doyle, Steven	12042023 7:00pm	0000000000	mm1223	AP	NLCC Boys, Freshman A 7:00pm	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 3					\$186.00
DUNDEE C000	Dundee Crown High School	WR GIRLS DC 1 6 24	0000000000	mm1223	AP	GRANT WRESLTING VARSITY GIRLS ENTRY FEE DC INVITE 1 6 24	B	12/04/2023	12/21/2023	R	\$250.00
							23-24				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
DURHAM S001	Durham School Services	91999375	0000000000	mm1223	AP	SpecEd Trnsprt OCT23	B	11/01/2023	12/21/2023	R	\$33,974.87

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
DURHAM S001	Durham School Services	91999375		*****CONTINUED*****			23-24				\$33,974.87
DURHAM S001	Durham School Services	92004024	0000000000	mm1223	AP	SpecEd Trnsprt NOV23	B	11/30/2023	12/21/2023	R	\$30,732.65
							23-24				\$30,732.65
						NUMBER OF INVOICES: 2					\$64,707.52
ECS MIDW000	Ecs Midwest. Llc	1116077	0000000000	mm1223	AP	CCDD Sampling/Analysis	B	11/03/2023	12/21/2023	R	\$2,000.00
							23-24				\$2,000.00
ECS MIDW000	Ecs Midwest. Llc	1120255	0000000000	mm1223	AP	Prjct# 16:7118-R	B	11/03/2023	12/21/2023	R	\$4,965.00
							23-24				\$4,965.00
						NUMBER OF INVOICES: 2					\$6,965.00
EI US LL000	EI US LLC	INV158567	0000000000	mm1223	AP	Hospital Tutoring	B	10/27/2023	12/21/2023	R	\$472.83
							23-24				\$472.83
EI US LL000	EI US LLC	INV159736	0000000000	mm1223	AP	Hospital Tutoring	B	11/02/2023	12/21/2023	R	\$315.22
							23-24				\$315.22
EI US LL000	EI US LLC	INV163986	0000000000	mm1223	AP	Hospital Tutoring	B	11/30/2023	12/21/2023	R	\$945.66
							23-24				\$945.66
						NUMBER OF INVOICES: 3					\$1,733.71
ELK GROV001	Elk Grove High School	11202023 Speech	0000000000	mm112923	AP	Elk Grove Speech Tournament	H	11/20/2023	11/29/2023	R	\$225.00
							23-24			115201	\$225.00
						NUMBER OF INVOICES: 1					\$225.00
ELKINSTE000	Elkinton, Steven	11212023 5:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
ELKINSTE000	Elkinton, Steven	11212023 7:00	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 2					\$124.00
ELLIOLAW000	Elliott, Lawrence	11062023	0000000000	mm1223	AP	Home Visit mileage reimbursement	B	11/06/2023	12/21/2023	R	\$18.14
							23-24				\$18.14
						NUMBER OF INVOICES: 1					\$18.14
ERIKSSON000	Eriksson Engineering	29643	0000000000	mm1223	AP	Weight Room Expansion	B	11/16/2023	12/21/2023	R	\$781.55
							23-24				\$781.55
						NUMBER OF INVOICES: 1					\$781.55
ESCOBADA001	Escobedo, Adan	12042023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 1					\$62.00
EVERSJEF000	EVERSON, JEFF	11252023 3:30	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
EVOY, KA000	Evoy, Kamschulte, Jacobs & Co. Llp	JA-0667	0000000000	mm1223	AP	Audit YR End 06302023	B	12/04/2023	12/21/2023	R	\$18,000.00
							23-24				\$18,000.00
						NUMBER OF INVOICES: 1					\$18,000.00
EXCEPTIO000	Exceptional Learners Collaborative	00024049	0000000000	mm1223	AP	Physical Thrpy OCT23	B	11/17/2023	12/21/2023	R	\$143.39
							23-24				\$143.39
						NUMBER OF INVOICES: 1					\$143.39
FAIRC DIA000	Fairchild Senechal, Diane	231 Fall123	0000000000	mm1223	AP	Design Fall Play 2023	B	11/20/2023	12/21/2023	R	\$1,800.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
FAIRCDIA000	Fairchild Senechal, Diane	231 Fall23		*****CONTINUED*****								
							23-24					\$1,800.00
						NUMBER OF INVOICES: 1						\$1,800.00
FED CHA000	Fed, Charles	11202023 5:30	0000000000	mm1223	AP	NLCC Boys V	B	11/20/2023	12/21/2023	R		\$79.00
							23-24					\$79.00
						NUMBER OF INVOICES: 1						\$79.00
FIRST T0000	First To The Finish	SI-760834	0502400034	mm1223	AP	GIRLS TRACK TOPS	F B	12/04/2023	12/21/2023	R		\$2,899.84
							23-24					\$2,899.84
FIRST T0000	First To The Finish	SI-760835	0502400035	mm1223	AP	BOYS TRACK TOPS	F B	12/04/2023	12/21/2023	R		\$3,101.16
							23-24					\$3,101.16
						NUMBER OF INVOICES: 2						\$6,001.80
FOLLETT 009	Follett Content Solutions LLC	740989F	0000000000	mm1223	AP	Library supply	B	11/21/2023	12/21/2023	R		\$480.80
							23-24					\$480.80
FOLLETT 009	Follett Content Solutions LLC	780925	0000000000	mm1223	AP	Library supply	B	11/10/2023	12/21/2023	R		\$169.96
							23-24					\$169.96
FOLLETT 009	Follett Content Solutions LLC	780925A	0000000000	mm1223	AP	Library supply	B	11/30/2023	12/21/2023	R		\$680.55
							23-24					\$680.55
						NUMBER OF INVOICES: 3						\$1,331.31
FOX LAKE021	Fox Lake Fire Protection District	9282023	0000000000	mm1223	AP	CPR/AED class	B	09/28/2023	12/21/2023	R		\$65.00
							23-24					\$65.00
						NUMBER OF INVOICES: 1						\$65.00
FOX VALL002	Fox Valley Fire & Safety	IN00644706	0000000000	mm1223	AP	Fire Extinguisher test/service	B	11/27/2023	12/21/2023	R		\$3,000.90

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
FOX VALL002	Fox Valley Fire & Safety	IN00644706	*****CONTINUED*****				23-24				\$3,000.90
						NUMBER OF INVOICES: 1					\$3,000.90
FRANCZEK000	Franczek P.C.	227054	0000000000	mm112923	AP	OCT23 Legal Service	H	11/27/2023	11/29/2023	R	\$570.00
							23-24			115202	\$570.00
						NUMBER OF INVOICES: 1					\$570.00
FRANK C0000	Frank Cooney Company	81534	0002400018	mm1223	AP	Stool for Security Desk at Door 9	F B	11/27/2023	12/21/2023	R	\$489.00
							23-24				\$489.00
						NUMBER OF INVOICES: 1					\$489.00
FREMD HI000	Fremd High School	CHEER FREMD COED	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE VARSITY COED FREMD INVITATIONAL 1 20 24	B	11/06/2023	12/21/2023	R	\$225.00
							23-24				\$225.00
FREMD HI000	Fremd High School	Viking V Invite 2023	0000000000	mm110923	AP	Speech Team entry fee	H	11/03/2023	11/09/2023	R	\$75.00
							23-24			115111	\$75.00
						NUMBER OF INVOICES: 2					\$300.00
FSS TECH000	FSS TECHNOLOGIES	I-7834	0000000000	mm1223	AP	Cntrl Stn Mntr	B	11/16/2023	12/21/2023	R	\$360.00
							23-24				\$360.00
						NUMBER OF INVOICES: 1					\$360.00
GATEWAY 001	Gateway Education Holdings LLC	7028537347	0032400017	mm110923	AP	Books for Prep Math	F H	08/22/2023	11/09/2023	R	\$4,096.82
							23-24			115112	\$4,096.82

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$4,096.82
GAUGEJAM000	Gauger, James J	11222023 11:00	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
GAUGEJAM000	Gauger, James J	11222023 12:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
GAUGEJAM000	Gauger, James J	12052023 5:30	0000000000	mm1223	AP	NLCC Girls FroshA	B	12/05/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 3											\$186.00
GBJ SALE000	GBJ Sales, LLC	5103	0000000000	mm1223	AP	Blue Huck towels	B	10/31/2023	12/21/2023	R	\$259.90
							23-24				\$259.90
GBJ SALE000	GBJ Sales, LLC	5130	0000000000	mm1223	AP	Transportation supply	B	11/25/2023	12/21/2023	R	\$95.00
							23-24				\$95.00
NUMBER OF INVOICES: 2											\$354.90
GEISTRYA000	Geist, Ryan	DEC 2023	0000000000	mm1223	AP	Phone reimbursement	B	12/01/2023	12/21/2023	R	\$100.00
							23-24				\$100.00
NUMBER OF INVOICES: 1											\$100.00
GFC LEAS000	GFC Leasing	I00871500	0000000000	mm1223	AP	Copier Lease pymt	B	11/16/2023	12/21/2023	R	\$7,270.76
							23-24				\$7,270.76
NUMBER OF INVOICES: 1											\$7,270.76
GLENBARD004	Glenbard North High School	WR GLN 12 16 23	0000000000	mm1223	AP	GRANT WRESTLING JV AND FRESHMEN ENTRY FEE GLN INVITE 12 16 23	B	12/04/2023	12/21/2023	R	\$350.00
							23-24				\$350.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$350.00
GLENBRO0001	Glenbrook South High School	WR GLS INVITE	0000000000	mm1223	AP	GRANT WRESTLING VARSITY ENTRY FEE GLS INVITE 12 15 23	B	12/04/2023	12/21/2023	R	\$425.00
							23-24				\$425.00
						NUMBER OF INVOICES: 1					\$425.00
GLENBRO0002	Glenbrook North	11172023 Chess	0000000000	mm121223	AP	NSCL Annual Dues	H	11/17/2023	12/12/2023	R	\$100.00
							23-24		115217		\$100.00
						NUMBER OF INVOICES: 1					\$100.00
GLOBAL W001	Global Water Technology, Inc	101990	0000000000	mm1223	AP	Steam Boiler Treatment	B	12/04/2023	12/21/2023	R	\$1,085.05
							23-24				\$1,085.05
											31
GLOBAL W001	Global Water Technology, Inc	99972	0000000000	mm1223	AP	Steam Boiler Treatment	B	11/02/2023	12/21/2023	R	\$1,360.67
							23-24				\$1,360.67
						NUMBER OF INVOICES: 2					\$2,445.72
GOPHER 000	Gopher	IN331685	0122400014	mm1223	AP	Health and Wellness Equipment	F B	11/13/2023	12/21/2023	R	\$604.46
							23-24				\$604.46
						NUMBER OF INVOICES: 1					\$604.46
GORDON F000	Gordon Flesch Company Inc.	IN14434140	0000000000	mm1223	AP	Per Copy Maint charges	B	11/05/2023	12/21/2023	R	\$1,760.10
							23-24				\$1,760.10
GORDON F000	Gordon Flesch Company Inc.	IN14434141	0000000000	mm1223	AP	Per Copy Maint charges	B	11/05/2023	12/21/2023	R	\$170.55
							23-24				\$170.55
GORDON F000	Gordon Flesch Company Inc.	IN14436624	0000000000	mm1223	AP	Copier toner/staples	B	11/06/2023	12/21/2023	R	\$421.87
							23-24				\$421.87

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
GORDON F000	Gordon Flesch Company Inc.	IN14473481	0000000000	mm1223	AP	Per copy maint charges	B	12/05/2023	12/21/2023	R	\$1,900.04
							23-24				\$1,900.04
GORDON F000	Gordon Flesch Company Inc.	IN14473482	0000000000	mm1223	AP	Per copy maint charges	B	12/05/2023	12/21/2023	R	\$95.16
							23-24				\$95.16
GORDON F000	Gordon Flesch Company Inc.	IN14476068	0000000000	mm1223	AP	Copier staples	B	12/06/2023	12/21/2023	R	\$429.81
							23-24				\$429.81
NUMBER OF INVOICES: 6											\$4,777.53
GORDON F001	Gordon Food Service, Inc.	9004267883	0000000000	mm1223	AP	Food Lab supply	B	11/02/2023	12/21/2023	R	\$237.43
							23-24				\$237.43
GORDON F001	Gordon Food Service, Inc.	9004363082	0000000000	mm1223	AP	Food Lab supply	B	11/07/2023	12/21/2023	R	\$135.25
							23-24				\$135.25
GORDON F001	Gordon Food Service, Inc.	9004458693	0000000000	mm1223	AP	Food Lab supply	B	11/09/2023	12/21/2023	R	\$217.34
							23-24				\$217.34
GORDON F001	Gordon Food Service, Inc.	9004543649	0000000000	mm1223	AP	Food Lab supply	B	11/13/2023	12/21/2023	R	\$59.77
							23-24				\$59.77
GORDON F001	Gordon Food Service, Inc.	9004552488	0000000000	mm1223	AP	Food Lab supply	B	11/14/2023	12/21/2023	R	\$307.24
							23-24				\$307.24
GORDON F001	Gordon Food Service, Inc.	9004644048	0000000000	mm1223	AP	Food Lab supply	B	11/16/2023	12/21/2023	R	\$121.42
							23-24				\$121.42
GORDON F001	Gordon Food Service, Inc.	9004739219	0000000000	mm1223	AP	Food Lab supply	B	11/21/2023	12/21/2023	R	\$161.21
							23-24				\$161.21
GORDON F001	Gordon Food Service, Inc.	9004891406	0000000000	mm1223	AP	Food Lab supply	B	11/28/2023	12/21/2023	R	\$93.38
							23-24				\$93.38

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
GORDON F001	Gordon Food Service, Inc.	9004982606	0000000000	mm1223	AP	Food Lab supply	B	11/30/2023	12/21/2023	R	\$95.83
							23-24				\$95.83
GORDON F001	Gordon Food Service, Inc.	9005172292	0000000000	mm1223	AP	Food Lab supply	B	12/07/2023	12/21/2023	R	\$432.51
							23-24				\$432.51
GORDON F001	Gordon Food Service, Inc.	NOV23-100217416	0000000000	mm1223	AP	Food NOV23	B	11/30/2023	12/21/2023	R	\$54,862.30
							23-24				\$54,862.30
NUMBER OF INVOICES: 11											\$56,723.68
GRAINGER001	Grainger	9890751473	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/01/2023	12/21/2023	R	\$219.86
							23-24				\$219.86
GRAINGER001	Grainger	9896367688	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/06/2023	12/21/2023	R	\$212.22
							23-24				\$212.22
NUMBER OF INVOICES: 2											33 \$432.08
GRANT CH003	Grant Chsd 124 Activity Fund	11292023	0000000000	mm1223	AP	Booster Wish > Band	B	11/29/2023	12/21/2023	S	\$3,000.00
							23-24				\$3,000.00
GRANT CH003	Grant Chsd 124 Activity Fund	12012023	0000000000	mm1223	AP	Fees Pd NOV23	B	12/01/2023	12/21/2023	S	\$2,055.00
							23-24				\$2,055.00
NUMBER OF INVOICES: 2											\$5,055.00
GRANT CO001	Grant Community High School Distri	Petty Cash NOV23	0000000000	mm1223	AP	Petty Cash reimbursement	B	12/11/2023	12/21/2023	S	\$100.15
							23-24				\$100.15
NUMBER OF INVOICES: 1											\$100.15
GRAYSLAK007	Grayslake Community High School	DANCE GLC 2023	0000000000	mm1223	AP	GRANT DANCE ENTRY FEE VARSITY AND JV GRAYSLAKE CENTRAL INVITE 1 14 24	B	11/09/2023	12/21/2023	R	\$300.00
							23-24				\$300.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
GRAYSLAK007	Grayslake Community High School	WR GLC FR FEE	0000000000	mm1223	AP	GRANT WRESTLING FRESHMEN ENTRY FEE GLC INVITE 12 9 23	B	12/04/2023	12/21/2023	R	\$325.00
							23-24				\$325.00
						NUMBER OF INVOICES: 2					\$625.00
GRAYSLAK009	Grayslake North High School	CHEER GLN INVITE	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE VARSITY COED LARGE JV SMALL JV GNHS INVITATIONAL 1 13 24	B	11/06/2023	12/21/2023	R	\$675.00
							23-24				\$675.00
GRAYSLAK009	Grayslake North High School	JV BGOLF GLN	0000000000	mm1223	AP	BOYS JV GOLF ENTRY FEE GRAYSLAKE NORTH INVITE 9 11 23	B	11/28/2023	12/21/2023	R	\$144.00
							23-24				\$144.00
						NUMBER OF INVOICES: 2					\$819.00
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	38447666006	0000000000	mm1223	AP	Beverages-Vending	B	11/08/2023	12/21/2023	R	\$499.93
							23-24				\$499.93
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	38557857006	0000000000	mm1223	AP	Beverages-Vending	B	11/15/2023	12/21/2023	R	\$717.61
							23-24				\$717.61
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	38767478007	0000000000	mm1223	AP	Beverages-Vending	B	11/29/2023	12/21/2023	R	\$1,121.24
							23-24				\$1,121.24
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	38877675007	0000000000	mm1223	AP	Beverages-Vending	B	12/06/2023	12/21/2023	R	\$519.84
							23-24				\$519.84
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	38990303006	0000000000	mm1223	AP	Beverages-Vending	B	12/13/2023	12/21/2023	R	\$1,364.44
							23-24				\$1,364.44
						NUMBER OF INVOICES: 5					\$4,223.06
GRUM MAR000	Grum, Martin	CS201	0000000000	mm1223	AP	Promissory Note	B	12/14/2023	12/21/2023	R	\$1,919.18

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
GRUM MAR000	Grum, Martin	CS201		*****CONTINUED*****		reimbursement					
							23-24				\$1,919.18
						NUMBER OF INVOICES: 1					\$1,919.18
GUARDIAN001	Guardian	00 554362	0000000000	mm112923	AP	Dental/Life DEC23	H	11/20/2023	11/29/2023	R	\$5,069.47
							23-24			115203	\$5,069.47
						NUMBER OF INVOICES: 1					\$5,069.47
HARNESAN000	Harned, Sandra	LEAD429	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/13/2023	12/21/2023	R	\$58.26
							23-24				\$58.26
						NUMBER OF INVOICES: 1					\$58.26
HEARTLAN006	Heartland Alliance Health	24044	0000000000	mm1223	AP	Telephonic	B	10/31/2023	12/21/2023	R	\$178.25
							23-24				\$178.25
						NUMBER OF INVOICES: 1					\$178.25
HERREOCT000	Herrera, Octavio JR	12042023 7:00	0000000000	mm1223	AP	NLCC Boys V	B	12/04/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
HOFFMAN 001	Hoffman Estates High School	V Turkey Tourney	0000000000	mm111523	AP	Speech entry fee	H	11/13/2023	11/15/2023	R	\$150.00
							23-24			115156	\$150.00
HOFFMAN 001	Hoffman Estates High School	WR GIRLS HE 1 12 24	0000000000	mm1223	AP	GRANT WRESTLING VARISTY GIRLS ENTRY FEE HOFFMAN INVITE 1 12 24	B	12/04/2023	12/21/2023	R	\$500.00
							23-24				\$500.00
						NUMBER OF INVOICES: 2					\$650.00
HOME DEP001	Home Depot Commercial Credit	6035322531946634	0000000000	mm1223	AP	Bldg & Grnds Supply	B	11/13/2023	12/21/2023	R	\$325.12

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
HOME DEP001	Home Depot Commercial Credit	6035322531946634	*****CONTINUED*****				23-24				\$325.12
						NUMBER OF INVOICES: 1					\$325.12
HOSFOMAR000	Hosford, Mark	11252023 12:30	0000000000	mm1223	AP	NLCC Boys JV	B 11/25/2023	12/21/2023	R		\$61.00
							23-24				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
HOUGHTON001	Houghton Mifflin	955936627	0092400000	mm1223	AP	EL/Bilingual Teaching Resources	F B 10/17/2023	12/21/2023	R		\$6,757.00
							23-24				\$6,757.00
HOUGHTON001	Houghton Mifflin	955945502	0092400000	mm1223	AP	EL/Bilingual Teaching Resources	F B 11/09/2023	12/21/2023	R		\$522.00
							23-24				\$522.00
						NUMBER OF INVOICES: 2					\$7,279.00
HUEMANN 000	Huemann Water Conditioning	90319961	0000000000	mm1223	AP	Salt Delivery	B 11/30/2023	12/21/2023	R		\$554.85
							23-24				\$554.85
						NUMBER OF INVOICES: 1					\$554.85
HUNTLEY 000	Huntley High School	DANCE HUNTLEY 23	0000000000	mm1223	AP	GRANT DANCE VARSITY AND JV ENTRY FEE HUNTLEY INVITE 1 7 24	B 11/09/2023	12/21/2023	R		\$250.00
							23-24				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
HURCKMIC000	Hurckes, Michael	12012023 5:30	0000000000	mm1223	AP	Wrestling V	B 12/01/2023	12/21/2023	R		\$121.00
							23-24				\$121.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
HURCKMIC000	Hurckes, Michael	12022023 9:00	0000000000	mm1223	AP	Wrestling V	B	12/02/2023	12/21/2023	R		\$222.00
							23-24					\$222.00
						NUMBER OF INVOICES: 2						\$343.00
HYDRAULI000	Hydraulic Services Inc	382732	0000000000	mm1223	AP	Sidewalk Plow service	B	12/05/2023	12/21/2023	R		\$108.78
							23-24					\$108.78
						NUMBER OF INVOICES: 1						\$108.78
IASA 000	Iasa	50-FY24 Schmidt	0000000000	mm1223	AP	Schmidt Mmbrshp 23/24	B	11/28/2023	12/21/2023	R		\$1,384.62
							23-24					\$1,384.62
IASA 000	Iasa	87 7233-FY24	0000000000	mm1223	AP	SB 7 Annual License	B	11/13/2023	12/21/2023	R		\$300.00
							23-24					\$300.00
						NUMBER OF INVOICES: 2						\$1,684.62
IASB 000	Iasb	411761	0000000000	mm1223	AP	Schmidt-Breaking Down the Walls	B	11/28/2023	12/21/2023	R		\$175.00
							23-24					\$175.00
						NUMBER OF INVOICES: 1						\$175.00
ILLINOIS009	Illinois School Services, Inc.	0257GRANT23	0000000000	mm110923	AP	2023 Grad tix/Biliteracy seal	H	04/12/2023	11/09/2023	R		\$1,917.50
							23-24			115113		\$1,917.50
						NUMBER OF INVOICES: 1						\$1,917.50
ILMEA 000	ILMEA	2024 Conference	0000000000	mm112923	AP	ILMEA 2024 Conf-Koske	H	11/27/2023	11/29/2023	R		\$260.00
							23-24			115204		\$260.00
						NUMBER OF INVOICES: 1						\$260.00
INTEGRAT000	Integrated Systems Corp	0736082	0000000000	mm1223	AP	Skyward JAN2024	B	12/01/2023	12/21/2023	R		\$1,021.68

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INTEGRAT000	Integrated Systems Corp	0736082		*****CONTINUED*****			23-24				\$1,021.68
						NUMBER OF INVOICES: 1					\$1,021.68
INTEGRAT001	Integrated Security Specialists	14935	0000000000	mm1223	AP	100 Fobs	B	12/02/2023	12/21/2023	R	\$796.60
							23-24				\$796.60
INTEGRAT001	Integrated Security Specialists	14979	0000000000	mm1223	AP	Monitor Jan-Mar24 HS bldg	B	12/03/2023	12/21/2023	R	\$280.50
							23-24				\$280.50
INTEGRAT001	Integrated Security Specialists	14980	0000000000	mm1223	AP	Monitor Jan-Mar24 Fieldhouse	B	12/03/2023	12/21/2023	R	\$231.00
							23-24				\$231.00
INTEGRAT001	Integrated Security Specialists	14981	0000000000	mm1223	AP	Monitor Jan-Mar24 District Office	B	12/03/2023	12/21/2023	R	\$213.00
							23-24				\$213.00
						NUMBER OF INVOICES: 4					\$1,521.10
INTERQUE000	Interquest Detection Canines of Ch	2306	0000000000	mm1223	AP	1/2 day school visit	B	10/31/2023	12/21/2023	R	\$355.00
							23-24				\$355.00
						NUMBER OF INVOICES: 1					\$355.00
J.W. PEP000	J.W. Pepper & Son, Inc.	365691221	0122400012	mm1223	AP	Band Music	F B	10/06/2023	12/21/2023	R	\$241.39
							23-24				\$241.39
J.W. PEP000	J.W. Pepper & Son, Inc.	365833624	0122400013	mm1223	AP	Choir Music	F B	11/10/2023	12/21/2023	R	\$465.92
							23-24				\$465.92
J.W. PEP000	J.W. Pepper & Son, Inc.	365887000	0122400015	mm1223	AP	Band Music	F B	11/29/2023	12/21/2023	R	\$137.99
							23-24				\$137.99
J.W. PEP000	J.W. Pepper & Son, Inc.	365890597	0122400016	mm1223	AP	Band Music	F B	11/30/2023	12/21/2023	R	\$50.00
							23-24				\$50.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
J.W. PEP000	J.W. Pepper & Son, Inc.	365890790	0122400015	mm1223	AP	Band Music	F B	11/30/2023	12/21/2023	R	\$120.00
							23-24				\$120.00
J.W. PEP000	J.W. Pepper & Son, Inc.	365892551	0122400017	mm1223	AP	ILMEA Music Order	F B	11/30/2023	12/21/2023	R	\$68.99
							23-24				\$68.99
J.W. PEP000	J.W. Pepper & Son, Inc.	365894689	0122400017	mm1223	AP	ILMEA Music Order	F B	12/01/2023	12/21/2023	R	\$13.75
							23-24				\$13.75
J.W. PEP000	J.W. Pepper & Son, Inc.	365914262	0122400018	mm1223	AP	Band Music	F B	12/07/2023	12/21/2023	R	\$145.00
							23-24				\$145.00
J.W. PEP000	J.W. Pepper & Son, Inc.	365923081	0122400021	mm1223	AP	Band Music	F B	12/11/2023	12/21/2023	R	\$51.40
							23-24				\$51.40
NUMBER OF INVOICES: 9											\$1,294.44
JAYS BIG000	Jays Big Rolls Inc	746626	0000000000	mm1223	AP	Transportation supply	B	10/30/2023	12/21/2023	R	\$54.50
							23-24				\$54.50
NUMBER OF INVOICES: 1											\$54.50
JDOEGE C000	JDoege Consulting Inc	jdc2232542	0000000000	mm1223	AP	Planer service	B	12/06/2023	12/21/2023	R	\$360.53
							23-24				\$360.53
NUMBER OF INVOICES: 1											\$360.53
JEAN-ROS000	Jean-Paul, Rosemary	12082023 5:30	0000000000	mm1223	AP	NLCC Girls FroshA	B	12/08/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 1											\$62.00
JOE MEYE000	Joe Meyer Tree Service, Inc	JMT74625	0000000000	mm1223	AP	Tree Removal/Trimming	B	11/06/2023	12/21/2023	R	\$6,775.00
							23-24				\$6,775.00

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						NUMBER OF INVOICES: 1					\$6,775.00
JOHN HER000	John Hersey High School	11202023 Speech	0000000000	mm112923	AP	JHHS JV Speech Tournament	H	11/20/2023	11/29/2023	R	\$160.00
							23-24			115205	\$160.00
						NUMBER OF INVOICES: 1					\$160.00
JOHNSTON000	Johnstone Supply	178470GU	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/08/2023	12/21/2023	R	\$457.50
							23-24				\$457.50
						NUMBER OF INVOICES: 1					\$457.50
KAUKAUNA000	Kaukauna High School	WR CHEESEHEAD 1 5 24	0000000000	mm1223	AP	GRANT WRESTLING VARSITY ENTRY FEE CHEESEHEAD INVITE 1 5 24	B	12/04/2023	12/21/2023	R	\$375.00
							23-24				\$375.00
						NUMBER OF INVOICES: 1					40 \$375.00
KAZIKJOH000	Kazik, John	11202023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	11/20/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 1					\$62.00
KING PET000	King, Peter	12042023 7:00	0000000000	mm1223	AP	NLCC Boys V	B	12/04/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
KNAPHEID000	Knapheide Equipment Co - Chicago	068F63551	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/15/2023	12/21/2023	R	\$246.00
							23-24				\$246.00
						NUMBER OF INVOICES: 1					\$246.00
KNIGHZAI000	Knight, Zaire	12052023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	12/05/2023	12/21/2023	R	\$62.00
							23-24				\$62.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$62.00
KRAUSHEI000	Kraus, Heidi	11032023	0000000000	mm1223	AP	Lunch Balance refund	B	11/03/2023	12/21/2023	R	\$31.25
							23-24				\$31.25
NUMBER OF INVOICES: 1											\$31.25
KRIHA B0000	Kriha Boucek LLC	5755	0000000000	mm110923	AP	OCT23 Legal Services	H	11/01/2023	11/09/2023	R	\$1,254.00
							23-24			115114	\$1,254.00
KRIHA B0000	Kriha Boucek LLC	5911	0000000000	mm121223	AP	NOV23 Legal Services	H	11/30/2023	12/12/2023	R	\$1,852.50
							23-24			115218	\$1,852.50
NUMBER OF INVOICES: 2											\$3,106.50
LAKE COU012	Lake County Regional Office Of Edu	1000351023	0000000000	mm1223	AP	Tuition 092223-102123	B	10/31/2023	12/21/2023	R	\$3,000.00
							23-24				\$3,000.00
LAKE COU012	Lake County Regional Office Of Edu	10003523	0000000000	mm1223	AP	Tuition 102223-112123	B	11/30/2023	12/21/2023	R	\$3,000.00
							23-24				\$3,000.00
NUMBER OF INVOICES: 2											\$6,000.00
LAKE COU033	Lake County Dept of Public Works	0347782-000004351	0000000000	mm121223	AP	Sewer 093023-113023 Molidor Rd	H	11/30/2023	12/12/2023	R	\$398.00
							23-24			115219	\$398.00
LAKE COU033	Lake County Dept of Public Works	0359060-000007247	0000000000	mm121223	AP	Sewer 093023-113023 Old Grand Ave	H	11/30/2023	12/12/2023	R	\$286.20
							23-24			115219	\$286.20
NUMBER OF INVOICES: 2											\$684.20
LAKE COU038	Lake County Forest Preserves	12072023	0000000000	mm120523	AP	Dunn Museum-LOP field trip	H	12/07/2023	12/05/2023	R	\$34.00
							23-24			115211	\$34.00

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						NUMBER OF INVOICES: 1					\$34.00
LAKE PAR002	Lake Park High School	LAKE PARK BBWL	0000000000	mm1223	AP	GRANT VARSITY BOYS BOWLING ENTRY GREG EDWARDS INVITATIONAL 11/11/23	B	11/03/2023	12/21/2023	R	\$325.00
							23-24				\$325.00
						NUMBER OF INVOICES: 1					\$325.00
LAKE ZUR002	Lake Zurich High School	DANCE LAKE ZURICH 23	0000000000	mm1223	AP	GRANT DANCE VARSITY ENTRY FEE LAKE ZURICH INVITE 12 9 23	B	11/09/2023	12/21/2023	R	\$160.00
							23-24				\$160.00
LAKE ZUR002	Lake Zurich High School	WR LZ 12 16 23	0000000000	mm1223	AP	GRANT WRESTLING VARSITY ENTRY FEE LAKE ZURICH INVITE 12 16 23	B	12/04/2023	12/21/2023	R	\$275.00
							23-24				42 \$275.00
						NUMBER OF INVOICES: 2					\$435.00
LAKES CO001	Lakes Community High School	CHEER LAKES	0000000000	mm1223	AP	GRANT CHEER ENTRY FEE VARSITY LARGE JV SMALL JV LAKES INVITATIONAL 1 6 24	B	11/06/2023	12/21/2023	R	\$1,200.00
							23-24				\$1,200.00
LAKES CO001	Lakes Community High School	DANCE LAKES 23	0000000000	mm1223	AP	GRANT DANCE VARSITY ENTRY FEE LAKES INVITE 1 7 24	B	11/09/2023	12/21/2023	R	\$400.00
							23-24				\$400.00
						NUMBER OF INVOICES: 2					\$1,600.00
LAKES RE000	Lakes Region Co-Op	DEC 2023	0000000000	mm1223	AP	DEC23 Ins Premiums	B	12/13/2023	12/21/2023	S	\$86,191.28
							23-24				\$86,191.28

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$86,191.28
LAKESIDE002	Lakeside Transportation	RTINV1005258	0000000000	mm1223	AP	SpecEd Trnsprt NOV23	B	11/30/2023	12/21/2023	R	\$2,367.04
							23-24				\$2,367.04
						NUMBER OF INVOICES: 1					\$2,367.04
LAMPEJAY000	Lampel, Jay	12122023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	12/12/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
LANGUAGE000	Language Testing International	L76872-IN	0000000000	mm1223	AP	AAPPL Testing	B	11/12/2023	12/21/2023	R	\$90.00
							23-24				\$90.00
						NUMBER OF INVOICES: 1					\$90.00
LEBRUAMA000	LeBrun, Amanda	11032023	0000000000	mm1223	AP	Science Dept reimbursement	B	11/03/2023	12/21/2023	R	\$39.49
							23-24				\$39.49
						NUMBER OF INVOICES: 1					\$39.49
LESPESTE000	Lesperance, Stephanie	11282023	0000000000	mm1223	AP	ACTFL Conf travel reimbursement	B	11/28/2023	12/21/2023	R	\$104.14
							23-24				\$104.14
						NUMBER OF INVOICES: 1					\$104.14
LIBERTYV008	Libertyville High School	650657	0000000000	mm112923	AP	LHS Debate Tournament entry fee	H	11/28/2023	11/29/2023	R	\$75.00
							23-24		115206		\$75.00
						NUMBER OF INVOICES: 1					\$75.00
LIFE FIT000	Life Fitness	7492818	0000000000	mm1223	AP	PE equipment service	B	09/15/2023	12/21/2023	R	\$427.50
							23-24				\$427.50

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
LIFE FIT000	Life Fitness	7495957	0000000000	mm1223	AP	PE equipment service	B	09/20/2023	12/21/2023	R	\$97.50
							23-24				\$97.50
LIFE FIT000	Life Fitness	7500888	0000000000	mm1223	AP	PE equipment service	B	09/26/2023	12/21/2023	R	\$450.43
							23-24				\$450.43
LIFE FIT000	Life Fitness	7500889	0000000000	mm1223	AP	PE equipment service	B	09/26/2023	12/21/2023	R	\$417.93
							23-24				\$417.93
NUMBER OF INVOICES: 4											\$1,393.36
LUKEMVER000	Lukemeyer, Veronica	11212023	0000000000	mm1223	AP	Life Insurance reimbursement	B	11/21/2023	12/21/2023	R	\$222.42
							23-24				\$222.42
NUMBER OF INVOICES: 1											\$222.42
LURVEY L000	Lurvey Landscape Supply	T2-10239935	0000000000	mm1223	AP	Sod rolls	B	11/13/2023	12/21/2023	R	\$64.90
							23-24				\$6.90
NUMBER OF INVOICES: 1											\$6.90
LUTHERAN002	Lutheran General Hospital	OCT2023	0000000000	mm1223	AP	Tutoring 092823-100523	B	11/07/2023	12/21/2023	R	\$276.30
							23-24				\$276.30
NUMBER OF INVOICES: 1											\$276.30
MALIKCHU000	MALIK, CHUCK	10132023 4:45	0000000000	mm1223	AP	B Soccer JV	B	10/13/2023	12/21/2023	R	\$65.00
							23-24				\$65.00
NUMBER OF INVOICES: 1											\$65.00
MANDETYL002	Manders, Tyler	12052023 5:30	0000000000	mm1223	AP	NLCC Girls FroshA	B	12/05/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
MANDETYL002	Manders, Tyler	12122023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	12/12/2023	12/21/2023	R	\$62.00
							23-24				\$62.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES:	2				\$124.00
MARACDEN000	Marach, Dennis	12122023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	12/12/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES:	1				\$79.00
MCBRIKEV000	McBride, Kevin	11212023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	12/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
MCBRIKEV000	McBride, Kevin	11212023 7:00	0000000000	mm1223	AP	NLCC Boys JV	B	12/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES:	2				\$124.00
MCGOWTHO001	McGowan, Thomas	12042023 7:00	0000000000	mm1223	AP	NLCC Boys V	B	12/04/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES:	1				\$79.00
MCGUIJOH000	McGuinnis, John	11202023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	11/20/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES:	1				\$62.00
MCHENRY 010	McHenry Specialties	2023-942	0000000000	mm1223	AP	Ex in Education Award	B	12/08/2023	12/21/2023	R	\$120.00
							23-24				\$120.00
						NUMBER OF INVOICES:	1				\$120.00
MCQUEEN 000	McQueen Technology Group LLC	011390	0000000000	mm1223	AP	IT Support NOV23	B	12/01/2023	12/21/2023	R	\$7,000.00
							23-24				\$7,000.00
						NUMBER OF INVOICES:	1				\$7,000.00
MEDCO SU001	Medco Supply Company	IN96588151	0502400011	mm1223	AP	23 24 MEDCO SUPPLY ORDER	P B	07/14/2023	12/21/2023	R	\$6.64

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
MEDCO SU001	Medco Supply Company	IN96588151		*****CONTINUED*****			23-24				\$6.64
						NUMBER OF INVOICES: 1					\$6.64
MEDINERI000	Medina, Ericka	11152023	0000000000	mm1223	AP	Registration/Sport refund	B 11/15/2023	12/21/2023	R		\$430.00
							23-24				\$430.00
						NUMBER OF INVOICES: 1					\$430.00
MELENDAN000	Melendez, Daniel	202318	0000000000	mm1223	AP	Fall Play 2023 audio/video	B 11/13/2023	12/21/2023	R		\$1,800.00
							23-24				\$1,800.00
						NUMBER OF INVOICES: 1					\$1,800.00
MENARDS 001	Menards	57470	0000000000	mm1223	AP	Tech Ed supply	B 10/25/2023	12/21/2023	R		\$148.56
							23-24				\$148.56
MENARDS 001	Menards	57728	0000000000	mm1223	AP	BLDG & GRNDS supply	B 10/28/2023	12/21/2023	R		\$40.25
							23-24				\$40.25
MENARDS 001	Menards	58015	0000000000	mm1223	AP	Theater supply	B 11/01/2023	12/21/2023	R		\$35.10
							23-24				\$35.10
MENARDS 001	Menards	58016	0000000000	mm1223	AP	Tech Ed supply	B 11/01/2023	12/21/2023	R		\$54.98
							23-24				\$54.98
MENARDS 001	Menards	58122	0000000000	mm1223	AP	BLDG & GRNDS supply	B 11/02/2023	12/21/2023	R		\$454.93
							23-24				\$454.93
MENARDS 001	Menards	58397	0000000000	mm1223	AP	Transportation supply	B 11/06/2023	12/21/2023	R		\$15.98
							23-24				\$15.98
MENARDS 001	Menards	58564	0000000000	mm1223	AP	Tech Ed supply	B 11/08/2023	12/21/2023	R		\$20.94
							23-24				\$20.94

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
MENARDS 001	Menards	58953	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/13/2023	12/21/2023	R	\$185.12
							23-24				\$185.12
MENARDS 001	Menards	59177	0000000000	mm1223	AP	Theater supply	B	11/15/2023	12/21/2023	R	\$10.43
							23-24				\$10.43
MENARDS 001	Menards	59246	0000000000	mm1223	AP	TECH ED supply	B	11/16/2023	12/21/2023	R	\$134.29
							23-24				\$134.29
MENARDS 001	Menards	59991	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/27/2023	12/21/2023	R	\$27.85
							23-24				\$27.85
MENARDS 001	Menards	59994	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/27/2023	12/21/2023	R	\$377.79
							23-24				\$377.79
MENARDS 001	Menards	60097	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/28/2023	12/21/2023	R	\$64.76
							23-24				\$64.76
MENARDS 001	Menards	60252	0000000000	mm1223	AP	TECH ED supply	B	11/30/2023	12/21/2023	R	\$140.97
							23-24				\$140.97
NUMBER OF INVOICES: 14											\$1,711.95
MENTA AC000	Menta Academy North	SESINV-033476	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$10,812.42
							23-24				\$10,812.42
MENTA AC000	Menta Academy North	SESINV-033478	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,710.40
							23-24				\$6,710.40
NUMBER OF INVOICES: 2											\$17,522.82
MERKEPET000	Merkel, Peter	11302023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	11/30/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 1											\$79.00
MID-WEST000	Mid-West Truckers Association, Inc	31682	0000000000	mm1223	AP	Pre-employ DOT test	B	11/09/2023	12/21/2023	R	\$93.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
MID-WEST000	Mid-West Truckers Association, Inc	31682		*****CONTINUED*****			23-24				\$93.00
						NUMBER OF INVOICES: 1					\$93.00
MILOSMIK000	Milostan, Mike	12042023 5:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
MILOSMIK000	Milostan, Mike	12042023 7:00	0000000000	mm1223	AP	NLCC Boys FroshA	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 2					\$124.00
MIP V ON000	MIP V Onion Parent LLC	PS574319	0000000000	mm1223	AP	Port-a-Potty 111723-121423	B	11/16/2023	12/21/2023	R	\$1,922.00
							23-24				\$1,922.00
MIP V ON000	MIP V Onion Parent LLC	WA1749461	0000000000	mm1223	AP	Trash Service NOV23	B	10/25/2023	12/21/2023	R	\$69.00
							23-24				\$69.00
MIP V ON000	MIP V Onion Parent LLC	WA1791211	0000000000	mm1223	AP	Trash Service DEC23	B	11/25/2023	12/21/2023	R	\$69.00
							23-24				\$69.00
						NUMBER OF INVOICES: 3					\$2,060.00
MORRIJOR000	Morris, Joree	11112023	0000000000	mm1223	AP	CEC conf mileage reimbursement	B	11/11/2023	12/21/2023	R	\$55.15
							23-24				\$55.15
						NUMBER OF INVOICES: 1					\$55.15
MUSIC & 000	Music & Arts Center, Inc.	INV039303123	0122400005	mm1223	AP	Music Supply	F B	09/02/2023	12/21/2023	R	\$83.88
							23-24				\$83.88
MUSIC & 000	Music & Arts Center, Inc.	INV039911231	0122400010	mm1223	AP	Band Supplies	F B	09/29/2023	12/21/2023	R	\$149.85
							23-24				\$149.85

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 2					\$233.73
NATIONAL014	National School Forms	57516	0000000000	mm1223	AP	Trip Mileage Report	B	11/22/2023	12/21/2023	R	\$114.42
							23-24				\$114.42
						NUMBER OF INVOICES: 1					\$114.42
NATIONAL024	National Speech & Debate Associati	110896	0000000000	mm1223	AP	HS Annual Membership dues	B	12/09/2023	12/21/2023	R	\$149.00
							23-24				\$149.00
						NUMBER OF INVOICES: 1					\$149.00
NATIONAL027	National Scale Inc.	2037	0000000000	mm1223	AP	Scale Calibration	B	11/27/2023	12/21/2023	R	\$375.00
							23-24				\$375.00
						NUMBER OF INVOICES: 1					\$375.00
NELCO	000 Nelco	8798540	0000000000	mm1223	AP	W-2/1099/Env/Paper	B	11/02/2023	12/21/2023	R	\$553.42
							23-24				\$553.42
						NUMBER OF INVOICES: 1					\$553.42
NICOR	001 Nicor	08-78-68-1000 5	0000000000	mm112923	AP	102023-112023 ES Hawthorne	H	11/20/2023	11/29/2023	R	\$52.98
							23-24		115207		\$52.98
NICOR	001 Nicor	78-90-06-3769 1	0000000000	mm112923	AP	Ingleside 101323-111323	H	11/13/2023	11/29/2023	R	\$226.83
							23-24		115207		\$226.83
						NUMBER OF INVOICES: 2					\$279.81
NILES NO000	Niles North High School	WR FR NILES NORTH	0000000000	mm1223	AP	GRANT WRESTLING FR ENTRY FEE	B	12/04/2023	12/21/2023	R	\$165.00
		24				NILES NORTH INVITE 1 6 24					
							23-24				\$165.00
						NUMBER OF INVOICES: 1					\$165.00
NOISESTA000	Noisey, Stacie	DEC 2023	0000000000	mm1223	AP	Phone Reimbursement	B	12/01/2023	12/21/2023	R	\$100.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NOISESTA000	Noisey, Stacie	DEC 2023		*****CONTINUED*****			23-24				\$100.00
						NUMBER OF INVOICES: 1					\$100.00
NORTHSHO005	NorthShore University HealthSystem	NS-124-17b	0000000000	mm1223	AP	Tutoring Service	B 11/30/2023	12/21/2023	R		\$561.60
							23-24				\$561.60
						NUMBER OF INVOICES: 1					\$561.60
NORTHWES024	Northwestern Med Occ Health	543826	0000000000	mm1223	AP	Annual exam/DOT panel	B 09/05/2023	12/21/2023	R		\$170.00
							23-24				\$170.00
NORTHWES024	Northwestern Med Occ Health	544793	0000000000	mm1223	AP	Annual exam/DOT panel	B 10/31/2023	12/21/2023	R		\$715.00
							23-24				\$715.00
						NUMBER OF INVOICES: 2					\$885.00
NORTHWES030	Northwest Eletrical Supply	17585348	0000000000	mm1223	AP	BLDG & GRNDS supply	B 10/11/2023	12/21/2023	R		\$256.77
							23-24				\$256.77
						NUMBER OF INVOICES: 1					\$256.77
O'KEEKEV000	O'Keeffe, Kevin	11212023 5:30	0000000000	mm1223	AP	NLCC Boys V	B 11/21/2023	12/21/2023	R		\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
O'NEAEDD000	O'Neal JR, Eddie G	11252023 12:30	0000000000	mm1223	AP	NLCC Boys V	B 11/25/2023	12/21/2023	R		\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
OAK FORE000	OAK FOREST HIGH SCHOOL	WR BENGAL 12 27 23	0000000000	mm1223	AP	GRANT GIRLS VARSITY WRESTLING ENTRY FEE OAK FOREST BENGAL BASH INVITE 12	B 12/04/2023	12/21/2023	R		\$325.00

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OAK FORE000	OAK FOREST HIGH SCHOOL	WR BENGAL 12 27 23	*****CONTINUED*****			27 23					
							23-24				\$325.00
						NUMBER OF INVOICES: 1					\$325.00
OCAMPREB000	Ocampo, Rebecca	2024 Spain	0000000000	mm1223	AP	2024 Spain Refund	B	11/16/2023	12/21/2023	R	\$495.00
							23-24				\$495.00
						NUMBER OF INVOICES: 1					\$495.00
OFFICIAL000	Official Holdings LLC	11212023 5:30	0000000000	mm1223	AP	NLCC Boys V	B	11/21/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
ORKIN PE000	Orkin Pest Control	250578404	0000000000	mm1223	AP	Pest Control-25700 Old Grand Ave	B	10/26/2023	12/21/2023	R	\$139.99
							23-24				\$139.99
ORKIN PE000	Orkin Pest Control	251840159	0000000000	mm1223	AP	Pest Control-122 Sayton Rd	B	11/10/2023	12/21/2023	R	\$115.99
							23-24				\$115.99
ORKIN PE000	Orkin Pest Control	253374681	0000000000	mm1223	AP	Pest Control-285 E Grand Ave	B	12/01/2023	12/21/2023	R	\$158.99
							23-24				\$158.99
						NUMBER OF INVOICES: 3					\$414.97
ORLOWVER000	Orlowski, Vernon	12082023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	12/08/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 1					\$62.00
ORRISWIL000	Orris, William JR	11252023 11:00	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
ORRISWIL000	Orris, William JR	11302023 5:30	0000000000	mm1223	AP	NLCC Boys V	B	11/30/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
ORRISWIL000	Orris, William JR	12032022 7:30	0000000000	mm1223	AP	NLCC Boys V	B	12/03/2022	12/21/2023	R	\$77.00
							23-24				\$77.00
ORRISWIL000	Orris, William JR	12172022 3:00	0000000000	mm1223	AP	NLCC Girls V	B	12/17/2022	12/21/2023	R	\$77.00
							23-24				\$77.00
NUMBER OF INVOICES: 4											\$312.00
OVERHEAD000	Overhead Door	359990	0000000000	mm1223	AP	Overhead Door17 service	B	11/22/2023	12/21/2023	R	\$444.00
							23-24				\$444.00
OVERHEAD000	Overhead Door	360018	0000000000	mm1223	AP	Auditorium Counter Shutter service	B	12/01/2023	12/21/2023	R	\$906.91
							23-24				\$906.91
OVERHEAD000	Overhead Door	360020	0000000000	mm1223	AP	Re-programmed Remotes	B	12/01/2023	12/21/2023	R	\$180.00
							23-24				\$180.00
NUMBER OF INVOICES: 3											\$1,530.91
PACINANT000	Pacini, Anthony	12022023 9:00	0000000000	mm1223	AP	Wrestling V	B	12/02/2023	12/21/2023	R	\$222.00
							23-24				\$222.00
NUMBER OF INVOICES: 1											\$222.00
PADDOCK 000	Paddock Publications	273380	0000000000	mm1223	AP	Bid Notice-Weight Room	B	12/05/2023	12/21/2023	R	\$96.60
							23-24				\$96.60
NUMBER OF INVOICES: 1											\$96.60
PALATINE002	Palatine High School	12052023 Speech	0000000000	mm120523	AP	Pirates' Booty Speech entry fee	H	12/05/2023	12/05/2023	R	\$125.00
							23-24			115212	\$125.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
PALATINE002	Palatine High School	WR PHS 12 28 23	0000000000	mm1223	AP	GRANT BOYS VARSITY WRESTLING ENTRY FEE PALATINE INVITE 12 28 23 GRANT GIRLS VARSITY WRESTLING ENTRY FEE PALATINE INVITE 12 29 23	B	12/04/2023	12/21/2023	R	\$550.00
							23-24				\$550.00
						NUMBER OF INVOICES: 2					\$675.00
PANAGCYN000	Panagiotaros, Cynthia	09212023	0000000000	mm1223	AP	G Vball JV/V	B	09/21/2023	12/21/2023	R	\$116.00
							23-24				\$116.00
PANAGCYN000	Panagiotaros, Cynthia	10122023	0000000000	mm1223	AP	G Vball Soph/JV/V	B	10/12/2023	12/21/2023	R	\$119.00
							23-24				\$119.00
						NUMBER OF INVOICES: 2					\$235.00
PANORAMA000	Panorama Education	INV11285	0000000000	mm110923	AP	Panorama Platform	H	11/08/2023	11/09/2023	R	\$14,250.00
							23-24		115115		\$14,250.00
						NUMBER OF INVOICES: 1					\$14,250.00
PARTS T0000	Parts Town, Llc	2100958781	0000000000	mm1223	AP	Arctic Pure Plus	B	11/17/2023	12/21/2023	R	\$928.07
							23-24				\$928.07
						NUMBER OF INVOICES: 1					\$928.07
PASIEALE000	Pasiewicz, Alex	11302023 5:30	0000000000	mm1223	AP	NLCC Boys V	B	11/30/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
PEERLESS001	Peerless Network, Inc	37659	0000000000	mm1223	AP	111523-121423	B	11/15/2023	12/21/2023	R	\$227.69
							23-24				\$227.69

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION					FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$227.69
PEISKTH000	Peisker, Thomas	12052023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B 23-24	12/05/2023	12/21/2023	R	\$62.00
											\$62.00
NUMBER OF INVOICES: 1											\$62.00
PERSPECT000	Perspectives LTD	PER1008-IN	0000000000	mm110923	AP	EAP Services	H 23-24	11/01/2023	11/09/2023	R	\$405.00
											\$405.00
PERSPECT000	Perspectives LTD	PER1317-IN	0000000000	mm1223	AP	EAP Services	B 23-24	12/01/2023	12/21/2023	R	\$405.00
											\$405.00
NUMBER OF INVOICES: 2											\$810.00
PETERRIC001	Petersen, Richard	11252023 11:00	0000000000	mm1223	AP	NLCC Boys V	B 23-24	11/25/2023	12/21/2023	R	\$79.00
											\$79.00
PETERRIC001	Petersen, Richard	11302023 7:00	0000000000	mm1223	AP	NLCC Girls V	B 23-24	11/30/2023	12/21/2023	R	\$79.00
											\$79.00
NUMBER OF INVOICES: 2											\$158.00
PIERRRAL000	Pierre, Ralph	12052023 7:00	0000000000	mm1223	AP	NLCC Girls V	B 23-24	12/05/2023	12/21/2023	R	\$79.00
											\$79.00
NUMBER OF INVOICES: 1											\$79.00
PLAY VER000	Play Versus Inc	INV-4890	0000000000	mm1223	AP	PlayVS Esports participation	B 23-24	10/12/2023	12/21/2023	R	\$720.00
											\$720.00
NUMBER OF INVOICES: 1											\$720.00
POMP'S T000	Pomp's Tire Service	290253582	0000000000	mm1223	AP	Bus#9 Tire service	B 23-24	10/19/2023	12/21/2023	R	\$700.40
											\$700.40

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$700.40
POWER DI000	Power Distributors	INV101377789	0000000000	mm1223	AP	Tech Ed supply	B	09/06/2023	12/21/2023	R	\$111.58
							23-24				\$111.58
POWER DI000	Power Distributors	INV101423191	0000000000	mm1223	AP	Tech Ed supply	B	09/29/2023	12/21/2023	R	\$60.79
							23-24				\$60.79
POWER DI000	Power Distributors	INV101522803	0000000000	mm1223	AP	TECH ED supply	B	12/01/2023	12/21/2023	R	\$2.30
							23-24				\$2.30
NUMBER OF INVOICES: 3											\$174.67
PROSPECT001	Prospect High School	Speechapalooza 2023	0000000000	mm110923	AP	Speech Team entry fee	H	11/06/2023	11/09/2023	R	\$175.00
							23-24			115117	\$175.00
PROSPECT001	Prospect High School	WR PROSPECT 12 9 23	0000000000	mm1223	AP	GRANT WRESTLING VARISTY ENTRY FEE PROSPECT INVITE 12 2 23	B	12/04/2023	12/21/2023	R	\$350.00
							23-24				\$350.00
NUMBER OF INVOICES: 2											\$525.00
PUTKOKAT000	Putkonen, Katelynn	12082023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	12/08/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 1											\$79.00
QUADIENT000	Quadient Finance USA Inc	7900044080451309	0000000000	mm110923	AP	Postage OCT23	H	11/01/2023	11/09/2023	R	\$1,500.00
							23-24			115118	\$1,500.00
QUADIENT000	Quadient Finance USA Inc	7900044080451309	0000000000	mm121223	AP	Postage/Supply NOV23	H	12/01/2023	12/12/2023	R	\$1,687.15
							23-24			115220	\$1,687.15
QUADIENT000	Quadient Finance USA Inc	7900044081007043	0000000000	mm121223	AP	Postage NOV23	H	11/29/2023	12/12/2023	R	\$500.00
							23-24			115220	\$500.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 3											\$3,687.15
QUADIENT001	Quadient Inc	60588574	0000000000	mm111523	AP	Meter Rental/Maintenance	H	11/03/2023	11/15/2023	R	\$294.00
							23-24			115157	\$294.00
QUADIENT001	Quadient Inc	60607846	0000000000	mm112123	AP	Meter Rental 121223-031124	H	11/12/2023	11/21/2023	R	\$300.00
							23-24			115164	\$300.00
NUMBER OF INVOICES: 2											\$594.00
QUEST F0000	Quest Food Management Services, LL	IN120536	0000000000	mm1223	AP	Food Service fee OCT23	B	10/31/2023	12/21/2023	R	\$18,105.53
							23-24				\$18,105.53
QUEST F0000	Quest Food Management Services, LL	IN121099	0000000000	mm1223	AP	Food Service fee NOV23	B	11/30/2023	12/21/2023	R	\$18,334.95
							23-24				\$18,334.95
NUMBER OF INVOICES: 2											\$36,446.48
QUILL C0002	Quill Corp.	35261661	0072400006	mm1223	AP	Supplies for English classes	F B	10/20/2023	12/21/2023	R	\$32.37
							23-24				\$32.37
NUMBER OF INVOICES: 1											\$32.37
QUILTEMM000	Quilty, Emmett	11302023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	11/30/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
QUILTEMM000	Quilty, Emmett	11302023 7:00	0000000000	mm1223	AP	NLCC Boys JV	B	11/30/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
QUILTEMM000	Quilty, Emmett	12042023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	12/04/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 3											\$186.00
RAPP SUP000	Rapp Supply Inc	11152023	0000000000	mm1223	AP	Carryall carts service	B	11/15/2023	12/21/2023	R	\$170.00
							23-24				\$170.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
						NUMBER OF INVOICES: 1					\$170.00
RAY KRI000	Ray, Krista	2024 Spain	0000000000	mm1223	AP	2024 Spain Refund	B	08/28/2023	12/21/2023	R	\$2,435.13
							23-24				\$2,435.13
						NUMBER OF INVOICES: 1					\$2,435.13
RAY CHRY000	Ray Chrysler Dodge Jeep Ram	CHCS76719	0000000000	mm110923	AP	22 Pacifica service/oil change	H	10/06/2023	11/09/2023	R	\$364.38
							23-24			115119	\$364.38
						NUMBER OF INVOICES: 1					\$364.38
READY RE000	READY REFRESH	23J8104637510	0000000000	mm110923	AP	Drinking Water	H	11/02/2023	11/09/2023	R	\$1,200.25
							23-24			115120	\$1,200.25
						NUMBER OF INVOICES: 1					\$1,200.25
REICHBET000	Reich, Beth	11272023	0000000000	mm1223	AP	Conf travel reimbursement	B	11/27/2023	12/21/2023	R	\$118.17
							23-24				\$118.17
REICHBET000	Reich, Beth	12072023	0000000000	mm1223	AP	Walmart reimbursement	B	12/07/2023	12/21/2023	R	\$112.26
							23-24				\$112.26
REICHBET000	Reich, Beth	DEC 2023	0000000000	mm1223	AP	Phone Reimbursement	B	12/01/2023	12/21/2023	R	\$100.00
							23-24				\$100.00
						NUMBER OF INVOICES: 3					\$330.43
REID CAS000	Reid, Cassi	11162023	0000000000	mm1223	AP	CEC conf mileage reimbursement	B	11/16/2023	12/21/2023	R	\$73.36
							23-24				\$73.36
						NUMBER OF INVOICES: 1					\$73.36
RIVERVIC001	Rivera, Victor	11212023 5:30	0000000000	mm1223	AP	NLCC Boys V	B	11/21/2023	12/21/2023	R	\$79.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
RIVERVIC001	Rivera, Victor	11212023 5:30		*****CONTINUED*****			23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
ROBANLOR000	Robanske, Lori	2024 Spain	0000000000	mm111523	AP	2024 Spain refund	H	11/13/2023	11/15/2023	R	\$3,775.26
							23-24			115158	\$3,775.26
						NUMBER OF INVOICES: 1					\$3,775.26
ROCKFORD002	Rockford East High School	WRESTLNG FR R EAST	0000000000	mm1223	AP	GRANT WRESTLING FRESHMEN	B	11/09/2023	12/21/2023	R	\$250.00
						ENTRY FEE ROCKFORD EAST					
						INVITE 11 25 23					
							23-24				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
ROHRBNIN000	Rohrbach, Ninfa	EDUC961D	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/04/2023	12/21/2023	R	\$470.00
							23-24				\$470.00
						NUMBER OF INVOICES: 1					\$470.00
ROTHSDAN000	ROTHSTEIN, DANIEL	12012023 5:30	0000000000	mm1223	AP	Wrestling V	B	12/01/2023	12/21/2023	R	\$112.00
							23-24				\$112.00
						NUMBER OF INVOICES: 1					\$112.00
RUCK JEA000	Ruck, Jeanne	ID#28408	0000000000	mm1223	AP	Registration/Sport refund	B	11/15/2023	12/21/2023	R	\$265.00
							23-24				\$265.00
						NUMBER OF INVOICES: 1					\$265.00
RUNCO OF000	Runco Office Supply & Equipment	925180-0	0000000000	mm1223	AP	Cash Box	B	12/07/2023	12/21/2023	R	\$34.71
							23-24				\$34.71

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$34.71
RUSO P0000	Russo Power Equipment	SPI20450839	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/21/2023	12/21/2023	R	\$719.76
							23-24				\$719.76
NUMBER OF INVOICES: 1											\$719.76
RUSOJOH002	Russo, John	11212023 5:30	0000000000	mm1223	AP	NLCC Boys JV	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
RUSOJOH002	Russo, John	11212023 7:00	0000000000	mm1223	AP	NLCC Boys JV	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 2											\$124.00
SAFEWAY 000	Safeway Transportation Services Co	425	0000000000	mm1223	AP	SpecEd Trnsprt OCT23	B	10/31/2023	12/21/2023	R	\$105,265.44
							23-24				\$105,265.44
SAFEWAY 000	Safeway Transportation Services Co	582	0000000000	mm1223	AP	SpecEd Trnsprt NOV23	B	11/30/2023	12/21/2023	R	\$111,224.82
							23-24				\$111,224.82
NUMBER OF INVOICES: 2											\$216,490.26
SAWCHDAN000	Sawchuk, Daniel	11212023 5:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
SAWCHDAN000	Sawchuk, Daniel	11212023 7:00	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/21/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 2											\$124.00
SCHMIPHI000	Schmidt, Philip	11252023 11:00	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
NUMBER OF INVOICES: 1											\$79.00
SCHOESTE000	Schoenfelder, Steven	12112023 5:30	0000000000	mm1223	AP	Wrestling Girls	B	12/11/2023	12/21/2023	R	\$217.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
SCHOESTE000	Schoenfelder, Steven	12112023 5:30	*****CONTINUED*****				23-24				\$217.00
						NUMBER OF INVOICES: 1					\$217.00
SCHOOL N001	School Nutrition Association	ID#595486	0000000000	mm120523	AP	SNA Mmbrshp-S Schlaf	H 12/05/2023	12/05/2023	R		\$63.00
							23-24			115213	\$63.00
						NUMBER OF INVOICES: 1					\$63.00
SCHUFWIL000	Schufreider, William	11252023 12:30	0000000000	mm1223	AP	NLCC Boys FroshA	B 11/25/2023	12/21/2023	R		\$61.00
							23-24				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
SCHURING000	Schuring & Schuring, Inc.	NOV23 18192	0000000000	mm1223	AP	Milk Delivery NOV23	B 11/29/2023	12/21/2023	R		\$3,027.00
							23-24				\$3,027.00
SCHURING000	Schuring & Schuring, Inc.	OCT23 18192	0000000000	mm1223	AP	Milk Delivery OCT23	B 10/30/2023	12/21/2023	R		\$2,721.71
							23-24				\$2,721.71
						NUMBER OF INVOICES: 2					\$5,748.71
SECRETAR001	Secretary Of State	122123-B Adamek	0000000000	mm1223	AP	B Adamek renewal	B 12/21/2023	12/21/2023	S		\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Becker	0000000000	mm1223	AP	C Becker renewal	B 12/21/2023	12/21/2023	S		\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Buccieri	0000000000	mm1223	AP	C Buccieri renewal	B 12/21/2023	12/21/2023	S		\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Dubois	0000000000	mm1223	AP	T Dubois renewal	B 12/21/2023	12/21/2023	S		\$4.00
							23-24				\$4.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SECRETAR001	Secretary Of State	122123-Kosmicki	0000000000	mm1223	AP	A Kosmicki renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-M Barberini	0000000000	mm1223	AP	M Barberini renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Perrine	0000000000	mm1223	AP	K Perrine renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Prouty	0000000000	mm1223	AP	R Prouty renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Schmidt	0000000000	mm1223	AP	K Schmidt renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Studzinska	0000000000	mm1223	AP	U Studzinska renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Wetter	0000000000	mm1223	AP	R Wetter renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
SECRETAR001	Secretary Of State	122123-Zobrist	0000000000	mm1223	AP	D Zobrist renewal	B	12/21/2023	12/21/2023	S	\$4.00
							23-24				\$4.00
NUMBER OF INVOICES: 12											\$48.00
SECRETAR002	Secretary Of State	23-24 DE Plates	0000000000	mm112123	AP	DE License plate stickers	H	11/21/2023	11/21/2023	R	\$20.00
							23-24			115165	\$20.00
NUMBER OF INVOICES: 1											\$20.00
SEDOL	001 Sedol	11062023	0000000000	mm111523	AP	NOV23 Billing	H	11/06/2023	11/15/2023	R	\$65,333.94
							23-24			115159	\$65,333.94
SEDOL	001 Sedol	12062023	0000000000	mm1223	AP	DEC23 Billing	B	12/06/2023	12/21/2023	R	\$61,905.72
							23-24				\$61,905.72

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
SEDOL	001 Sedol	12082023	0000000000	mm1223	AP	Audiological Services	B	12/08/2023	12/21/2023	R	\$93.91
							23-24				\$93.91
SEDOL	001 Sedol	35476	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,851.40
							23-24				\$6,851.40
SEDOL	001 Sedol	35477	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,851.40
							23-24				\$6,851.40
SEDOL	001 Sedol	35478	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$6,851.40
							23-24				\$6,851.40
SEDOL	001 Sedol	FY24 Audiology	0000000000	mm112123	AP	23-24 Audiology Billing	H	09/27/2023	11/21/2023	R	\$5,773.00
							23-24			115166	\$5,773.00
SEDOL	001 Sedol	FY24 Housing	0000000000	mm1223	AP	23/24 Housing Billing	B	11/17/2023	12/21/2023	R	\$24,048.00
							23-24				\$24,048.00
SEDOL	001 Sedol	FY24 O&M Enrollment	0000000000	mm1223	AP	23/24 O&M Assess Bill, Enrollment	B	12/13/2023	12/21/2023	R	\$28,126.00
							23-24				\$28,126.00
NUMBER OF INVOICES: 9											\$205,834.77
SEFCICHR000	Sefcik, Christine	DEC 2023	0000000000	mm1223	AP	Phone Reimbursement	B	12/01/2023	12/21/2023	R	\$100.00
							23-24				\$100.00
SEFCICHR000	Sefcik, Christine	DEC 2023.	0000000000	mm1223	AP	Misc Expense Reimbursement	B	12/01/2023	12/21/2023	R	\$450.00
							23-24				\$450.00
NUMBER OF INVOICES: 2											\$550.00
SHAW MED000	Shaw Media	1123-10003997	0000000000	mm1223	AP	ASA 2023	B	11/30/2023	12/21/2023	R	\$1,239.64
							23-24				\$1,239.64

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$1,239.64
SHEPHGE0000	Shepherd, George	11222023 11:00	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
SHEPHGE0000	Shepherd, George	11222023 12:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 2											\$124.00
SHIFLVIC000	Shifley, Victoria	11202023	0000000000	mm1223	AP	2-Day mileage reimbursement	B	11/20/2023	12/21/2023	R	\$94.45
							23-24				\$94.45
NUMBER OF INVOICES: 1											\$94.45
SHOES FO000	Shoes For Crews LLC	20231204320	0000000000	mm1223	AP	Kitchen staff shoes	B	11/09/2023	12/21/2023	R	\$811.84
							23-24				\$811.84
NUMBER OF INVOICES: 1											\$811.84
SHORELIN000	Shoreline Graphics	6144	0000000000	mm1223	AP	Corridor Pass	B	12/07/2023	12/21/2023	R	\$325.59
							23-24				\$325.59
NUMBER OF INVOICES: 1											\$325.59
SILVER L000	Silver Lining Therapeutic Services	0454	0000000000	mm110923	AP	Therapeutic Srv-KR	H	11/01/2023	11/09/2023	R	\$540.00
							23-24			115122	\$540.00
SILVER L000	Silver Lining Therapeutic Services	0455	0000000000	mm110923	AP	Therapeutic Srv-SKH	H	11/01/2023	11/09/2023	R	\$540.00
							23-24			115122	\$540.00
SILVER L000	Silver Lining Therapeutic Services	0457	0000000000	mm110923	AP	Therapeutic Srv-TH	H	11/01/2023	11/09/2023	R	\$675.00
							23-24			115122	\$675.00
SILVER L000	Silver Lining Therapeutic Services	0468	0000000000	mm110923	AP	Therapeutic Srv-CM	H	11/01/2023	11/09/2023	R	\$675.00
							23-24			115122	\$675.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
SILVER L000	Silver Lining Therapeutic Services	0470	0000000000	mm110923	AP	Therapeutic Srv-RY	H	11/01/2023	11/09/2023	R	\$675.00
							23-24			115122	\$675.00
SILVER L000	Silver Lining Therapeutic Services	0476	0000000000	mm110923	AP	Therapeutic Srv-TS	H	11/01/2023	11/09/2023	R	\$540.00
							23-24			115122	\$540.00
SILVER L000	Silver Lining Therapeutic Services	0477	0000000000	mm110923	AP	Therapeutic Srv-VM	H	11/01/2023	11/09/2023	R	\$675.00
							23-24			115122	\$675.00
SILVER L000	Silver Lining Therapeutic Services	0520	0000000000	mm1223	AP	Therapeutic Srv-KR	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
SILVER L000	Silver Lining Therapeutic Services	0521	0000000000	mm1223	AP	Therapeutic Srv-SKH	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
SILVER L000	Silver Lining Therapeutic Services	0523	0000000000	mm1223	AP	Therapeutic Srv-TH	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
SILVER L000	Silver Lining Therapeutic Services	0534	0000000000	mm1223	AP	Therapeutic Srv-CM	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
SILVER L000	Silver Lining Therapeutic Services	0535	0000000000	mm1223	AP	Therapeutic Srv-RY	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
SILVER L000	Silver Lining Therapeutic Services	0541	0000000000	mm1223	AP	Therapeutic Srv-VM	B	12/01/2023	12/21/2023	R	\$405.00
							23-24				\$405.00
NUMBER OF INVOICES: 13											\$6,750.00
SK TRANS000	SK Transportation Company Inc	101	0000000000	mm1223	AP	Trnsprt Share OCT23	B	11/02/2023	12/21/2023	R	\$882.00
							23-24				\$882.00
SK TRANS000	SK Transportation Company Inc	102	0000000000	mm1223	AP	Trnsprt Share NOV23	B	12/02/2023	12/21/2023	R	\$588.00
							23-24				\$588.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 2						\$1,470.00
SMITHERI000	Smith, Erin	11142023 day1	0000000000	mm1223	AP	ISCA Conf travel reimbursement	B		11/14/2023	12/21/2023	R	\$106.60
									23-24			\$106.60
SMITHERI000	Smith, Erin	11142023 day2	0000000000	mm1223	AP	ISCA Conf travel reimbursement	B		11/14/2023	12/21/2023	R	\$106.60
									23-24			\$106.60
						NUMBER OF INVOICES: 2						\$213.20
SMOK PET000	Smok, Pete	11222023 11:00	0000000000	mm1223	AP	NLCC Boys V	B		11/22/2023	12/21/2023	R	\$79.00
									23-24			\$79.00
						NUMBER OF INVOICES: 1						\$79.00
SONDETIN000	Sonders, Tina	11162023	0000000000	mm1223	AP	ICEC Conf travel Reimbursement	B		11/16/2023	12/21/2023	R	\$212.22
									23-24			\$212.22
SONDETIN000	Sonders, Tina	11272023	0000000000	mm1223	AP	IAASE Mmbrshp Reimbursement	B		11/27/2023	12/21/2023	R	\$445.00
									23-24			\$445.00
SONDETIN000	Sonders, Tina	DEC 2023	0000000000	mm1223	AP	Phone Reimbursement	B		12/01/2023	12/21/2023	R	\$100.00
									23-24			\$100.00
						NUMBER OF INVOICES: 3						\$757.22
SOUTH SI000	South Side Control Supply Co	S100903420.001	0000000000	mm1223	AP	BLDG & GRNDS supply	B		11/30/2023	12/21/2023	R	\$1,445.30
									23-24			\$1,445.30
						NUMBER OF INVOICES: 1						\$1,445.30
SPECTRUM004	Spectrum Center Inc.	08312023	0000000000	mm1223	AP	Tuition AUG23	B		08/31/2023	12/21/2023	R	\$3,740.88
									23-24			\$3,740.88

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
SPECTRUM004	Spectrum Center Inc.	09302023	0000000000	mm1223	AP	Tuition SEPT23	B	09/30/2023	12/21/2023	R	\$6,234.80
							23-24				\$6,234.80
SPECTRUM004	Spectrum Center Inc.	10312023	0000000000	mm1223	AP	Tuition OCT23	B	10/31/2023	12/21/2023	R	\$6,234.80
							23-24				\$6,234.80
SPECTRUM004	Spectrum Center Inc.	11302023	0000000000	mm1223	AP	Tuition NOV23	B	11/30/2023	12/21/2023	R	\$5,299.58
							23-24				\$5,299.58
						NUMBER OF INVOICES: 4					\$21,510.06
ST. PATR000	St. Patrick's High School	WR ST PATS 1 13 24	0000000000	mm1223	AP	GRANT WRESTLING BOYS	B	12/04/2023	12/21/2023	R	\$250.00
						FRESHMEN ENTRY FEE ST.					
						PATRICKS INVITE 1 13 24					
							23-24				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
											86
STAGG HI000	Stagg High School	DANCE STAGG 23	0000000000	mm1223	AP	GRANT DANCE VARSITY AND JV	B	11/09/2023	12/21/2023	R	\$400.00
						ENTRY FEE STAGG COMPETITION					
						12 16 23					
							23-24				\$400.00
						NUMBER OF INVOICES: 1					\$400.00
STEENRAN000	Steen, Randy	11252023 12:30	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
STERICYC002	Stericycle, Inc	8005282702	0000000000	mm1223	AP	Steri-Safe Select qtrtrly	B	11/18/2023	12/21/2023	R	\$618.68
							23-24				\$618.68
						NUMBER OF INVOICES: 1					\$618.68
STEVENS0000	Stevenson High School	WR STEVENSON 12 16	0000000000	mm1223	AP	GRANT WRESTLING BOYS	B	12/04/2023	12/21/2023	R	\$200.00

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STEVENS0000	Stevenson High School	WR STEVENSON 12 16	*****CONTINUED*****			FRESHMEN ENTRY FEE STEVENSON INVITE 12 16 23	23-24				\$200.00
STEVENS0000	Stevenson High School	WR STEVENSON 24	0000000000	mm1223	AP	GRANT WRESTING ENTRY FEE FOR BOYS JV 1 20 24 AND FRESHMEN 12 2 23	B	12/04/2023	12/21/2023	R	\$375.00
							23-24				\$375.00
STEVENS0000	Stevenson High School	WRESTLING STEVENSON2	0000000000	mm1223	AP	GRANT WRESTLING VARSITY AND JV ENTRY FEE STEVENSON QUAD 11 22 23	B	11/09/2023	12/21/2023	R	\$150.00
							23-24				\$150.00
						NUMBER OF INVOICES: 3					\$725.00
SULLIKEV000	Sullivan, Kevin	12092023 6:30	0000000000	mm1223	AP	Wrestling JV	B	12/09/2023	12/21/2023	R	\$154.00
							23-24				\$154.00
						NUMBER OF INVOICES: 1					\$154.00
SYNERGY 001	Synergy Education Consulting LLC	124-006	0000000000	mm1223	AP	Workshop Data Oct/Nov23	B	11/21/2023	12/21/2023	R	\$7,472.25
							23-24				\$7,472.25
SYNERGY 001	Synergy Education Consulting LLC	124-007	0000000000	mm1223	AP	Workshop Data DEC23	B	12/18/2023	12/21/2023	R	\$6,222.25
							23-24				\$6,222.25
						NUMBER OF INVOICES: 2					\$13,694.50
TEACHER'000	Teacher's Discovery	196635	0062400002	mm1223	AP	World Language Supplies	F B	08/25/2023	12/21/2023	R	\$179.87
							23-24				\$179.87
						NUMBER OF INVOICES: 1					\$179.87
TEAM FIT000	Team Fitz Graphics	62142	0502400033	mm1223	AP	BASEBALL REGIONAL SIGNS 2023	F B	10/13/2023	12/21/2023	R	\$270.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
TEAM FIT000	Team Fitz Graphics	62142		*****CONTINUED*****			23-24				\$270.00
						NUMBER OF INVOICES: 1					\$270.00
TECHNOLO000	Technology Campus	November 2023	0000000000	mm1223	AP	Tuition NOV23	B	11/16/2023	12/21/2023	R	\$59,586.39
							23-24				\$59,586.39
TECHNOLO000	Technology Campus	OCTOBER 2023	0000000000	mm1223	AP	Tuition OCT23	B	10/16/2023	12/21/2023	R	\$59,586.39
							23-24				\$59,586.39
						NUMBER OF INVOICES: 2					\$119,172.78
THE HOME001	The Home Depot Pro	774871347	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/09/2023	12/21/2023	R	\$3,926.20
							23-24				\$3,926.20
THE HOME001	The Home Depot Pro	775318132	0000000000	mm1223	AP	BLDG & GRNDS srv/supply	B	11/13/2023	12/21/2023	R	\$1,344.68
							23-24				\$1,344.68
THE HOME001	The Home Depot Pro	775318140	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/13/2023	12/21/2023	R	\$1,496.00
							23-24				\$1,496.00
THE HOME001	The Home Depot Pro	776264384	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/17/2023	12/21/2023	R	\$34.38
							23-24				\$34.38
THE HOME001	The Home Depot Pro	777418492	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/28/2023	12/21/2023	R	\$1,621.95
							23-24				\$1,621.95
THE HOME001	The Home Depot Pro	777906462	0000000000	mm1223	AP	BLDG & GRNDS supply	B	11/30/2023	12/21/2023	R	\$29.52
							23-24				\$29.52
THE HOME001	The Home Depot Pro	779335785	0000000000	mm1223	AP	BLDG & GRNDS service	B	12/08/2023	12/21/2023	R	\$286.85
							23-24				\$286.85
THE HOME001	The Home Depot Pro	779335793	0000000000	mm1223	AP	BLDG & GRNDS supply	B	12/08/2023	12/21/2023	R	\$3,720.40
							23-24				\$3,720.40

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THE HOME001	The Home Depot Pro	779335801	0000000000	mm1223	AP	BLDG & GRNDS supply	B	12/08/2023	12/21/2023	R	\$87.54
							23-24				\$87.54
THE HOME001	The Home Depot Pro	CM#777666272	0000000000	mm1223	AP	BLDG & GRNDS CREDIT	B	11/29/2023	12/21/2023	R	\$-1,381.60
							23-24				\$-1,381.60
NUMBER OF INVOICES: 10											\$11,165.92
THE HOPE000	The Hope School	SINV005958	0000000000	mm1223	AP	Tuition/Trnsprt OCT23	B	10/31/2023	12/21/2023	R	\$11,124.12
							23-24				\$11,124.12
THE HOPE000	The Hope School	SINV006010	0000000000	mm1223	AP	Room & Board OCT23	B	10/31/2023	12/21/2023	R	\$17,757.11
							23-24				\$17,757.11
THE HOPE000	The Hope School	SINV006086	0000000000	mm1223	AP	Rate Adjst R&B OCT23	B	10/31/2023	12/21/2023	R	\$1,399.65
							23-24				\$1,399.65
THE HOPE000	The Hope School	SINV006166	0000000000	mm1223	AP	Tuition/Trnsprt NOV23	B	11/30/2023	12/21/2023	R	\$10,594.40
							23-24				\$10,594.40
THE HOPE000	The Hope School	SINV006227	0000000000	mm1223	AP	Room & Board NOV23	B	11/30/2023	12/21/2023	R	\$18,538.80
							23-24				\$18,538.80
NUMBER OF INVOICES: 5											\$59,414.08
THE NEW 000	The New York Times	34FD0E8A2344	0000000000	mm1223	AP	110623-110324 Subscription	B	11/05/2023	12/21/2023	R	\$203.50
							23-24				\$203.50
NUMBER OF INVOICES: 1											\$203.50
THE OMNI000	The Omni Group	2311-7100	0000000000	mm110923	AP	Compliance Oversight	H	11/01/2023	11/09/2023	R	\$3.00
							23-24			115123	\$3.00
THE OMNI000	The Omni Group	2312-7100	0000000000	mm1223	AP	Compliance Oversight	B	12/01/2023	12/21/2023	R	\$3.00
							23-24				\$3.00

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NUMBER OF INVOICES: 2											\$6.00
THERM FL000	Therm Flo Inc	T28232INV	0000000000	mm1223	AP	Generator service	B	12/05/2023	12/21/2023	R	\$1,748.25
							23-24				\$1,748.25
NUMBER OF INVOICES: 1											\$1,748.25
TK ELEVA000	TK Elevator Corporation	3007599738	0000000000	mm1223	AP	Elevator Svc Dec23-Feb24	B	12/01/2023	12/21/2023	R	\$1,206.12
							23-24				\$1,206.12
NUMBER OF INVOICES: 1											\$1,206.12
TOP CAT 000	Top Cat Sales LLC	35247	0000000000	mm1223	AP	Wrestling Fleece/Polos	B	10/16/2023	12/21/2023	R	\$1,635.00
							23-24				\$1,635.00
NUMBER OF INVOICES: 1											\$1,635.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102834	0000000000	mm1223	AP	Student Trnsprt OCT23	B	11/01/2023	12/21/2023	R	\$65,635.00
							23-24				\$65,635.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102835	0000000000	mm1223	AP	Homeless Trnsprt OCT23	B	11/01/2023	12/21/2023	R	\$17,846.50
							23-24				\$17,846.50
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102893	0000000000	mm1223	AP	Student Trnsprt NOV23	B	12/01/2023	12/21/2023	R	\$60,937.00
							23-24				\$60,937.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102894	0000000000	mm1223	AP	Homeless Trnsprt NOV23	B	12/01/2023	12/21/2023	R	\$20,062.50
							23-24				\$20,062.50
NUMBER OF INVOICES: 4											\$164,481.00
TRANE 000	Trane	15490668	0000000000	mm1223	AP	Actuators	B	10/24/2023	12/21/2023	R	\$1,715.92
							23-24				\$1,715.92
NUMBER OF INVOICES: 1											\$1,715.92
TRICITY 000	Tricity Sports	10202023 4:45	0000000000	mm1223	AP	Football Soph	B	10/20/2023	12/21/2023	R	\$71.00

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TRICITY 000	Tricity Sports	10202023 4:45		*****CONTINUED*****			23-24				\$71.00
TRICITY 000	Tricity Sports	10202023 7:00	0000000000	mm1223	AP	Football V	B	10/20/2023	12/21/2023	R	\$116.00
							23-24				\$116.00
						NUMBER OF INVOICES: 2					\$187.00
TYLER TE000	Tyler Technologies, Inc.	045-443511	0000000000	mm1223	AP	Project Mgmt	B	10/31/2023	12/21/2023	R	\$820.00
							23-24				\$820.00
TYLER TE000	Tyler Technologies, Inc.	045-443906	0000000000	mm1223	AP	Trnsprt SaaS-Year 1	B	10/31/2023	12/21/2023	R	\$13,189.00
							23-24				\$13,189.00
TYLER TE000	Tyler Technologies, Inc.	045-444255	0000000000	mm1223	AP	Project Mgmt	B	11/08/2023	12/21/2023	R	\$820.00
							23-24				\$820.00
TYLER TE000	Tyler Technologies, Inc.	045-445328	0000000000	mm1223	AP	Project Mgmt	B	11/15/2023	12/21/2023	R	\$820.00
							23-24				\$820.00
TYLER TE000	Tyler Technologies, Inc.	CM#045-444731	0000000000	mm1223	AP	Extended Support CREDIT	B	11/14/2023	12/21/2023	R	\$-2,198.20
							23-24				\$-2,198.20
						NUMBER OF INVOICES: 5					\$13,450.80
VENDEMIC000	Vendegna, Michelle	EDCL518	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/04/2023	12/21/2023	R	\$485.00
							23-24				\$485.00
						NUMBER OF INVOICES: 1					\$485.00
VERIZON 000	VERIZON WIRELESS	9948560097	0000000000	mm111523	AP	942086720 100623-110523	H	11/05/2023	11/15/2023	R	\$747.88
							23-24			115160	\$747.88
						NUMBER OF INVOICES: 1					\$747.88
VERSION2000	VERSION2 HOSTING	12100	0000000000	mm1223	AP	Veeam Backup	B	12/01/2023	12/21/2023	R	\$739.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
VERSION2000	VERSION2 HOSTING	12100		*****	CONTINUED*****						
							23-24				\$739.00
						NUMBER OF INVOICES: 1					\$739.00
VEST MIC000	Vest, Michael	11182023 9:00	0000000000	mm1223	AP	Wrestling V	B	11/18/2023	12/21/2023	R	\$75.00
							23-24				\$75.00
						NUMBER OF INVOICES: 1					\$75.00
LETTEJOH000	Vetter, John	12052023 7:00	0000000000	mm1223	AP	NLCC Girls V	B	12/05/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
VIATOMEL000	Viator, Melissa	11272023	0000000000	mm112923	AP	CALO Travel reimbursement	H	11/27/2023	11/29/2023	R	\$964.81
							23-24			115208	\$964.81
VIATOMEL000	Viator, Melissa	11282023	0000000000	mm1223	AP	CALO Travel reimbursement	B	11/28/2023	12/21/2023	R	\$911.87
							23-24				\$911.87
						NUMBER OF INVOICES: 2					\$1,876.68
VILLAGE 016	Village Of Fox Lake	212	0000000000	mm110923	AP	SRO Safety Equipment	H	04/28/2023	11/09/2023	R	\$1,410.00
							23-24			115124	\$1,410.00
						NUMBER OF INVOICES: 1					\$1,410.00
VISCITIM000	Viscioni, Timothy	LEAD432	0000000000	mm1223	AP	23/24 Tuition Reimbursement	B	12/13/2023	12/21/2023	R	\$1,390.59
							23-24				\$1,390.59
						NUMBER OF INVOICES: 1					\$1,390.59
VISION S000	Vision Service Plan IL (VSP)	819221937	0000000000	mm112923	AP	Vision Premium DEC23	H	11/17/2023	11/29/2023	R	\$710.65
							23-24			115209	\$710.65

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$710.65
WARD DOU000	Ward, Douglas	11222023 11:00	0000000000	mm1223	AP	NLCC Boys JV	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
WARD DOU000	Ward, Douglas	11222023 12:30	0000000000	mm1223	AP	NLCC Boys JV	B	11/22/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 2											\$124.00
WARREMIC001	Warren, Michael	11252023 12:30	0000000000	mm1223	AP	NLCC Boys JV	B	11/25/2023	12/21/2023	R	\$61.00
							23-24				\$61.00
NUMBER OF INVOICES: 1											\$61.00
WARREN T002	Warren Township High School	BBWL WTHS 2023	0000000000	mm111523	AP	Grant Boys Bowling Entry Fees V and JV Warren Tournaments 12/9/23 & 1/6/24	H	09/18/2023	11/15/2023	R	\$600.00
							23-24			115161	\$600.00
WARREN T002	Warren Township High School	Reg# 53630	0000000000	mm1223	AP	Registration FBLA	B	11/17/2023	12/21/2023	R	\$880.00
							23-24				\$880.00
NUMBER OF INVOICES: 2											\$1,480.00
WASSEBRU000	Wasser, Bruce	12122023 5:30	0000000000	mm1223	AP	NLCC Girls FroshA	B	12/12/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 1											\$62.00
WAUCONDA007	Wauconda High School	WAUCONDA TURKEY	0000000000	mm1223	AP	GRANT WRESTLING FRESHMEN ENTRY FEE TURKEY SHOOT 11 22 23	B	11/09/2023	12/21/2023	R	\$300.00
							23-24				\$300.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$300.00
WAUKEGAN006	Waukegan High School	WR WAUKEGAN 1 24	0000000000	mm1223	AP	GRANT WRESTING ENTRY FEE FOR BOYS JV AND FRESHMEN 1 20 24 GIRLS VARSITY 12 2 23	B	12/04/2023	12/21/2023	R	\$400.00
							23-24				\$400.00
NUMBER OF INVOICES: 1											\$400.00
WAUKEGAN011	Waukegan Roofing Co Inc	1937951	0000000000	mm1223	AP	Investigate/Patch leaks	B	08/28/2023	12/21/2023	R	\$873.60
							23-24				\$873.60
WAUKEGAN011	Waukegan Roofing Co Inc	1960037	0000000000	mm1223	AP	Investigate/Patch leaks	B	09/26/2023	12/21/2023	R	\$1,712.91
							23-24				\$1,712.91
NUMBER OF INVOICES: 2											\$2,586.51
WEIS JAY000	Weis, Jay	11202023 5:30	0000000000	mm1223	AP	NLCC Boys FroshA	B	11/20/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
WEIS JAY000	Weis, Jay	11302023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	11/30/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
WEIS JAY000	Weis, Jay	11302023 7:00	0000000000	mm1223	AP	NLCC Boys JV	B	11/30/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
NUMBER OF INVOICES: 3											\$186.00
WEISEKEV000	Weisenberger, Kevin	12092023 6:30	0000000000	mm1223	AP	Wrestling JV	B	12/09/2023	12/21/2023	R	\$154.00
							23-24				\$154.00
NUMBER OF INVOICES: 1											\$154.00
WETENSEA000	Wetendorf, Sean	12082023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	12/08/2023	12/21/2023	R	\$62.00
							23-24				\$62.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
WETENSEA000	Wetendorf, Sean	12122023 5:30	0000000000	mm1223	AP	NLCC Girls JV	B	12/12/2023	12/21/2023	R	\$62.00
							23-24				\$62.00
						NUMBER OF INVOICES: 2					\$124.00
WETTERIC000	Wetter, Richard	11162023	0000000000	mm1223	AP	CDL Reimbursement	B	11/16/2023	12/21/2023	R	\$66.46
							23-24				\$66.46
						NUMBER OF INVOICES: 1					\$66.46
WEX BANK000	WEX BANK	93119243	0000000000	mm1223	AP	Fuel Purchases	B	11/15/2023	12/21/2023	M	\$845.34
							23-24			115167	\$845.34
						NUMBER OF INVOICES: 1					\$845.34
WHALETRO000	Whalen, Troy	11252023 2:00	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$75.00
WHALETRO000	Whalen, Troy	11252023 3:30	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00
							23-24				\$79.00
						NUMBER OF INVOICES: 2					\$158.00
WHITMMAL000	Whitman, Mallory	12112023	0000000000	mm1223	AP	NATA/BOC reimbursement	B	12/11/2023	12/21/2023	R	\$300.00
							23-24				\$300.00
						NUMBER OF INVOICES: 1					\$300.00
WIGHT & 000	Wight & Company	230080-002	0000000000	mm1223	AP	Facility Vision/Master Plan	B	10/31/2023	12/21/2023	R	\$23,146.72
							23-24				\$23,146.72
WIGHT & 000	Wight & Company	230081-004	0000000000	mm1223	AP	Weight Room expansion	B	10/31/2023	12/21/2023	R	\$62,750.00
							23-24				\$62,750.00
						NUMBER OF INVOICES: 2					\$85,896.72
WILSMCHR000	Wilsman, Chris	11252023 12:30	0000000000	mm1223	AP	NLCC Boys V	B	11/25/2023	12/21/2023	R	\$79.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
WILSMCHR000	Wilsman, Chris	11252023 12:30		*****CONTINUED*****			23-24				\$79.00
						NUMBER OF INVOICES: 1					\$79.00
WOOD STE000	Wood, Stephen	11182023 9:00	0000000000	mm1223	AP	Wrestling V	B	11/18/2023	12/21/2023	R	\$75.00
							23-24				\$75.00
WOOD STE000	Wood, Stephen	12112023 5:30	0000000000	mm1223	AP	Wrestling Girls	B	12/11/2023	12/21/2023	R	\$217.00
							23-24				\$217.00
						NUMBER OF INVOICES: 2					\$292.00
WOODSTOC002	Woodstock High School	WR WOODSTOCK 1 13 24	0000000000	mm1223	AP	GRANT WRESTLING BOYS JV AND FRESHMEN ENTRY FEE CONANT INVITE 1 13 24	B	12/04/2023	12/21/2023	R	\$300.00
							23-24				\$300.00
						NUMBER OF INVOICES: 1					\$300.00
YANIKROB002	Yanik, Robert	11212023	0000000000	mm1223	AP	IASB Conf meal reimbursement	B	11/21/2023	12/21/2023	R	\$183.92
							23-24				\$183.92
						NUMBER OF INVOICES: 1					\$183.92
ZIELIKAT000	Zielinski, Katherine	11132023	0000000000	mm1223	AP	PBIS Reimbursement	B	11/13/2023	12/21/2023	R	\$184.30
							23-24				\$184.30
ZIELIKAT000	Zielinski, Katherine	11152023	0000000000	mm1223	AP	PBIS Reimbursement	B	11/15/2023	12/21/2023	R	\$131.20
							23-24				\$131.20
ZIELIKAT000	Zielinski, Katherine	12082023	0000000000	mm1223	AP	PBIS Reimbursement	B	12/08/2023	12/21/2023	R	\$118.53
							23-24				\$118.53
						NUMBER OF INVOICES: 3					\$434.03

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						TOTAL NUMBER OF BATCH INVOICES:		484				\$1,596,831.66
						TOTAL NUMBER OF HISTORY INVOICES:		70				\$310,215.95
								553	COMPUTER CHECK INVOICES			\$1,906,202.27
									1	MANUAL CHECK INVOICES		\$845.34
						TOTAL INVOICES:		554				\$1,907,047.61
						BANK TOTALS:	BANK	BANK ACCOUNT #			INVOICE AMOUNT	NET AMOUNT
							AP	**A000 1120 0000 00 000000			\$1,907,047.61	\$1,907,047.61

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

***** End of report *****

FD	SOURCE	2023-24 ANNUAL BUDGET	November 2023-24 MONTHLY ACTIVITY	2023-24 FYTD ACTIVITY	2023-24 BALANCE	2023-24 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	19,883,299.00	1,176,359.29	9,790,915.27	10,092,383.73	49.24
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	22,701,855.00	643,597.80	2,744,355.63	19,957,499.37	12.09
10	FEDERAL SOURCES	1,650,861.00	100,255.70	570,806.44	1,080,054.56	34.58
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	44,236,015.00	1,920,212.79	13,106,077.34	31,129,937.66	29.63
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	4,673,103.00	258,073.28	2,358,815.60	2,314,287.40	50.48
20	STATE SOURCES	50,000.00	0.00	0.00	50,000.00	0.00
20	FEDERAL SOURCES	0.00	0.00	0.00	0.00	0.00
20	TRANSFERS	0.00	0.00	0.00	0.00	0.00
20	OPERATIONS & MAINTENANCE F	4,723,103.00	258,073.28	2,358,815.60	2,364,287.40	49.94
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
30	TRANSFERS	0.00	0.00	0.00	0.00	0.00
30	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	1,526,780.00	84,279.84	736,153.28	790,626.72	48.22
40	STATE SOURCES	1,731,250.00	0.00	941,091.88	790,158.12	54.36
40	TRANSFERS	898,545.00	0.00	0.00	898,545.00	0.00
40	TRANSPORTATION FUND	4,156,575.00	84,279.84	1,677,245.16	2,479,329.84	40.35
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	968,443.00	67,107.22	465,289.16	503,153.84	48.05
50	I.M.R.F./SOCIAL SECURITY F	968,443.00	67,107.22	465,289.16	503,153.84	48.05
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	4,500,000.00	0.00	0.00	4,500,000.00	0.00
60	CAPITAL PROJECTS FUND	4,500,000.00	0.00	0.00	4,500,000.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	331,732.00	16,498.33	164,877.76	166,854.24	49.70
70	WORKING CASH FUND	331,732.00	16,498.33	164,877.76	166,854.24	49.70

Grand Revenue Totals	58,915,868.00	2,346,171.46	17,772,305.02	41,143,562.98	30.17
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FD	OBJ	OBJ	2023-24 ANNUAL BUDGET	November 2023-24 MONTHLY ACTIVITY	2023-24 FYTD ACTIVITY	2023-24 BALANCE	2023-24 FY %
10		EDUCATION FUND					
10	1---	SALARIES	19,184,235.00	1,719,971.81	7,715,296.33	11,468,938.67	40.22
10	2---	BENEFITS	2,594,731.00	168,416.80	1,209,273.91	1,380,519.27	46.60
10	3---	PURCHASED SERVICES	2,835,304.00	247,385.21	1,295,740.83	1,531,394.94	45.70
10	4---	SUPPLIES	2,034,431.00	109,414.32	1,118,804.28	866,755.43	54.99
10	5---	CAPITAL OUTLAY	371,060.00	1,966.37	413,938.49	-58,186.19	111.56
10	6---	OTHER OBJECTS	2,052,037.00	115,679.99	872,402.39	1,181,782.66	42.51
10	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	29,071,798.00	2,362,834.50	12,625,456.23	16,371,204.78	43.43
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	1,122,711.00	92,370.74	468,639.18	654,071.82	41.74
20	2---	BENEFITS	173,322.00	14,176.63	70,883.15	102,438.85	40.90
20	3---	PURCHASED SERVICES	1,390,597.00	71,008.30	516,449.49	884,395.27	37.14
20	4---	SUPPLIES	750,500.00	56,678.81	332,126.17	421,325.95	44.25
20	5---	CAPITAL OUTLAY	250,000.00	37,630.40	279,347.03	-26,878.10	111.74
20	6---	OTHER OBJECTS	700.00	0.00	0.00	700.00	0.00
20	7---	NON-CAP EQUIPMENT	1,500,000.00	0.00	0.00	1,500,000.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	5,187,830.00	271,864.88	1,667,445.02	3,536,053.79	32.14
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
30	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30	----	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40		TRANSPORTATION FUND					
40	1---	SALARIES	830,000.00	67,915.81	317,069.58	512,930.42	38.20
40	2---	BENEFITS	175,104.00	13,056.85	66,820.35	108,283.65	38.16
40	3---	PURCHASED SERVICES	2,827,371.00	79,153.44	961,528.14	1,867,199.12	34.01
40	4---	SUPPLIES	204,000.00	16,991.55	47,463.14	157,126.86	23.27
40	5---	CAPITAL OUTLAY	120,000.00	0.00	119,998.78	1.22	100.00
40	6---	OTHER OBJECTS	100.00	0.00	30.00	70.00	30.00
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	4,156,575.00	177,117.65	1,512,909.99	2,645,611.27	36.40
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	968,443.00	83,974.17	434,318.05	534,124.95	44.85
50	----	I.M.R.F./SOCIAL SECURITY FUND	968,443.00	83,974.17	434,318.05	534,124.95	44.85
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	4,500,000.00	27,381.53	27,381.53	4,472,618.47	0.61
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	4,500,000.00	27,381.53	27,381.53	4,472,618.47	0.61

FD	OBJ	OBJ	2023-24 ANNUAL BUDGET	November 2023-24 MONTHLY ACTIVITY	2023-24 FYTD ACTIVITY	2023-24 BALANCE	2023-24 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	3,898,545.00	0.00	0.00	3,898,545.00	0.00
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	3,898,545.00	0.00	0.00	3,898,545.00	0.00

Grand Expense Totals	47,783,191.00	2,923,172.73	16,267,510.82	31,458,158.26	34.04
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Number of Accounts: 1171

***** End of report *****

GRANT COMM. HIGH SCHOOL DISTRICT #124
PROPERTY TAX DISTRIBUTION 2022

E.A.V. 1,078,742,086
TOTAL EXTENSION 24,413,821.25

RATES			1.593	0.409	0.138	0.036	0.043	0.028	0.000	0.005
% OF TOTAL DISTRIBUTION			70.73%	18.18%	6.13%	1.59%	1.91%	1.23%	0.00%	0.22%
DATE	AMOUNT		EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
=====	=====		=====	=====	=====	=====	=====	=====	=====	=====
Current Year										
GL Account #			10-1111-100000	20-1111-100000	40-1111-100000	50-1151-100000	50-1151-100000	70-1111-100000		50-1153-100000
05/25/23	840,751.63	3.46%	594,697.86	152,868.55	51,500.11	13,393.29	16,092.41	10,363.41	0.00	1,836.00
PTAB/CE Recapture - 5/25/23	4,148.56		0.00	4,148.56	0.00	0.00	0.00	0.00	0.00	0.00
06/08/23	2,761,089.32	14.83%	1,953,030.89	502,031.40	169,130.10	43,984.54	52,848.64	34,034.20	0.00	6,029.55
PTAB/CE Recapture - 6/08/23	13,595.80		0.00	13,595.80	0.00	0.00	0.00	0.00	0.00	0.00
06/20/23	6,709,443.30	42.44%	4,745,862.42	1,219,935.62	410,985.92	106,882.38	128,422.12	82,703.06	0.00	14,651.79
PTAB/CE Recapture - 6/20/23	33,045.19		0.00	33,045.19	0.00	0.00	0.00	0.00	0.00	0.00
06/29/23	1,490,171.38	48.58%	1,054,058.89	270,948.43	91,280.22	23,738.64	28,522.63	18,368.40	0.00	3,254.17
PTAB/CE Recapture - 7/29/23	7,338.94		0.00	7,338.94	0.00	0.00	0.00	0.00	0.00	0.00
Total Current Yr Disbtribution including Recapture	11,859,584.12	48.58%	8,347,650.07	2,203,912.48	722,896.36	187,998.85	225,885.79	145,469.06	0.00	81 25,771.50
Prior Year	Amount		EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
GL Account #			10-1112-100000	20-1112-100000	40-1112-100000	50-1152-100000	50-1152-100000	70-1112-100000		50-1153-100000
07/13/23	559,843.97	50.88%	396,000.43	101,792.89	34,293.16	8,918.39	10,715.69	6,900.84	0.00	1,222.56
PTAB/CE Recapture - 7/13/23	2,757.18		0.00	2,757.18	0.00	0.00	0.00	0.00	0.00	0.00
07/27/23	292,044.52	52.08%	206,574.98	53,100.61	17,889.14	4,652.31	5,589.88	3,599.85	0.00	637.75
PTAB/CE Recapture - 7/27/23	1,442.88		0.00	1,442.88	0.00	0.00	0.00	0.00	0.00	0.00
08/17/23	152,241.06	52.71%	107,686.30	27,681.03	9,325.50	2,425.22	2,913.97	1,876.58	0.00	332.46
PTAB/CE Recapture - 8/17/23	750.77		0.00	750.77	0.00	0.00	0.00	0.00	0.00	0.00
09/11/23	6,106,353.50	77.85%	4,319,272.45	1,110,279.61	374,043.75	97,275.07	116,878.67	75,269.15	0.00	13,334.79
PTAB/CE Recapture - 9/11/23	30,074.86		0.01	30,074.86	0.00	0.00	0.00	0.00	0.00	0.00
09/29/23	2,119,765.83	86.57%	1,499,396.68	385,423.61	129,845.93	33,768.17	40,573.38	26,129.01	0.00	4,629.05
PTAB/CE Recapture - 9/29/23	10,444.02		0.00	10,444.02	0.00	0.00	0.00	0.00	0.00	0.00
10/20/23	1,366,399.38	92.20%	966,509.91	248,443.75	83,698.59	21,766.93	26,153.57	16,842.74	0.00	2,983.88
			0.01							

PTAB/CE Recapture - 10	6,741.26		0.00	6,741.26	0.00	0.00	0.00	0.00	0.00	0.00
11/16/23	1,369,251.44	97.83%	968,527.29 0.01	248,962.32	83,873.29	21,812.37	26,208.16	16,877.89	0.00	2,990.11
PTAB/CE Recapture	6,740.12			6,740.12						
11/22/23	6,619.66	97.86%	4,682.36 (0.01)	1,203.61	405.49	105.45	126.70	81.60	0.00	14.46
PTAB/CE Recapture	19.56			19.56						
12/14/23		97.83%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture				0.00						

Prior Yr Total INCLUDING Recapture	12,031,490.01	49.28%	8,468,650.43	2,235,858.08	733,374.84	190,723.92	229,160.04	147,577.66	0.00	26,145.06
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Special Distribution - Prior Yr Audit	43,384.72	% of Distribution	Recapture Extension: \$ 119,654.07							
GL Account #			10-1112-100000	20-1112-100000	40-1112-100000	50-1152-100000	50-1152-100000	70-1112-100000		50-1153-100000
08/02/23	92.40	0.21%	65.36	16.80	5.66	1.47	1.77	1.14	0.00	0.20
08/07/23	4,683.53	11.01%	3,312.85	851.58	286.89	74.61	89.65	57.73	0.00	8210.23
08/29/23	4,554.79	21.51%	3,221.79	828.17	279.00	72.56	87.18	56.14	0.00	9.95
08/31/23	4,156.37	31.09%	2,939.97	755.73	254.60	66.21	79.56	51.23	0.00	9.08
08/31/23	65.74	31.24%	46.50	11.95	4.03	1.05	1.26	0.81	0.00	0.14
09/01/23	12,105.05	59.14%	8,562.39 0.01	2,200.98	741.49	192.84	231.70	149.21	0.00	26.43
09/01/23	7,683.07	76.85%	5,434.55	1,396.96	470.63	122.39	147.06	94.70	0.00	16.78
09/05/23	11,945.74	104.38%	8,449.71 (0.01)	2,172.02	731.73	190.30	228.65	147.25	0.00	26.09

Total Spec Distribution	45,286.69	104.38%	32,033.12	8,234.19	2,774.03	721.42	866.81	558.22	0.00	98.90
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Interest		0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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TOTALS	23,891,074.13	97.86%	16,816,300.49	4,439,770.56	1,456,271.20	378,722.78	455,045.82	293,046.72	0.00	51,916.56
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(without int.)

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124
INVESTMENT SCHEDULE AS OF NOVEMBER 30, 2023**

PMA FINANCIAL NETWORK, INC.														
10687-101														
Trans.	Date		Date											
No.	Placed	Coupon	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
61531	09/11/23		12/14/23	TNOTE	US Treasury	1,452,736.96	5.33	1,202,736.96	200,000.00		50,000.00			19,263.04
1353285	09/11/23		12/14/23	CD	Southside Bank	246,500.00	5.29	246,500.00						3,358.84
61532	09/11/23		12/28/23	TNOTE	US Treasury	899,030.19	5.30	899,030.19						13,969.81
60132	05/25/23		12/31/23	TNOTE	US Treasury	298,110.94	5.20	298,110.94						6,963.45
61533	09/11/23		01/09/24	TNOTE	US Treasury	1,999,205.89	5.35	1,999,205.89						34,794.11
33803	05/25/23		01/11/24	CD	Wheaton Bank & Trust	241,950.00	5.17	241,950.00						7,916.58
57103	05/25/23		01/11/24	CD	Schaumburg Bank & Trust	241,950.00	5.17	241,950.00						7,916.58
5744	05/25/23		01/19/24	CD	State Bank of the Lakes	241,700.00	5.15	241,700.00						8,151.98
27052	05/25/23		01/19/24	CD	St. Charles Bank & Trust	241,700.00	5.15	241,700.00						8,151.98
34011	05/25/23		01/19/24	CD	Village Bank and Trust	241,700.00	5.15	241,700.00						8,151.98
34717	05/25/23		01/19/24	CD	Town Bank	241,700.00	5.15	241,700.00						8,151.98
57082	05/25/23		01/19/24	CD	Northbrook Bank & Trust	241,700.00	5.15	241,700.00						8,151.98
57512	05/25/23		01/19/24	CD	Western Alliance Bank	241,700.00	5.17	241,700.00						8,188.57
58314	05/25/23		01/19/24	CD	Old Plank Trail Cmmty B	241,700.00	5.15	241,700.00						8,151.98
33935	05/25/23		01/30/24	CD	Wintrust Bank	100,200.00	5.15	100,200.00						3,533.29
1353283	09/11/23		01/30/24	CD	DMB Community Bank	244,850.00	5.25	244,850.00						4,962.87
1353284	09/11/23		01/30/24	CD	Vast Bank, Natl Associat	244,750.00	5.35	244,750.00						5,058.28
27589	05/25/23		02/14/24	CD	Lake Forest Bank & Trust	240,850.00	5.15	240,850.00						9,001.30
33686	05/25/23		02/14/24	CD	Bank Hapoalim B.M.	240,850.00	5.12	240,850.00						8,948.87
33849	05/25/23		02/14/24	CD	Hinsdale Bank & Trust	240,850.00	5.15	240,850.00						9,001.30
34073	05/25/23		02/14/24	CD	Libertyville Bank & Trust	240,850.00	5.15	240,850.00						9,001.30
34681	05/25/23		02/14/24	CD	Crystal Lake Bank & Trust	240,850.00	5.15	240,850.00						9,001.30
57701	05/25/23		02/14/24	CD	Beverly Bank & Trust Co	240,850.00	5.15	240,850.00						9,001.30
60133	05/25/23		02/15/24	TNOTE	US Treasury	349,287.58	5.13	349,287.58						12,587.42
14445	05/25/23		02/28/24	CD	Farmers and Merchants	240,450.00	5.13	240,450.00						9,428.80
29209	05/25/23		03/14/24	CD	NexBank	240,050.00	5.09	240,050.00						9,843.71
34395	05/25/23		03/14/24	CD	Barrington Bank & Trust	240,000.00	5.09	240,000.00						9,839.92
60386	06/14/23		03/14/24	DTC	Bank of America	240,279.29	5.14	240,279.29						9,262.77
60390	06/14/23		03/14/24	DTC	US Bank Natl Assoc	240,192.55	5.25	240,192.55						9,457.58
60396	06/15/23		03/15/24	DTC	Ally Bank	240,279.29	5.14		240,279.29					9,262.77
60400	06/16/23		03/15/24	DTC	SO Bank & Trust Co	240,278.31	5.14					240,278.31		9,262.73
60399	06/21/23		03/21/24	DTC	Washington Federal	240,279.29	5.14		240,279.29					9,262.77
5496	05/25/23		03/22/24	CD	Cornerstone Bank	239,600.00	5.15	239,600.00						10,199.67
1349811	06/08/23		04/12/24	CD	Financial Federal Bank	220,950.00	5.11	220,950.00						9,558.30
1349813	06/08/23		04/12/24	CD	CIBM Bank	239,500.00	5.11	239,500.00						10,360.77
1349817	06/08/23		04/12/24	CD	ServisFirst Bank	239,550.00	5.12	239,550.00						10,346.75
1349810	06/08/23		04/19/24	CD	Western Alliance Bank	1,921,700.00	5.12	1,921,700.00						85,099.19
1349812	06/08/23		04/19/24	CD	The First National Bank of	239,200.00	5.15	239,200.00						10,665.04
1349816	06/08/23		04/19/24	CD	Bank 7	239,100.00	5.20	239,100.00						10,757.88
60719	07/03/23		04/30/24	TNOTE	US Treasury	1,992,706.52	5.32	1,992,706.52						54,293.48
296051	06/27/23		06/26/24	TS	Term Series	1,300,000.00	5.25	1,300,000.00						68,250.00
49435	10/28/21		10/31/24	TNOTE	US Treasury	1,984,269.80	0.61	1,984,269.80						14,261.13
49428	11/03/21		11/04/24	DTC	Goldman Sachs Bank US	249,443.64	0.69				249,443.64			443.64
49429	11/03/21		11/04/24	DTC	UBS Bank USA	249,074.04	0.69	100,000.00				114,559.81	34,514.23	74.04
61861	09/29/23		11/30/24	TNOTE	US Treasury	1,699,855.06	5.22	799,855.06	900,000.00					8,964.59
61863	09/29/23		12/15/24	TNOTE	US Treasury	899,140.49	5.21	899,140.49						2,805.41
61864	09/29/23		12/31/24	TNOTE	US Treasury	699,269.44	5.22	699,269.44						3,245.30
61865	09/29/23		01/15/25	TNOTE	US Treasury	1,199,041.41	5.20	1,199,041.41						3,040.59
61878	09/29/23		01/31/25	TNOTE	US Treasury	599,133.11	5.18	599,133.11						1,478.27
					Subtotal Investments	25,588,913.80		23,319,559.23	1,580,558.58	0.00	299,443.64	354,838.12	34,514.23	25,588,913.80
			11/30/23	MMA	ISDLAF	11,821,540.57		4,700,384.16	1,125,428.91	0.00	1,246,503.93	651,750.94	4,097,472.63	11,821,540.57
			11/30/23	MMA	ISDMAX	233,170.54		163,024.49	1,499.28	0.00	242.30	24.12	68,380.34	233,170.54
					Total	37,643,624.91		28,182,967.88	2,707,486.78	0.00	1,546,189.87	1,006,613.18	4,200,367.20	37,643,624.91

Rylan Art

The Grant Community High School December Student of the Month is senior Rylan Art, son of Kevin and Elaine Art of Round Lake.

Rylan's academic achievements include induction into the National Honor Society during his sophomore year. He has earned Honor Roll status each semester, has taken several AP courses, and is an Illinois State Scholar, holding an impressive 4.852 GPA.

He was named a Boys State Nominee, Bulldog Pride Award winner, a four-year NLCC All-Academic Athlete in football, and a two-year NLCC All-Academic Athlete in track.

His extracurricular activities include football, where he was a four-year varsity athlete, Captain in 2022 and 2023, Offensive MVP in 2022, NLCC Sportsmanship Player of the Year in 2021, and two-time NLCC All-Conference Selection. Rylan was also recognized as the Lake County Offensive Player of the Week during his sophomore season. Additionally, he was a two-year varsity track & field athlete.

At Grant, Rylan serves as a Big Dawg Peer Mentor and has been an Office Aid. In the community, he has volunteered with the Jr. Bulldog football program and served as an usher at St. Bede Parish.

In his spare time, Rylan enjoys music, art, sports, and spending time with family and friends.

His plans for the future include pursuing a degree in physical therapy or speech therapy. He is also currently considering playing football in college but is undecided about where he will attend.

Grant Community High School District 124

Course Proposal

x	New Course		Title Change
	Course Deletion		Other
	Course Revision		

Year of Implementation: 2025-2026

Division: CTE

Title: The Exceptional Child / EDU222

Course #: 0781

SIS#:

Prerequisite: EDU 124

Grade Level: 11-12

Course Length: One semester

Course Credit (check all that apply):

☐ Regular Credit

☒ Dual Credit

☒ Honors Credit

☐ Other _____

☐ AP Credit

Submitted by: Blair Schoell

Primary Objective: To continue to expand our education career pathway.

Curriculum Guide Description: This course is an overview of children and adolescents with exceptional cognitive, physical, social, and emotional characteristics, including learning disabilities. It includes assessment, screening, educational needs, family communication, community resources, and legal aspects.

Special Considerations: Determining a staff member to teach the course and ensuring they carry the appropriate credentials. There will be a textbook cost associated with this course as well.

Budgetary considerations:

Personnel	\$
Supplies & Materials	\$
Capital outlay	\$
Other: _____	\$

TOTAL:	\$
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2023 FALL ATHLETIC ACCOMPLISHMENTS

87

BOARD OF EDUCATION PRESENTATION



December 21, 2023

FALL PARTICIPATION



441 ATHLETES REGISTERED FOR FALL SPORTS

88

414 ROSTERED FALL ATHLETES



FALL SPORTS, LEVELS & PARTICIPANTS



Sideline Cheer - Varsity and JV – 57 participants
Cross Country - Boys and Girls – Varsity and JV – 41 participants
Sideline Dance - Varsity and JV – 31 participants
Football – Varsity, Frosh/Soph, Frosh/Soph B – 110 participants
Boys Golf – Varsity and JV – 19 participants
Girls Golf – Varsity and JV – 10 participants
Boys Soccer – Varsity and JV – 59 participants
Girls Tennis – Varsity and JV – 30 participants
Girls Volleyball – Varsity, JV, Sophomore, Fr A, Fr B – 57 participants



GRADE POINT AVERAGE BY SPORT

Sideline Cheer – 3.33

Cross Country – 3.75

Sideline Dance – 3.87

Football – 2.87

Boys Golf – 3.09

Girls Golf – 3.99

Boys Soccer – 2.72

Girls Tennis – 4.18

Girls Volleyball – 3.85

Average Fall GPA – 3.48



TOP TEN FALL GPA'S

- **Girls Varsity Tennis – 4.34**
- **Varsity Dance – 4.16**
- **Varsity Girls Golf – 4.12**
- **Varsity Volleyball and JV Tennis - 4.03**
- **JV Volleyball – 3.93**
- **Boys Cross Country – 3.76**
- **Girls Cross Country – 3.74**
- **JV2 Volleyball – 3.61**
- **JV Dance – 3.58**



ACADEMIC ACCOLADES BY SPORT

4.0 Grade Point Average or higher

96 Student Athletes earned this prestigious academic standing:

Sideline Cheer - 8

Boys Cross Country – 9

Girls Cross Country – 5

Sideline Dance - 10

Football – 12

Boys Golf – 2

Girls Golf – 5

Boys Soccer – 7

Girls Tennis - 17

Girls Volleyball - 21



ACADEMIC ACCOLADES BY SPORT

Northern Lake County Conference Academic All – Conference Athletes

Criteria:

- A. Sophomore, Junior or Senior
- B. Varsity Athlete
- C. Cumulative GPA of 3.5 or higher

88 Student Athletes earned this award

Sideline Cheer - 8

Boys Cross Country – 5

Girls Cross Country – 8

Sideline Dance - 13

Football – 16

Boys Golf – 3

Girls Golf – 4

Boys Soccer – 5

Girls Tennis - 13

Girls Volleyball - 13



ACADEMIC ACCOLADES CONTINUED

Grant Community High School Scholar Athlete

Criteria:

A. 3.0 GPA or higher

198 student athletes received this award

Sideline Cheer - 33

Boys Cross Country – 15

Girls Cross Country – 10

Sideline Dance - 21

Football – 34

Boys Golf – 8

Girls Golf – 6

Boys Soccer – 14

Girls Tennis - 23

Girls Volleyball - 34



FALL ATHLETIC ACCOMPLISHMENTS



NORTHERN LAKE COUNTY ALL CONFERENCE ATHLETES

Boys Cross Country – Niko Dayment, Ryan Golden, Maxx Haas, Nathan Kempf, John Nehmzow and Memphis Roman

Girls Cross Country – Amelia Szopinski

Football – Rylan Art, Matthew Gipson, Ryan Kowalski, Mason Lancaster, Daymian Longtin, Pryde Mendoza, Ayden Sheppard, Logan Sledzik and Tyler Zdon

Girls Golf – Riley Daniele

Boys Soccer – Sebastian Gonzalez, Alex Luna, Leobardo Mendoza and Miguel Nunez

Girls Volleyball – Claire Henney Kendall Levy and Clara O'Brien

Girls Tennis – Sophie Lelchuk and Vani Patel



FALL ATHLETIC ACCOMPLISHMENTS



- **All – Area**
 - **Football - Rylan Art, Pryde Mendoza**
 - **Honorable Mention – Matt Gipson, Ayden Sheppard and Tyler Zdon**
 - **Volleyball – Kendall Levy and Clara O’Brien**
- **All - Sectional**
 - **Soccer - Miguel Nunez**
 - **Honorable Mention – Leobardo Mendoza**
 - **All – Sectional Academic Team – Sebastian Gonzalez**
 - **All – Sectional Sportsmanship Winner – Martin Villalobos**



FALL ATHLETIC ACCOMPLISHMENTS



- **Boys Cross Country – NLCC Conference Champions**
- **Sectional Golf Qualifiers – Diego Delgado and Eros Rabor**
- **The Boys and Girls Cross Country Teams volunteered at the Bonnie Strong 5K Run at the Bulldog Athletic complex**
- **Grant hosted the Boys Golf Conference Championship⁹⁷**
- **Grant hosted the NLCC Conference Cross Country Championship Meet**
- **Grant hosted the IHSA 3A Regional Cross Country Meet**
- **Grant hosted the IHSA Girls 4A Regional Volleyball**
- **Football qualified for IHSA Football Playoffs**





Questions?

Comments?

98

GO BULLDOGS!

Thank you for your time!



Lake County Regional Office of Education

State Compliance Audit

2023-2024



Areas of Audit

There are 3 audit areas to prepare for:

Compliance

Certificate/Licensure

Professional Development

Introductions - Audit Team

Dr. Chris Clark - Health Records/Policies, Operations, Business Office/District Website, Superintendent/BOE

Courtney Curry- Student/Special Services, Student Assessments and Records

Dr. Jim McKay - Personnel Training, Evaluation, and Curriculum

Pam Cooper - Chief Certification/Licensure Officer

Shay McCorkle - Director of Educational Services

Meg Weekley - Executive Assistant to Regional Superintendent
Dr. Michael Karner

Objectives Of This Training

- Provide an overview of the ROE Compliance Visitation process
- Suggest best practices for preparation for the compliance visit
- Review materials needed for compliance
- Provide a resource for districts as questions arise

Compliance Audit Information

103

Compliance Includes:

- Demographics
- Students
- Staff / Personnel
- Policy / Governance
- Health / Life Safety
- Instructional Programs

Items Under Review

- ❑ MANDATED UNITS OF STUDY FORM
[IL-Mandated-Units-of-Study.pdf \(isbe.net\)](#)
- ❑ MANDATED SCHOOL TRAININGS
- ❑ SAFETY DRILL REPORTS
- ❑ ANNUAL REVIEW OF SAFETY PLANS
- ❑ PERMANENT/TEMPORARY STUDENT FILES
- ❑ STUDENT HEALTH RECORDS/POLICIES

Items Under Review

- STUDENT/PARENT HANDBOOK
- BOARD POLICIES
- WEBSITE REQUIREMENTS
- MOST RECENT ANNUAL FINANCIAL REPORT
- HIGH SCHOOL COURSE DESCRIPTION BOOKLETS

Materials for Review

- **Student Health Records** – Random sample of **6 (six)** health records per grades Kindergarten, third grade, sixth grade, and freshman year for **each school building** (i.e. health, immunization, dental, eye).
- **Student Files** – Each school will be asked to have **6 (six)** student files from the highest grade in the building. Two files should be taken from the beginning of the alphabet, two from the middle, and two from the end of the alphabet.
- **School Bus Driver Permits** – A printout listing **all** current bus drivers **and** the expiration dates of their driving permits.
- **Financial Profile Designation** – This form is submitted to ISBE and is based on most recent Annual Financial Report data. The business office should have this form.

Materials Continued

- Copy of Teacher Evaluation Plan with timelines and 12 evaluations; 4 non-tenured, 4 tenured less than 15 years, 2 tenured over 15 years, and 2 Administrators
- Evidence of current Life Safety Visits and Violation Responses as filed with the Regional Superintendent of School's Office.
- For Temporary Facilities An annual Statement for Continued Usage form and annual assurance letter from district architect to the board of education stating structure will not present a health/life safety hazard to the students housed in it.
- Copies of Various Board Policies as required by the probe items and district documents demonstrating implementation.
- Copy of the District's Philosophy Mission statement or Goals for Excellence and how it is disseminated to the public.
- Copy of each school building's School Improvement Plan

District Must Complete The Demographics Page

(Be sure to fill in all areas above recommended status, including superintendent's license number)

School and District Evaluation Instrument

2023-2024 School Year

District ROE 34 Test District

Superintendent

License

Address

Attendance centers

Pupils

Licensed staff

Mandate waivers

District financial number and status- [Click here for help finding numbers](#)

Recommended recognition status

ROE will assign status to each building. If a facility is missing please contact the compliance helpdesk

Facility

Status

Test Elementary School

--Select Status--



Demo High School

--Select Status--



[Click here to set all facilities to fully recognized](#)

Save

Cancel

Compliance

2023-2024 Electronic Compliance Instrument

5 Topics/Areas

100-Students

200-Staff/Personnel

300-Policy/Governance

400-Health, Life, Safety

500-Instructional Programs

Note: Dashboard design has changed

Please note: This evaluation has not been finalized and approved by the ROE
Unlock all probes for this district



Compliance

Basic Format Of Evaluation Instrument

For each question the following is included:

Links to School Code Citation
Board Press Policy Reference Listings
Available Example Documents
Listing of Potential Evidence

111

*

Compliance Update - Go

IARSS July Compliance

Kane Compliance

compliance.iarss.org/index.php?action=probe§ion=82&number=304

Close

Dashboard

Documents

Demographics

Summary

Students

Staff / Personnel Training

Policy / Governance

301

302

303

304

305

306

307

Health, Life, Safety

Instructional Programs

search

Lock all

Flag all

304 Website

Reference(s): 105 ILCS 5/17-1.2

A

If a school district has an internet website, the school district posts its annual budget, itemized by receipts and expenditures, on the district's internet website.
Press Policy: 4:10
Verification Source: Website

In Progress

Yes

No

N/A

Add Document or Website

Reference(s): 105 ILCS 5/10-20.44

B

If a school district has an internet website, the school district posts on its website annually, all contract over \$25,000 and any contract entered into with exclusive representative.
Press Policy: 4:60
Verification Source: Website

In Progress

Yes

No

N/A

Add Document or Website

Reference(s): 105 ILCS 5/10-17a; 105 ILCS 5/10-20.47

C

If a school district has an internet website, the school district posts its school report card which describes the performance of its students by school attendance centers and by district and the district's financial resources and the use of financial resources.
Press Policy: 6:15
Verification Source: Website

In Progress

Yes

No

N/A

Add Document or Website

D

If a school district has an internet website, the salary, compensation and benefits of the district superintendent, administrators, and teachers are posted to the district website before October 1st annually and prior to submission to ISBE.
Press Policy: 4:60, 2:250-E2
Verification Source: Website

In Progress

Yes

No

N/A

Add Document or Website

Comments

Add a comment

14

112

12:10 PM

9/9/2017

IASB Policy and Administrative Code

Cross Reference

If applicable, each probe question is cross referenced with the Illinois Association of School Board's recommended PRESS policy.

Important - District must upload its Board approved policy, not a copy of the recommended PRESS policy template.

In addition to the District's policy for specific probe items, other pertinent items may be needed to demonstrate policy is followed:

- ★ Parent/Student Handbook Citation
- ★ Employee Handbook Citation
- ★ Written District or Contracted Service Procedure Documents
- ★ Website Notices
- ★ Curriculum Scope and Sequence/Syllabus
- ★ Pertinent Forms

Note: When providing evidence from a multi-page document, e.g. handbook, only upload the specific pages that provide the required evidence for that probe item.

Sample Probe Questions

114

Compliance Evaluation Review

#111 - The district shall conduct a comprehensive needs assessment to determine the scope of Pupil Personnel Services needed in the area of:

- A. Guidance and Counseling services
- B. Psychological services
- C. Social Work services
- D. Health services.

Verification Source:

A copy should be kept by the district as evidence of compliance.

Compliance Evaluation Review

#112 - The local board of education has adopted a policy regarding student athlete concussions and head injuries that is in compliance with the protocols, policies, and by-laws of the Illinois High School Association.

The local board of education has included information on the district's concussion/head injury policy on any agreement, contract, code or other written instrument that the district requires parents or guardians to sign before a student athlete is allowed to participate in practice or interscholastic competition. Such a signed statement is considered **“health-related information”** and is part of the student's temporary record

Verification Source: Policy in manual. Policy in student handbook. Signed parent consent form with concussion information.

Compliance Evaluation Review

#207B - Local board of education members for the district have been made aware they are mandated reporters under the Act if an allegation of abuse or neglect is raised to a school board member during the course of a school board meeting.

The board member shall direct, or cause the school board to direct, the superintendent of the school district or other equivalent administration to comply with the requirements of the Act.

Verification Source:

Board agenda with mandated reporter item listed and copy of signed mandated reporter form for each Board member.

Compliance Evaluation Review

#210 - Each school board evaluates the superintendent in his/her administration of board policies and stewardship of the assets of the district.

Verification Source:

District adopted Board Policy 3:40 and evidence that Superintendent's evaluation was completed, e.g. copy of closed session minutes listing evaluation was completed and/or copy of completed evaluation with personal information and scoring redacted.

118

Compliance Evaluation Review

#304 - Adopted Board Policy 4:110 meets specific requirements and procedures are followed.

This policy requires the school bus driver to:

304A - Ensure the school bus driver is the last person leaving every school bus and no passenger is left behind or remains on the vehicle at the end of a route, a work shift, or the workday by walking to the rear of the bus.

304B - Test the cellular radio telecommunications device or two-way radio to ensure that it is functioning properly before the bus is operated.

Verification Source: Local school district policy and evidence of how policy is implemented, e.g. bus driver manual and/or sample of daily forms. If transportation is outsourced, district should secure and upload documents provided by transportation vendor.

Compliance Evaluation Review

Identification of English Language Learners

#504 - The school district administrators issue a home language survey to every student first enrolled in the district. The survey shall include at least the following questions:

- A)** Whether a language other than English is spoken in the student's home, and if so which language?
- B)** Whether the student speaks a language other than English, and if so which language

Verification Source:

Copy of survey and copy of each survey new to the district.

Compliance Evaluation Review

A district must provide the following area of study appropriately coordinated and supervised.

- **#509J** - The district includes a unit of instruction studying the events of the Holocaust.

Verification Source:

Curriculum Guide/Syllabus/Mandated Unit of Studies

Upload Evidence

- For each question that requests documentation, please upload evidence of compliance for said area prior to ROE compliance visit.
- Do not provide entire handbook as evidence for a specific item. Rather, upload the specific page from the handbook that supports the item.
- Website links may be provided as evidence. If it is a link to a lengthy document, list in the comment section what page in the document contains the supporting evidence.
- When providing links to Google docs as evidence, be sure to give the auditors view only access and confirm with your IT Department that the auditors will be able to access.

Upload Evidence

- The electronic system will store documentation from year to year and may be updated for future compliance visits. Please remove outdated documents.
- Reminder, do NOT upload any student or staff documents with personal information i.e birth dates, names, SSN, address. FERPA law applies

123

School House Symbol = Means documents cannot be uploaded; however, we must see documents at the time of our visit.

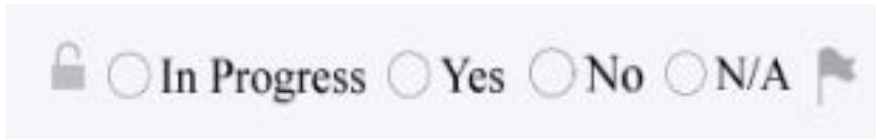
Please organize supporting documents in labeled folders.

You must still answer the questions.



“Upcoming” Items

Items that are labeled “Upcoming” do not have the scoring radial buttons available.



125

These are items in progress for future, and do not require evidence for this audit period.

Do not click LOCK for any area or you will not be allowed to add or edit.

Very Important - Do not change the items' ratings/ scorings once the auditors have begun the audit, even after uploading additional requested information.

STATUS

Not Yet Started	No information has been entered into the probe for that specific District.
ROE Requested	ROE requested to district superintendent for superintendent assurance.
District Requested	District superintendent requested to ROE for superintendent assurance.
District Accepted - Pending Creation	District superintendent accepted superintendent assurance. The evaluation will be created overnight.
ROE Accepted - Pending Creation	ROE accepted superintendent assurance from the district superintendent. The evaluation will be created overnight.
District Response	Information has been entered into the probe but the "Submit to Reviewer" button has not been selected.
Submitted	The "Submit to Reviewer" button has been selected by the District. The answered probe is available for the Region to review. The District can not make changes at this time.
Final	The "Finalize" button has been selected by the Region Reviewer. Now the Probe is complete and locked.
Recognition Accepted	The recognition has been accepted by the ROE and no evaluation is needed for that current year.

Assigned Areas

Courtney Curry - ccurry@lake.k12.il.us

101A-101H, 101.J-101.L, 102-103, 108-109, 111-112, 114-115, 213K, 301-303, 307-309.

Dr. Chris Clark - chrisclark0717@gmail.com

104-107, 110, 113, 116, 202, 207B, 208, 210, 214, 304-306, 401-405.

Dr. Jim McKay - jimmckay415@gmail.com

101.I, 201, 203-206, 207C-207D, 211-212, 501-520.

Pam Cooper - pcooper@lake.k12.il.us

207A, 209, 213A-213J, 213L.

Certification/Licensure Audit Information

129

Under Review

- New Hire
- Change of Assignment

(Since your last audit period)

Probe Questions for Certification/Licensure

- 207A
- 209
- 213 A-J
- 213L (newly added)

Question #213L- Faith's Law (as of July 1st)

The district has completed and kept on file the required employment history review documents under [105 ILCS 5/22-94\(c\)\(3\) and \(4\)](#); for any new applicant hired on or after July 1, 2023.

These include:

1. [The Illinois State Board of Education Sexual Misconduct Disclosure Template for Applicant:](#)
2. [The Authorization for Release of Sexual Misconduct-Related Information and Current/Former Employer Response Template](#)

Potential Evidence: Completed ISBE Forms*

We must see both forms in the educator's file if they were hired on or after July 1st, 2023

More information can be found on the isbe website
<https://www.isbe.net/faithslaw>

Questions can be directed to: faithslaw@isbe.net

SPREADSHEETS

List the name
of the
individual
alphabetically

If you are
missing the
documents
leave the
box blank

Place a
check in the
applicable
box if you
have the
document

District Name _____
District Number _____

2015-2016
Teacher/School Service Personnel

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
	ID#	Last Name	Master name	First Name	City Hire Date	Change assign. hire date	Current Assignment	Subsequent Assignments	SEA Trans	SEA Name	Physical Exam Date	19 Results Y/N	3-6 11-8 13-8	Screened 9-11-13-8	Progressive IEP 9-11-13-8	Progressive PB 9-11-13-8	SEA 9-11-13-8	Chief Monitor 9-11-13-8	MSB 9-11-13-8	Monitored Response 9-11-13-8	Reg. Y/N
1							Middle School Language Arts	Middle School LA													
2	729986	Fantasticteacher	Board	Sarah	8/12/08	5/24/15						X	X		X	X	X	X	X	X	2016
3																					
4																					
5																					
6																					
7																					
8																					
9																					
10																					
11																					
12																					
13																					
14																					
15																					

Auditor Initials _____ Date _____

Do not alter the
spreadsheets

Use the correct
spreadsheet

134

- ❖ Spreadsheets will be sent by email to the HR contact (**5 spreadsheets will be sent**)
- ❖ You must use our spreadsheet format
- ❖ Please print on **legal size paper**
- ❖ **Do not reduce** the spacing of columns or rows
- ❖ Please print **single sided** -not smaller than **12 font**

- ❖ List new hires and change of assignments within this audit period
- ❖ Only list those who are still employed with the district
- ❖ If they are no longer employed, we will not need to see the documents

- ❖ Provide all requested information including IEIN, original hire date, and change of assignment date if it applies to the individual

Original hire date and change of assignment date is IMPORTANT information that will affect the date of the physical and Faith's Law. Please be sure to list these dates accurately

- ❖ Assignment detail is required, including grade range

What grade range are they teaching? What subject?

If assigned to middle school math- list math grades 5-8

If assigned to bilingual math- list bilingual math and grade level

If assigned AP or Honors- please list this on sheet with subject area

Administrative Includes

- Superintendent
- Principal
- Director of Special Education
- Chief School Business Official
- Teacher Leader

Teachers/School Service Personnel Includes:

- Certified Teaching Staff
- School Social Worker
- School Psychologist
- School Nurse
- School Counselor
- Speech Language Pathologist

Do not list substitutes. This spreadsheet is for contracted staff only

Paraprofessional Includes:

ALL Paraprofessionals

- Full time paraprofessional
- Substitute for paraprofessional

Note: There is no grace period to obtain a Para license.

If working in the district, they must hold a issued license or the short term approval for paraprofessional

- **License must be issued and register to Lake County before they begin working.**

(short term approval for para does not need registration)

Substitute Teacher Includes:

- ▶ List substitutes working for certified teaching staff only
- ▶ Spreadsheet should not include other substitute personnel

School Support Staff Includes:

This is meant for staff not requiring ISBE licensure
Including areas such as:

- Office Staff
- Registered Nurse , OT, PT (IDFPR is required)
- Bus Drivers/Transportation
- Lunchroom/Food Service
- Security/Safety
- Technology Director
- Building and Grounds/Custodians

Individuals working as a substitutes for any of the above positions should be listed on this sheet and NOT the substitute teacher spreadsheet

Do not list substitute teachers on this list

REQUIRED ▶ DOCUMENTS

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Official Transcripts required for Administrators, School Service Personnel, and Teachers

- Original transcripts for all degree areas including Bachelor's, Master's, and Doctorate *(if applicable)*

✓ Electronic transcripts received at the district sent directly from the institution are accepted

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✓ Photo copies from the educator are not acceptable

✓ E-transcripts submitted or forwarded from the educator are not acceptable

Your School Name Here
Your School Address
Name: Your Name
DOB: Your Date of Birth
ID# : Your Student ID

Dept	Course No.	Title	Units Attempted	Units Earned	Grade	Grade Points
*** ACADEMIC TRANSCRIPT ***						
FALL 1988	COM 101	Introduction to Speech Communication	3.0	3.0	A-	12.0
CIS 101	Introduction to Business Computers	3.0	3.0	B	9.0	
ENG 121	English Composition	3.0	3.0	A	12.0	
FRN 101	Beginning French I	3.0	3.0	B	9.0	
MTS 111	Analytical Geometry & Calculus I	3.0	3.0	B-	9.0	
PHY 113	Classical Physics	3.0	3.0	A	12.0	
SEMESTER TOTALS			18.0	18.0		63.0
SPRING 1989						
ENG 122	Critical Writing and Reading	3.0	3.0	A	12.0	
FRN 102	Beginning French II	3.0	3.0	B	9.0	
MTS 112	Analytical Geometry & Calculus II	3.0	3.0	A	12.0	
PHY 114	Classical Physics II	3.0	3.0	B	9.0	
PSY 101	Introduction to Psychology	3.0	3.0	A-	12.0	
SEMESTER TOTALS			15.0	15.0	3.60	54.0
CUMULATIVE TOTALS			33.0	33.0	3.55	117.0
FALL 1989	ART 123	Art Appreciation	3.0	3.0	B-	9.0
BIO 101	General Biology I	3.0	3.0	B	9.0	
ECO 201	Intro to Microeconomics	3.0	3.0	A-	12.0	
FIN 101	Personal Finance Decision	3.0	3.0	A	12.0	
HIS 122	World History/US to Present	3.0	3.0	A	12.0	
SEMESTER TOTALS			15.0	15.0	3.60	54.0
CUMULATIVE TOTALS			66.0	66.0	3.64	240.0

Transcript Issued
06/09/1991
BDA 06/09/1991

Transcript is only valid with this signature
Theresa Ann Cawthon
OFFICE OF THE REGISTRAR

Transcripts for Substitute Teacher

- **Official transcript is always required for the application process with ISBE**
- **For the hiring process, a substitute may provide a copy of their transcript to the hiring district for compliance purposes**

[illegible]

Physical

- Physical exam is required as of 1962
- Physical must be no older than 90 days prior to hire date
- If older than 90 days prior to hire date, a new physical is required

* Do not wait 90 days to collect the physical.

Important to collect all documents prior to our audit visit.

Fingerprinting

Effective 2004 ~ school district must perform fingerprint-based criminal history records information check “CHRI” check

The CHRI check must be initiated prior to employment

A list of offenses that automatically prohibit employment and certification can be found at 105 ILCS 5/21B-80 of the School Code

ISP Reports listing as “Error”, “Rejected”, or “In Process” are not complete. If two ISP “rejected” reports ~ Must do a name check

FBI error message (L0008) will determine if reprint is needed

Offender Sites

- Illinois State Police Child Murderer and Violent Offender against Youth Registry required as of 2007. Printout of registry by employees first and last name
- Illinois Sex Offender Registry required as of 2007. Printout of registry by employees first and last name

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Faith's Law

(as of July 2023)

These two forms must be on file for new hires

1. *The Illinois State Board of Education Sexual Misconduct Disclosure Template for Applicant:*

2. The Authorization for Release of Sexual Misconduct-Related Information and Current/Former Employer Response Template

- One Authorization for Release Form for each current employer
- One Authorization for Release Form for each former employer that falls within the categories listed on the form

Applies to all district employees

Based on hire date, not the start date

We will check assignments in ELIS against forms on file

Document all attempts to collect this information

All documentation should be kept in each employee file

LANDS DOWN BOARD OF EDUCATION SEXUAL MISCONDUCT DISCLOSURE TOOLKIT (SEE INSTRUCTIONS)	
Instructions for Parents: I, my partner and I, have been notified that my child may be involved in a sexual misconduct incident. Since New York State Education Law requires that we inform a parent or guardian of a child's involvement in a sexual misconduct incident, we are providing you with this information. We are also providing you with information about the process for resolving the incident, and the consequences for the student. We are also providing you with information about the process for resolving the incident, and the consequences for the student. We are also providing you with information about the process for resolving the incident, and the consequences for the student.	
Student Information: Please provide the following information about the student involved in the incident. (If the student is a minor, please provide the student's name, date of birth, and current address. If the student is a student at a school, please provide the school name, address, and phone number.)	
Student's Name:	[Student Name]
Date of Birth:	[Date of Birth]
Current Address:	[Current Address]
Current Phone Number:	[Current Phone Number]
Incident Information: Please provide the following information about the incident. (If the incident occurred at a school, please provide the school name, address, and phone number. If the incident occurred at a public place, please provide the location name, address, and phone number.)	
Incident Location:	
Incident Date:	
Incident Description:	
Incident Resolution:	
Incident Consequences:	
Incident Follow-up:	
Incident Resolution:	
Incident Consequences:	
Incident Follow-up:	
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[illegible][illegible]

DCFS Mandated Reporter Child Abuse Form

IMPORTANT: Be certain you are using the most updated form from 2019 (probe question 207A)

Any statement signed on or after January 2019,

the statement includes information about available mandated reporter training provided by the

Dept of Children and Family Services

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Illinois Department of
DCFS
Children & Family Services

ACKNOWLEDGEMENT OF MANDATED REPORTER STATUS

I, _____, understand that when I am employed as a
(Employee Name) _____, I will become a mandated reporter under the
(Type of Employment) _____

Abused and Neglected Child Reporting Act [325 ILCS 5/4]. This means that I am required to report or cause a report to be made to the child abuse and neglect Hotline number at 1-800-25-ABUSE (1-800-253-2873) whenever I have reasonable cause to believe that a child known to me in my professional or official capacity may be abused or neglected. I understand that there is no charge when calling the Hotline number and that the Hotline operates 24-hours per day, 7 days per week, 365 days per year.

I understand that in an effort to help mandated reporters understand their critical role in protecting children by recognizing and reporting child abuse/neglect, DCFS administers an online training course entitled **Recognizing and Reporting Child Abuse: Training for Mandated Reporters**, available 24 hours a day, seven days a week.

I further understand that the privileged quality of communication between me and my patient or client is not grounds for failure to report suspected child abuse or neglect. I know that if I willfully fail to report suspected child abuse or neglect, I may be found guilty of a Class A misdemeanor. This does not apply to physicians who will be referred to the Illinois State Medical Disciplinary Board for action.

I also understand that if I am subject to licensing under, but not limited to, the following acts: the Illinois Nursing Act of 1987, the Medical Practice Act of 1987, the Illinois Dental Practice Act, the School Code, the Acupuncture Practice Act, the Illinois Optometric Practice Act of 1987, the Illinois Physical Therapy Act, the Physician Assistants Practice Act of 1987, the Podiatric Medical Practice Act of 1987, the Clinical Psychologist Licensing Act, the Clinical Social Work and Social Work Practice Act, the Illinois Athletic Trainers Practice Act, the Dietetic and Nutrition Services Practice Act, the Marriage and Family Therapy Act, the Naprapathic Practice Act, the Respiratory Care Practice Act, the Professional Counselor and Clinical Professional Counselor Licensing Act, the Illinois Speech-Language Pathology and Audiology Practice Act, I may be subject to license suspension or revocation if I willfully fail to report suspected child abuse or neglect.

I affirm that I have read this statement and have knowledge and understanding of the reporting requirements, which apply to me under the Abused and Neglected Child Reporting Act.

Signature of Applicant/Employee _____
Date _____


CANTS 22
Rev. 5/2019

Office of the Director
406 E. Monroe Street • Springfield, Illinois 62701
www.DCFS.illinois.gov

IDFPR

Required for Registered Nurse, Occupational Therapist or Physical Therapist.

10/24/23, 2:58 PM [Print Lookup Details](#)

 Illinois Department of Financial and Professional Regulation

Lookup Detail View

Contact
Contact Information

Name	City/State/Zip	DBA / AKA
[REDACTED]	Normal, IL 61761	

License
License Information

License Number	Description	Status	First Effective Date	Effective Date	Expiration Date	Ever Disciplined
[REDACTED]	SPEECH LANGUAGE PATHOLOGIST	ACTIVE	04/12/2011	08/04/2023	10/31/2025	N

Other Licenses
Other Licenses

License Number	Description	Status	First Effective Date	Effective Date	Expiration Date	Ever Disciplined
[REDACTED]	LICENSED PRACTICAL NURSE	NOT RENEWED	02/01/1994	11/13/2012	01/31/2015	N
[REDACTED]	Licensed Speech Language Pathology Temporary	EXPIRED	01/08/2010	01/09/2011	01/09/2012	N

Generated on: 10/24/2023 2:56:19 PM

<https://online-idfpr.micropact.com/lookup/printLicenseDetails.aspx?cred=2599132&contact=7462> 1/1

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Order of Documents for Review

Licensure documents should be placed **in a folder** listing **educator name**, and **in the following order**:

- Transcripts
- Physical
- Fingerprint Results
- Offender Sites
- DCFS
- Faith's Law (both required forms)
- IDFPR (if applicable)

Required documents should not be mixed in stacks of other district papers causing a search of the file

Re-Check Offender Sites

Every five years district must re-check both offender sites for **all** district employees.

Currently this is question **213F** and **213G** in the probe.

We will require evidence of this as part of our licensure audit

Evidence can be a spreadsheet listing each employee name, **including the date the 5 year check was performed.**

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Helpful Steps to Complete Requirement

- (1) Visit each site and search with no criteria entered. This will display ALL offenders.*
- (2) Download an .xls file of all the offenders listed.*
- (3) Obtain a list of district staff including birthdays.*
- (4) Cross reference both lists in Excel using the Vlookup function with Last Name and Date of Birth as the key (note: you will need to concatenate the fields together since VLookup keys off of a single field).*
- (5) No match indicates your staff members are not on the list(s).*

Credit to Dale Fisher, Assistant Superintendent of Human Resources in Deerfield 109 who put together this video explanation of the process: <http://somup.com/cqQtFZeHrq>

Important

- All spreadsheets must be completed by the district prior to our visit
- Appropriate files must be pulled and ready for the licensure team on the day of our compliance visit
- Train appropriate staff regarding these requirements so that everyone is properly prepared on the day of our visit

Use this time between now and your scheduled audit date to collect any missing documents from your educators.

End of Licensure Visit

Once we are completed in the district we still have work to do back at the office.

- ✓ Check each educator's ELIS account for proper license/endorsement for assignment, and status
- ✓ Confirm registration
- ✓ Compile district report

This process may take a few weeks to complete

PD

Audit Information

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First Deliverable- Activities List

DUE by Friday, December 8, 2023

- The activities list includes all PD offered during the fiscal year being audited (July 1, 2022- June 30, 2023)
- After today's meeting, a template will be emailed to the superintendent and/or designee.
- Template or something comparable emailed back to me on or by Friday, December 8, 2023.

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*

FY 21 Illinois Professional Development Provider Audit Activity List

PROVIDER NAME:	RCDTS CODE:
CONTACT NAME:	EMAIL ADDRESS:

1. Enter the provider name and RCDTS (Region, County, District Type) Code and the contact person's name and email address in the space provided above. If needed, use the link to **RCDT Lookup Tool** provided below.

2. In the spaces below, provide a list of all professional development activities for which the organization issued professional development to licensed Illinois public, charter, and state-operated school educators. List all activities that ended on or after July 1, 2020 through June 30, 2021, including the following:

- a. Workshops, online pd offerings, conferences, etc. provided to groups of educators
- b. Individualized professional development activities for which the organization granted credit to individual educators (this includes credit granted to cooperating educators who supervised clinical placements, mentors, interns, and student teachers, teaching abroad, out-of-state conferences, or coursework, etc.,
- c. Activities provided by a third party, non-approved provider on whose behalf the organization granted professional development credit. This category relates to activities and subcontractors listed on the **ISBE 73-59 Annual Approved Provider Report** (see link below).

DO NOT INCLUDE activities provided solely to non-educators, private/non-public school educators, paraprofessionals (teachers' aides), or unlicensed school staff, e.g. bus drivers, food services staff, administrative support staff, maintenance staff, etc.

Links:
RCDTS Lookup Tool: <https://www.isbe.net/Pages/RCDTS-Lookup.aspx>
ISBE 73-59 Report: <https://www.isbe.net/Documents/73-59-annual-approved-provider-rpt.pdf>

ACTIVITY NAME	ACTIVITY START DATE	ACTIVITY END DATE

First Deliverable- Activities List

- Activities List will be emailed back to district on or before Monday, December 18, 2023
 - A random selection of 10% of the activities or a minimum of 12, whichever is greater.
 - If 12 or fewer PD activities are listed
 - ALL of the activities will be audited.

Second Deliverable – Data

- Required data
 - Attendance data (IAC §25.855(e)(1-3)), including the following:
 - Name of activity
 - Date(s) of activity
 - Begin/End times of activity
 - Participant names
 - Participant IEIN numbers
 - Sign-in sheets (25.865(a))
 - Number of hours of attendance per participant
 - An explanation of how the provider verifies attendance (23 IAC 25.855(e)(1)) in order to determine how many PD hours to award (23 IAC 25.855(h)).

Second Deliverable - Data

Required data

- 73-59 Provider Report if applicable (23 IAC §25.860(a))
- 77-21A Evaluation data for each activity (23 IAC §25.865(e)(2))
- A 73-58 Summary form OR for each activity audited, a written explanation of how each activity addressed the following:
 - Learning Forward Standards (23 IAC 25.855(d)(1)), and
 - Illinois State teaching or learning standards, and
 - One or more of the following,
 - student/educator content growth, and/or
 - student/educator social emotional growth, and/or
 - the school improvement plan, and/or
 - educator performance evaluations (105 ILCS 5/21B-45(d))

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Audit Rubric

Activity End Date	Activity Name	73-59 Y – Yes N – No N/A	REQUIRED					AT LEAST ONE OF THE FOLLOWING REQUIRED			
			77-21A Y = Yes N = No	Attendance Data Y – Yes N – No	Attendance Verification Policy or Process Y = Yes N = No	Addressed <i>learning forward</i> PD Standards (73-58 or Narrative) Y = Yes N = No	Addressed IL Learning or Teaching Standards (73-58 or Narrative) Y = Yes N = No	Addressed Student/ Educator Content Growth (73-58 or Narrative) Y = Yes N = No N/A	Addressed Student/ Educator Social/ Emotional Growth (73-58 or Narrative) Y = Yes N = No N/A	Addressed District Improvement Plan (73-58 or Narrative) Y = Yes N = No N/A	Addressed Educator Performance Evaluations (73-58 or Narrative) Y = Yes N = No N/A
				Names IEIN#s Hours							163
				Names IEIN#s Hours							
				Names IEIN#s Hours							
				Names IEIN#s Hours							

Form 73-58

Use your "Mouse" or "Tab" key to move through the fields and check boxes. After completing last field, save document to hard drive to make future updates or click print button.

APPROVED PROFESSIONAL DEVELOPMENT PROVIDER ACTIVITY SUMMARY

Directions: For each professional development activity for which renewal PD Hours are awarded, complete this template (or an electronic format) and keep in your records along with the attendance list. This will be useful for State auditing purposes.

NAME OF APPROVED PROVIDER	REGION, COUNTY, DISTRICT, TYPE CODE 3404900000000
NAME OF PROVIDER	NAME OF ACTIVITY
DATE OF ACTIVITY	LOCATION OF ACTIVITY

1. Describe the activity.

2. Write a statement showing the relationship between the content of the PD activity, specific relevant standard(s), and at least one of the following criteria established for PD activities:

- Engages participants over a sustained period of time allowing for analysis, discovery, and application as they relate to student learning, social or emotional achievement, or well-being; gg
- Aligns to the licensee's performance (evaluation); gg
- Includes outcomes that relate to student growth or district improvement; gg
- Aligns to State-approved standards; gg
- Are college courses.

3. Explain the intended impact on student learning or well-being.

Illinois Professional Teaching Standards

#1 Content Knowledge

The teacher understands the central concepts, methods of inquiry, and structures of the discipline(s) and creates learning experiences that make the content meaningful to all students.

#2 Human Development and Learning

The teacher understands how individuals grow, develop, and learn and provides learning opportunities that support the intellectual, social, and personal development of all students.

#3 Diversity

The teacher understands how students differ in their approaches to learning and creates instructional opportunities that are adapted to diverse learners.

#4 Planning for Instruction

The teacher understands instructional planning and designs instruction based upon knowledge of the discipline, students, the community, and curriculum goals.

#5 Learning Environment

The teacher uses an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.

#6 Instructional Delivery

The teacher understands and uses a variety of instructional strategies to encourage students' development of critical thinking, problem solving, and performance skills.

#7 Communication

The teacher uses knowledge of effective written, verbal, nonverbal, and visual communication techniques to foster active inquiry, collaboration, and supportive interaction in the classroom.

#8 Assessment

The teacher understands various formal and informal assessment strategies and uses them to support the continuous development of all students.

#9 Collaborative Relationships

The teacher understands the role of the community in education and develops and maintains collaborative relationships with colleagues, parents/guardians, and the community to support student learning and well-being.

#10 Reflection and Professional Growth

The teacher is a reflective practitioner who continually evaluates how choices and actions affect students, parents, and other professionals in the learning community and actively seeks opportunities to grow professionally.

#11 Professional Conduct

The teacher understands education as a profession, maintains standards of professional conduct, and provides leadership to improve student learning and well-being.

Summary of Evaluation Form 77-21A

Standard Evaluations																																															
WorkshopID _____		Date: _____																																													
Title: _____																																															
Instructor / Facilitator : _____			Location: _____																																												
Number Registered / Attended / Evaluations		Total Excellent	Total Good	% Evaluations Returned																																											
_____		_____	_____	<div style="border: 1px solid black; width: 80px; height: 20px; margin: 0 auto;"></div>																																											
<p>1. For each statement below, write the number (4 to 1) that best describes how you feel about your experience in this professional development.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">STRONGLY AGREE</th> <th style="text-align: center;">AGREE</th> <th style="text-align: center;">SOMEWHAT AGREE</th> <th style="text-align: center;">DISAGREE</th> <th style="text-align: center;">AVERAGE</th> </tr> </thead> <tbody> <tr> <td>A. The outcomes of this professional development were clearly identified as the knowledge and/or skills that I should gain as a result of my participation</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>B. This professional development will impact my professional growth or student growth in regards to content knowledge or skills, or both</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>C. This professional development will impact my social and emotional growth or student social and emotional growth.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>D. Overall, the presenter appeared to be knowledgeable of the content provided</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>E. The materials and presentation techniques utilized were well-organized and engaging.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>F. The professional development aligned to my district or school improvement plans.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>							STRONGLY AGREE	AGREE	SOMEWHAT AGREE	DISAGREE	AVERAGE	A. The outcomes of this professional development were clearly identified as the knowledge and/or skills that I should gain as a result of my participation	_____	_____	_____	_____	_____	B. This professional development will impact my professional growth or student growth in regards to content knowledge or skills, or both	_____	_____	_____	_____	_____	C. This professional development will impact my social and emotional growth or student social and emotional growth.	_____	_____	_____	_____	_____	D. Overall, the presenter appeared to be knowledgeable of the content provided	_____	_____	_____	_____	_____	E. The materials and presentation techniques utilized were well-organized and engaging.	_____	_____	_____	_____	_____	F. The professional development aligned to my district or school improvement plans.	_____	_____	_____	_____	_____
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F. The professional development aligned to my district or school improvement plans.	_____	_____	_____	_____	_____																																										
<p>2. Indicate the outcome(s) of this professional development (Check all that apply)</p> <p>_____ Increased the knowledge and skills of school and district leaders who guide continuous professional development</p> <p>_____ Will lead to improved learning for students</p> <p>_____ Addressed the organization of adults into learning communities whose goals are aligned with those of their schools and districts</p> <p>_____ Deepened participants' content knowledge in one or more content (subject) areas</p> <p>_____ Provided participants with research-based instructional strategies to assist students in meeting rigorous academic standards</p> <p>_____ Prepared participants to appropriately use various types of classroom assessments</p> <p>_____ Used learning strategies appropriate to the intended goals</p> <p>_____ Provided participants with the knowledge and skills to collaborate</p> <p>_____ Prepared participants to apply research to decision-making</p>																																															
<p>3. Identify those statements that directly apply to this professional development (Check all that apply)</p> <p>_____ Activities were of a type that engaged participants over a sustained period of time allowing for analysis, discovery, and application as they relate to student learning, social or emotional achievement, or well-being.</p> <p>_____ This professional development aligned to my performance as an educator.</p> <p>_____ The outcomes for the activities relate to student growth or district improvement</p> <p>_____ The activities offered for this event aligned to State-approved standards.</p> <p style="margin-left: 40px;">_____ Professional Development Standards</p> <p style="margin-left: 40px;">_____ Illinois Content Area Standards</p> <p style="margin-left: 40px;">_____ Professional Educator Standards</p> <p style="margin-left: 40px;">_____ Illinois Professional Leader Standards</p>																																															

Form 75-59- If Applicable

Use your "Mouse" or "Tab" key to move through the fields and check boxes. After completing last field, save document to hard drive to make future updates or click print button.



Illinois
State Board of Education

100 North First Street, E-240
Springfield, Illinois 62777-0001

ANNUAL APPROVED PROVIDER REPORT

EDUCATOR EFFECTIVENESS DIVISION

Directions: This report must be submitted to the State Board of Education by June 30 annually in accordance with Section 25.860 Reporting by and Audits of Providers 23 Illinois Administrative Code. Please e-mail the report to: PDAudits@isbe.net.

APPROVED PROVIDER NAME

REGION, COUNTY, DISTRICT, TYPE CODE

3404900000000

ADDRESS (Street, City, State, Zip Code)

1. List all subcontractors, third party providers on whose behalf you issued professional development hours, from July 1 to June 30 of the current fiscal year, **AND**
2. For each subcontractor include the name, date, and a summary of each activity provided and a statement indicating how each professional development activity was intended to impact:
 - A. Educator and student growth in regards to content knowledge or skills, or both; **OR**
 - B. Educator and Student social and emotional growth; **OR**
 - C. Alignment to district or school improvement plans.

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Subcontractor Name	Activity Name	Activity Date (mm/dd/yyyy)	Summary of Activity	Intended Impact on Growth or Alignment to Improvement Plans (A or B or C above)

Electronic Audit

This year, all audit will be done via Google drive (unless requested otherwise).

All required information should be put into a Google folder and then shared with me by Friday, January 12, 2024

If unable to complete before Friday, January 12, 2024, please reach out to me individually.

Notify Districts of Audit Results Request Action Plans

- Each district will be notified of their results of the audit.
- Based on the audit results, request district action plans as needed.

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*

Where to Begin ?

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Contacts for Compliance

Today, please coordinate efforts and have one person from your district email Meg Weekley at mweekley@lake.k12.il.us to provide one contact name and email for each of the three areas:

- ✓ Compliance
- ✓ Certification/Licensure
- ✓ Professional Development

First Step

- ★ If you have already been involved in a previous audit, your login to the probe is the same
If you do not recall your login information, contact: ComplianceHelpdesk@kaneroe.org
If you are new to this role, the district superintendent must authorize / invite other district users to access the probe. You will receive an Email from IARSS Compliance System (subject: Invitation to IARSS Compliance) Be sure to check your Spam folder
- ★ Licensure Spreadsheets will be emailed to the HR contact prior to the ROE visit.
- ★ Answer and document responses to each question by uploading evidence prior to ROE visit.
- ★ Contact the ROE with any questions concerning the probe and or compliance visit.
- ★ For each item on the probe, sources of verification with required documentation should be uploaded prior to ROE visit.
- ★ Items marked with a schoolhouse indicates in-house review, and required documents must be available at the time of the ROE visit. **District must still complete this section of the probe.**

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Compliance Day

We will arrive at your school between
8:00-9:00 a.m.

Please provide the following:

- A room in which to work with ample space for our team to work with the required materials
- Access to district Wi-Fi (have password available)
- Completed personnel checklist print out -completed spreadsheets
- Accessibility to other materials (student records, personnel files, etc.) that will be checked on site
- The district compliance coordinator must be available for questions and for access to files if needed.

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*

Compliance Day Continued

- An exit interview will be conducted before we leave your district.

(with the exception of licensure which will require further review back at the office)

- Areas of non-compliance and areas of concern will be discussed during the exit interview.
- Comments will be provided in the probe with additional information.
- Only ROE auditors may change scoring of individual items once the audit begins. Do not change the rating or scores once we have visited your district.

After the Compliance Visit

- District will review deficiencies in the probe:
Compliance areas - same day
Licensure area- when final report is completed
- **Districts will have 45 days to remediate all issues**
District will update deficient documents in the probe.
Reviewer will be notified, and scoring will be modified as appropriate by the ROE reviewer only.
- Corrective documents for licensure areas of concern must be submitted to Pam Cooper pcooper@lake.k12.il.us

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Finalize Audit

- The district Superintendent, and the Illinois State Board of Education will receive electronic notification when the probe is finalized
- The probe will close on June 30th
- Issues left unresolved as of June 30th will result in the district receiving notice from the state.
(usually in the fall)

DESIGNATION DEFINITIONS

Three designation levels describe the status of the district.
(105 ILCS 5/2-3.25b)

- ★ FULLY RECOGNIZED- The school district meets requirements as established by the law and ISBE rules.
- ★ RECOGNIZED PENDING FURTHER REVIEW– The school district has deficiencies that must be corrected during the current school year.
- ★ ON PROBATION – The school district has deficiencies that require immediate corrective action.

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Important

- It is the duty of those attending today to bring this information back to your district.
- Please be sure the proper individuals are informed of the upcoming district audit, and understand the process
- Remember:
 - Three areas of audit
 - Must complete online probe
 - Must answer all questions
 - Provide documents when necessary *

ROE Contacts

- **Compliance Areas** are audited by the ROE consultants: Please refer general questions to:
Meg Weekley 847-665-0590
mweekley@lake.k12.il.us
- **Certificate/Licensure** Audit questions:
Please contact Pam Cooper 847-665-0584
pcooper@lake.k12.il.us
- **Professional Development** Audit questions:
Please contact Shay McCorkle 847-223-3400
ext.240 smccorkle@lake.roe34.org

Specific Question(s) on an Assigned Area

Courtney Curry - ccurry@lake.k12.il.us

101A-101H, 101.J-101.L, 102-103, 108-109, 111-112, 114-115,
213K, 301-303, 307-309.

Dr. Chris Clark - chrisclark0717@gmail.com

104-107, 110, 113, 116, 202, 207B, 208, 210, 214,
304-306, 401-405.

Dr. Jim McKay - jimmckay415@gmail.com

101.I, 201, 203-206, 207C-207D, 211-212, 501-520.

Pam Cooper - pcooper@lake.k12.il.us

207A, 209, 213A-213J, 213L.

Q & A

Thank you for participating today.

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Please feel free to contact the ROE with any questions.



Semester 1 Final Exams

As the first semester concludes, we are prepared to administer final exams. All classes administer a final exam to all students, but exam types vary in format from objective, to essay, to performance, to portfolios. All freshmen, sophomores, and juniors take finals in all classes. Some senior students are exempt from final exams if they have met SAT benchmark scores or have earned a cumulative grade of an A for that class. Semester exams take place over the course of three consecutive days and will be completed by Friday, December 22.

Feeder School Articulations and Eight Grade Placements

December 5 was our second Principal Articulation Meeting of the year. A variety of topics were discussed including curricular changes, guest speakers, and Parent University opportunities. But with 8th Grade Enrollment Night right around the corner, student placement was the most pressing topic.

The 8th grade teacher recommendation process begins in the first semester and finalizes in May. This process is more effective for 8th grade teachers and ultimately results in fewer disruptive course changes at the start of freshman year, making it better for students.

The placement process follows a streamlined process where initial placements in core subjects are being made via standardized cut scores. These placements are then adjusted based on test scores and 8th grade teacher recommendations in May. Therefore, at 8th Grade Enrollment Night student schedules will indicate that they are enrolled in a math, science, and English class along with the test scores required for each course level.

Baseline Concussion Testing

Baseline Concussion Testing involves completing a concussion assessment when athletes do not have a concussion to record their normal cognitive levels. If an athlete sustains a concussion, the baseline assessment is used to determine when their cognitive function is back to their individual norms before returning to play. This testing helps provide data on important cognitive functions as part of the return-to-play protocol.

Grant's Concussion Team is planning to move forward with incorporating baseline testing for all student-athletes beginning next year. The team has selected to partner with Sway Medical as our baseline and post-injury concussion testing platform. Once fully implemented, baseline concussion testing must be completed by student-athletes before participating, and a new baseline test will be taken every 2 years. The Concussion Team is developing baseline testing guidance that will be communicated with student-athletes and families during the athletic registration process.

Sway is a phone-based app that tests balance, visual eye tracking, memorization, and cognitive function. The initial baseline test takes approximately 10 minutes to complete. Many baseline testing products exist, but Sway is utilized effectively in multiple area schools for its reliability, ease of use, its integration with the existing ATS portal, and difficult-to-fool tests.

The anticipated costs are approximately \$1,300 annually. This includes the cost charged for new profiles baseline tested each year, unlimited post-tests, as well as access to all student-athlete profiles year over year.

The Concussion Protocol Team is looking forward to bringing this advancement to our athletic department as an additional safety measure and a new tool to use data to help drive our decision-making with our student-athletes.

Bridging Student Transitions to High School

The planning is well underway for registering and enrolling current 8th grade students for next school year. To ensure a smooth transition, we must accomplish four major tasks: (1) obtain demographic information needed to enroll all incoming freshmen, (2) introduce students to the Grant pathways and select elective courses, (3) engage with activities and athletic offerings, and (4) establish relationships with incoming students and parents.

To accomplish these tasks, the following planning is underway:

- Online Student Registration
 - This element allows parents/guardians to complete all necessary demographic and family information as well as submit all necessary paperwork electronically
 - Details:
 - The online registration window will be open from January 8 – February 2.
 - Families will receive individual letters the week of January 8 communicating their specific Skyward login information and how to register their student.
- Enrollment Nights on January 17-18, 2024
 - This element introduces all students to all of Grant's curricular pathways and course offerings. Students will tour campus while meeting elective teachers and current students to learn about courses. Additionally, families will meet with their school counselor, select classes for freshman year, and have their ID photos taken.
 - Due to the number of incoming freshmen, we host multiple Enrollment Nights, and each feeder school is assigned a specific night. Students may only attend their assigned night. To personalize the program as much as possible, counselors will meet with their future advisees in small groups.
- Activity and Athletics Fair Night on April 10, 2024
 - This element introduces all students to all of Grant's extracurricular offerings. Students will have the opportunity to meet with coaches, sponsors, and current students to learn more about all of the clubs, activities, and sports that Grant has to

offer. Additionally, students will be able to sign up for a variety of summer camps available.

- Due to the nature of this open-house-style event, all incoming freshmen are invited to attend this event on the same night. Our goal is to have every incoming freshman attend this event: we believe that there is an activity, club, or sport for every student. Students pride themselves on their involvement, and we know the importance of students making connections outside of the academic school day.

Student Representative to the Board of Education
December Report

Activities

Speech Team

- Before Thanksgiving break, the Talking Bulldogs competed at the Hoffman Estates Turkey Tourney with seven Bulldogs placing in the top four across six categories.
- They also competed in Elk Grove on December 2nd, where Jackie Bendfeldt took first in her event, and Sammie Hernandez took 4th.
- Most recently, the team competed in Palatine on December 9, for the Pirate's Booty Invite, where they had several members place in the top 3 of their events.

Band

- All three sections and the jazz band performed at their annual Holiday Band Concert on December 12, where each level played a medley of various holiday songs.

Choir

- Choir also had their annual concert on December 14, where they performed a few holiday classics, as well as some new favorites.

Medical Education for Determined Students (MEDS)

- MEDS has been busy hosting guest speakers in various medical fields to learn about the work they do. MEDS has also taken a field trip to help out Project CURE, a nonprofit that helps package medical equipment to be sent to countries in need of medical tools.

National Art Honor Society

- NAHS hosted their annual family paint night on December 8th, this year doing a holiday themed painting.
- They also hosted Ceramis, a white elephant gift exchange of members' art.

National Honor Society

- NHS sent several volunteers to help out at the annual Camp Duncan Christmas Party hosted by the Fox Lake Rotary. Grant NHS worked with other local chapters, such as Round Lake NHS to help the event run smoothly and keep an eye on all of the kids celebrating.
- NHS also helped out at the Fox Lake craft party at the Fox Lake Lakefront Building, where they led several activities.

Academic Team

- Grant Academic Team has had a very successful season so far, with Varsity going undefeated, bringing their record to 12-0.

Future Business Leaders of America

- FBLA had their last chapter night of the semester on November 28, completing Chapter Champion activities and studying for Regionals, which will be on January 12.

Sports

Wrestling

- On November 24, Varsity competed at the Moore-Prettyman Thanksgiving Tournament, hosted by Barrington High School, finishing with several placements. The Sophomores traveled to Wauconda for the Wrestling Turkey Shoot and placed 4th as a team, along with individual placements. Lastly, the Freshman attended a tournament at Rockford East, also having several individual placements.

Girls Bowling

- To start their season, the team competed at the Antioch Invite where they racked up 4,689 pins, finishing in second place! They also had several teammates place individually for their scores.
- The team competed in the Palatine Invite on December 2nd, where several players placed in the top four.
- The Varsity team won their division at the Strikefest Tournament, on December 9th.

Cheer

- On December 3, both Grant Small JV and Large JV competed in Barrington, where Large JV placed 9th out of 23 teams! They are all very excited to continue their season.

Girls Basketball

- With a strong start to their season, the girls basketball team competed at the Mundelein tournament, where two players, Lily Capulong and Alyssa Sandquist earned all tournament!

Dance Team

- On December 9, both Varsity and JV competed at their first competition in Lake Zurich. Varsity placed 4th and JV placed 5th. They are all very excited to continue their competitive season!

Events

Fall Play

- Over the weekend of November 17-19, the Grant theater performed Clue, the hilarious farce-meets-murder mystery show. The show ran smoothly, thanks to the help of the tech Bulldogs. Congratulations to all those who participated!

Update Memo



Please distribute to board members and appropriate staff.

Contents

Instructions.....	p. 1
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Progress Report	p. 6
Revisions to Policies, Administrative Procedures, and Exhibits (numerical table)	p. 7
Next Issue: Veto Session	

Online Instructions

Please follow these four easy steps to log in to **PRESS**:

1. Go to www.iasb.com and click on the  button on the top navigation.
2. Enter your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address. Use the "forgot your password?" link. Make sure to check your spam folder for an email from info@iasb.com, if you do not see it in your email inbox.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty signing on to www.iasb.com, please contact Michael Ifkovits at mifkovits@iasb.com.
3. Click the  button on the top navigator bar. This will bring you to your account page
4. Under "My Account Links," click on "PRESS Login."

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Issue 113 Lead Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, (630) 629-3776, ext. 1211, Jeremy Duffy, IASB General Counsel and **PRESS** Editor, (630) 629-3776, ext. 1234; Maryam Brotime, Assistant General Counsel and Assistant **PRESS** Editor, (630) 629-3776, ext. 1219.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (PRM) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a.k.a "tracked changes."

Updated **PRM** pages can be found in the IASB **POLICY REFERENCE MANUAL** Table of Contents. For visual instruction about how to download and use **PRM** pages to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), now available on IASB's website.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, continuous improvement, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 7.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

Board Governance and Open Meetings

The General Assembly passed legislation this year impacting board governance and adding certain flexibilities to the Open Meetings Act:

1. 5 ILCS 120/7, amended by P.A. 103-311, adds unexpected childcare obligations to the list of reasons that a board member may attend a meeting remotely (with a quorum physically present).
2. 5 ILCS 120/2(c), amended by P.A. 103-311, permits boards to meet in closed session for hearings regarding denial of admission to school events or property under 105 ILCS 5/24-24.
3. 105 ILCS 5/3-11, amended by P.A. 103-413, eff. 1-1-24, defines the term *trauma* as it relates to professional development leadership training for school board members, which beginning this school year, had to include training on trauma-informed practices for students and staff.
4. 105 ILCS 5/8-2, amended by P.A. 103-49, requires school treasurers to execute a surety bond with a penalty of at least 10% (formerly 25%) of the bond issue.

The following **PRESS** materials are updated in response to this legislation:

2:110, Qualifications, Term, and Duties of Board Officers
2:120, Board Member Development
2:200, Types of School Board Meetings
2:220, School Board Meeting Procedure
2:220-E2, Motion to Adjourn to Closed Meeting
2:220-E6, Log of Closed Meeting Minutes
4:90, Student Activity and Fiduciary Funds
8:30, Visitors to and Conduct on School Property

District Operations

The General Assembly passed several laws related to school district finances and operations:

1. 105 ILCS 5/17-1.10(a), added by P.A. 103-394, requires boards to present at a board meeting each year a written report covering the annual average expenditures of its operational funds for the previous three fiscal years.
2. 30 ILCS 235/2, amended by P.A. 102-285, permits boards to invest in obligations of U.S. corporations provided certain criteria are met.
3. 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24, increases the bidding threshold for purchases from \$25,000 to \$35,000.
4. 105 ILCS 5/15A, added by P.A. 103-491, eff. 1-1-24, permits boards to utilize a *design-build* delivery system for construction projects, provided specific procedures are followed.
5. 105 ILCS 125/2.3, added by P.A. 103-532, establishes the Healthy School Meals for All Program and allows boards to participate in the program, subject to appropriation.

PRESS Terminology

What are the meanings of the “AP” and “E” after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an “E” may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the “AP, E” format should be dated for implementation by the administrative staff.

6. 105 ILCS 160/, added by P.A. 103-496, prohibits schools serving grades K-8 from scheduling pesticide applications on school grounds during the school day when students are in attendance for instruction.
7. 105 ILCS 128/50, added by P.A. 103-194, eff. 1-1-24, requires a school building's emergency and crisis response plan, protocol, and procedures to include a plan for local law enforcement to rapidly enter a school building in an emergency.
8. 105 ILCS 128/20(c)(4), amended by P.A. 103-194, eff. 1-1-24, requires districts to include a student's IEP or 504 team when deciding whether to exempt a student from participating in a lockdown drill.

At the federal level, U.S. government agencies released new resources on K-12 cybersecurity:

1. *Protecting Our Future: Partnering to Safeguard K-12 Organizations from Cybersecurity Threats* (Jan. 2023), a report and toolkit issued by the U.S. Cybersecurity and Infrastructure Agency (CISA), includes cybersecurity recommendations for K-12 schools.

2. The U.S. Dept. Of Education released a series of *Digital Infrastructure Briefs* (Aug. 2023) that include additional recommendations and resources for K-12 schools.

The following **PRESS** materials are updated:

4:10, Fiscal and Business Management
 4:30, Revenue and Investments
 4:60, Purchases and Contracts
 4:60-AP1, Purchases
 4:130, Free and Reduced-Price Food Services - **REFORMATTED**
 4:160, Environmental Quality of Buildings and Grounds
 4:160-AP, Environmental Quality of Buildings and Grounds
 4:170, Safety
 4:170-AP1, Comprehensive Safety and Security Plan
 7:345, Use of Educational Technologies; Student Data Privacy and Security
 7:345-AP, Use of Educational Technologies; Student Data Privacy and Security

Hiring and Conditions of Employment

This year, another package of bills was passed aimed at addressing the ongoing teacher shortage in Illinois:

1. 105 ILCS 5/21B-15, amended by P.A. 103-111, extends the Short-Term Substitute Teaching License as a type of educator license to 6-30-28.
2. 105 ILCS 5/24-11, amended by P.A. 103-500, reduces the timeframe in which teachers gain tenure.
3. 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525, extends the timeframe that retired teachers may substitute without affecting their pensions to 120 paid days or 600 paid hours in a school year, through June 30, 2026.
4. 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24, allows a substitute teacher to remain in a vacant position for up to 90 days due to a lack of qualified candidates, subject to certain conditions.

Other laws passed also affecting hiring and conditions of employment for school district employees:

1. 105 ILCS 5/24-2(a), amended by P.A. and 103-467, adds 2024 General Election Day (11-5-24) as a school holiday.
2. 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25, requires employers to include the "pay scale and benefits" in job postings.
3. 105 ILCS 5/22-95, amended by PA 103-46, eff. 1-1-24, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas.
4. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlines training requirements for school personnel.
5. 105 ILCS 5/24-14, amended by P.A. 103-549, permits boards to refer both probationary and tenured teachers to ISBE if a teacher resigns during a school term to accept another teaching assignment, provided certain procedures are followed.

6. 820 ILCS 156/, added by P.A. 103-466, creates an unpaid leave entitlement for employees who experience the loss of a child by suicide or homicide.
7. 105 ILCS 5/24-3.5, added by P.A. 103-308, eff. 1-1-24, creates a paid leave entitlement of up to 10 days per school term for teachers elected to represent a statewide teacher association in federal advocacy work.
8. 820 ILCS 180/, amended by P.A. 103-314, allows eligible employees to use unpaid leave under the Victims' Economic Security and Safety Act to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence.
9. 49 C.F.R Part 382, amended by 88 Fed. Reg. 27596, allows employers to utilize oral fluid testing for drug tests regulated by the U.S. Dept. of Transportation.

The following **PRESS** materials are updated:

3:50, Administrative Personnel Other Than the Superintendent
 4:80-AP2, Fraud, Waste, and Abuse Awareness Program
 5:30, Hiring Process and Criteria
 5:90, Abused and Neglected Child Reporting
 5:90-AP1, Coordination with Children's Advocacy Center
 5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest
 5:120-AP2, Employee Conduct Standards
 5:150, Personnel Records
 5:150-AP, Personnel Records
 5:190, Teacher Qualifications
 5:200, Terms and Conditions of Employment and Dismissal
 5:210, Resignations
 5:220, Substitute Teachers
 5:220-AP, Substitute Teachers
 5:250, Leaves of Absence
 5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
 5:330, Sick Days, Vacation, Holidays, and Leaves

Curriculum, Instruction, and Library Resources

Illinois became the first state in the country to enact legislation prohibiting book bans for libraries, including school libraries, as a condition of State grant funding. 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requires boards that wish to be eligible for State library grants to either adopt the American Library Association's *Library Bill of Rights* or to develop a written statement prohibiting the practice of banning library materials. Sample **PRESS** policy 6:230, *Library Media Program*, outlines these options for boards.

Illinois joined other states this year in requiring districts to offer full-day kindergarten. 105 ILCS 5/10-22.18, amended by P.A. 103-410, requires boards to establish a full-day kindergarten program by 2027-2028, unless a board has applied for and been granted a two-year extension by the Ill. State Board of Education (ISBE), based on specific criteria.

The legislature also passed several laws impacting curriculum:

1. 105 ILCS 5/2-3.196, added by P.A. 103-402, requires ISBE to develop a Statewide literacy plan by 1-31-24 and to make available other guidance and training opportunities for teachers.
2. 105 ILCS 5/27-20.05, added by P.A. 103-422, requires that

beginning with the 2024-2025 school year, schools provide instruction on the Native American experience and Native American history within the Midwest and Illinois.

3. 105 ILCS 5/27-13.2(c), added by P.A. 103-365, mandates that beginning with the 2024-2025 school year, health instruction in grades 9-12 include instruction on the dangers of fentanyl.
4. 105 ILCS 110/3, amended by P.A. 103-212, eff. 1-1-24, requires that beginning with the 2024-2025 school year, health instruction in grades 9-12 include instruction on the dangers of allergies.

The following **PRESS** materials are updated in response to this legislation:

5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
6:30, Organization of Instruction
6:60, Curriculum Content
6:60-AP1, Comprehensive Health Education Program
6:230, Library Media Program
6:230-AP, Responding to Complaints About Library Media Resources

Student Attendance

Several laws were enacted related to student attendance and residency:

1. 105 ILCS 5/24-2(a), amended by P.A. 103-467, adds 2024 General Election Day (11-5-24) as a school holiday.
2. 105 ILCS 5/24(c), amended by P.A. 103-15, adds Constitution Day (Sept. 17) as a commemorative holiday.
3. 105 ILCS 5/10-20.12a, amended by P.A. 103-111, permits boards to adopt a policy to waive non-resident tuition if the student is the child of a district employee.

Previously, districts had to submit a waiver application to ISBE for this purpose.

4. 705 ILCS 405/3-33.5, amended by P.A. 103-379, prohibits juvenile courts from imposing fines in contempt proceedings to enforce a truancy order.

The following **PRESS** materials are updated in response to this legislation:

6:20, School Year Calendar and Day
7:60, Residence
7:70, Attendance and Truancy

Student Health, Appearance, and Behavior

In response to a recent request from ISBE's Nutrition Dept., sample **PRESS** policy 6:50, *School Wellness*, is updated to include school-based activities to clearly show that this topic is addressed in policy as required by 7 C.F.R. §210.3 and as detailed in ISBE's *Local Wellness Policy Checklist* at www.isbe.net/Documents/Local-Wellness-Policy-Content-Checklist.pdf.

In the area of student behavior, a new sample administrative procedure, 7:190-AP9, *Administrative Transfer to Regional Safe School Program*, is created to address the *Safe Schools Law*, 105 ILCS 5/13A, amended by P.A. 103-473, which now requires districts to follow specific procedures when administratively transferring a disruptive student to an ISBE regional safe school. Additionally, in response to subscriber feedback and the increasing impact of artificial intelligence

(AI) on education, optional language prohibiting student use of artificial intelligence to complete schoolwork is included in **PRESS** sample policy 7:190, *Student Behavior*.

The General Assembly also passed legislation to address issues related to student appearance and health:

1. 20 ILCS 1705/76.2, added by P.A. 103-222, eff. 1-1-24, requires the Ill. Dept. of Human Services to work with ISBE to provide technical assistance for the provision of mental health care for students during the school day.
2. 105 ILCS 5/10-22.25b, amended by P.A. 103-463, requires districts to permit students to wear or accessorize their graduation attire with items associated with their cultural, ethnic, or religious identity, or other category protected by the Ill. Human Rights Act.

3. 105 ILCS 5/10-22.21b(c), amended by P.A. 103-175, replaces references to the recently retired *Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form* with the more generic term “allergy emergency action plan.”
4. 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24, requires districts to maintain a supply of undesignated opioid antagonists, unless there is a shortage, in which case a district must make reasonable efforts to maintain a supply. Certain opioid antagonists can now be obtained without a prescription.
5. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permits districts that have special educational facilities to maintain a supply of undesignated oxygen tanks.
6. 105 ILCS 5/10-20.76, amended by P.A. 103-143, requires districts that issue ID cards to students to include the Safe2Help Illinois helpline on student ID cards, in addition to the contact information for the National Suicide Prevention Lifeline and the Crisis Text Line.

The following **PRESS** materials are created or updated in response to this legislation:

6:50, School Wellness
 6:65, Student Social and Emotional Development
 7:50, School Admissions and Student Transfers To and From Non-District Schools
 7:160, Student Appearance
 7:165, School Uniforms
 7:190, Student Behavior
 7:190-AP9, Administrative Transfer to Regional Safe School Program - **NEW**
 7:270, Administering Medicines to Students
 7:270-AP2, Checklist for District Supply of Undesignated ~~Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon~~ - **RENAMED**
 7:285, Anaphylaxis Prevention, Response, and Management Program
 7:285-AP, Anaphylaxis Prevention, Response, and Management Program
 7:290, Suicide and Depression Awareness and Prevention
 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 7.

The following **PRESS** materials are updated:

2:20, Powers and Duties of the School Board; Indemnification
 2:150-AP, Superintendent Committees
 6:15, School Accountability
 6:270, Guidance and Counseling Program
 6:280, Grading and Promotion
 7:250, Student Support Services

PRM Five-Year Reviews

PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1450+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 470 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the [Revisions to Policies, Administrative Procedures, and Exhibits Table](#) in numerical order beginning on p. 7.

The following **PRESS** material is updated in response to a five-year review:

4:130-E, Free and Reduced-Price Food Services; Meal Charge Notifications

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

PRESS Issue 113 Trivia

343 PRM pages • 81,779 words • 66 PRM materials

Progress Report - The contents of this table frequently change.

Topics	Our Response
<p>Final Title IX Regulations Expected October 2023 or Later</p> <p>The U.S. Department of Education is expected to release final Title IX regulations in October 2023 or later. These regulations would replace 2020 Title IX regulations and would require extensive updates to existing policies and procedures governing discrimination based on sex, including sexual harassment.</p>	<p>Relevant PRESS materials, including sample policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i>, and its accompanying materials will be updated once the final regulations are issued.</p>
<p>Public Act 103-47 Will Require Bullying Policy Updates</p> <p>105 ILCS 5/27-23.7, amended by P.A. 103-47, made significant changes to bullying policy requirements that became effective 6-9-23 and yet it also charged ISBE with posting a template for a model bullying prevention policy nearly six months later, by 1-1-24. On 8-31-23, ISBE sent an email to districts informing them that changes made by P.A. 103-47 did not have to be included in bullying policy submissions due by 9-30-23. ISBE expects to release its template for a model bullying prevention policy before 1-1-24, and we are collaborating with ISBE to ensure that updates to PRESS sample policy 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>, and its accompanying materials align with the pending ISBE template. Given the overall immediate effective date of P.A. 103-47, please consult your board attorney to determine the appropriate timeline for your district to update its bullying policy.</p>	<p>The 7:180 suite of PRESS materials will be updated in PRESS Issue 114.</p>
<p>Public Act 103-542 Streamlines School Staff Training Requirements</p> <p>P.A. 103-542 significantly streamlines school staff training requirements into the following categories: (1) health conditions of students; (2) social-emotional learning; (3) developing cultural competency; (4) identifying warning signs of mental illness and suicidal behavior in youth; (5) domestic and sexual violence and needs of expectant and parenting youth; (6) protections and accommodations for students; (7) educator ethics; (8) responding to child sexual abuse and grooming behavior; and (9) effective instruction in violence prevention and conflict resolution. Though P.A. 103-542 is to be effective on 1-1-24, most of its changes become operative on 7-1-24. As a result, legislative action is expected during Veto Session to amend the effective date of P.A. 103-542 to 7-1-24.</p>	<p>Affected PRESS materials, including 5:100, <i>Staff Development</i>, will be updated in PRESS Issue 114.</p>
<p>Final Pregnancy Workers Fairness Act Regulations Expected by End of 2023</p> <p>On 8-7-23, the Equal Employment Opportunity Commission (EEOC) issued proposed regulations to implement the Pregnant Workers Fairness Act (PWFA), which was signed into law on 12-29-22. The PWFA expanded federal workplace protections for pregnant and nursing employees. The PUMP for Mothers Nursing Act (PUMP Act) was also signed into law on 12-29-22 and requires covered employers to provide both non-exempt and exempt employees with reasonable break time to nurse a child or express breast milk and provide a private space (other than a bathroom) to do so, for one year after a child's birth. The PWFA requires the EEOC to issue final regulations by 12-29-23.</p>	<p>Affected PRESS materials, including 5:10, <i>Equal Employment Opportunity and Minority Recruitment</i> and 5:10-AP, <i>Workplace Accommodations for Nursing Mothers</i>, will be updated once the final regulations are issued to reflect the enactment of the PWFA, PUMP Act, and the PWFA implementing regulations.</p>

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revision Table and Committee Worksheets with one or more of the following categories:

NEW. This material is brand new to the **PRM**.

RENUMBERED. This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

RENAMED. The title of the material has been amended.

REWRITTEN. The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

REFORMATTED. Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes.

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	
2:20, Powers and Duties of the School Board; Indemnification	The policy and footnotes are updated in response to: 1. 105 ILCS 5/10-20.21, amended by P.A. 103-8, raising the bidding threshold to \$25,00035,000; and 2. 105 ILCS 5/2-3.25f, amended by P.A. 103-175, changing state interventions available for School Improvement and District Improvement Plans. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
2:110, Qualifications, Term, and Duties of Board Officers	The policy is unchanged. Footnote 22 is updated in response to 105 ILCS 5/8-2, amended by P.A. 103-49, reducing the minimum amount of a treasurer bond penalty from an amount no less than 25% to an amount no less than 10%, as measured on the final day of the school district's most recent fiscal year. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
2:120, Board Member Development	The policy, Legal References, and footnotes are updated for continuous improvement. Footnote 3 is updated in response to 105 ILCS 5/3-11, amended by P.A. 103-413, adding definitions of <i>trauma</i> , <i>trauma-responsive learning environments</i> , and <i>whole child</i> to the School Code.	<input type="checkbox"/>
2:150-AP, Superintendent Committees	The procedure is updated in response to 105 ILCS 5/2-3.130(e), amended by P.A. 103-175, requiring <i>entities</i> , including school districts, to develop <i>school entity-specific plans</i> to reduce and eventually eliminate the use of isolated time out, time out, and physical restraint, and for continuous improvement.	<input type="checkbox"/>
2:200, Types of School Board Meetings	The policy, footnotes, and Cross References are updated. The policy is updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, permitting boards to meet in closed session for hearings regarding denial of admission to school events under 105 ILCS 5/24-24. Continuous improvement updates are also made to the footnotes, and 8:30, <i>Visitors to and Conduct on School Property</i> , is added to the Cross References.	<input type="checkbox"/>
2:220, School Board Meeting Procedure	The policy, Legal References, and footnotes are updated. The policy is updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311, allowing a public body to permit a member to attend remotely due to unexpected childcare obligations. The Legal References and footnotes are updated for continuous improvement.	<input type="checkbox"/>
2:220-E2, Motion to Adjourn to Closed Meeting	The exhibit is updated in response to 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, permitting boards to meet in closed session for hearings regarding denial of admission to school events under 105 ILCS 5/24-24, and for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:220-E6, Log of Closed Meeting Minutes	The exhibit is updated for the reasons stated in 2:220-E2, <i>Motion to Adjourn to Closed Meeting</i> , above.	<input type="checkbox"/>
3:50, Administrative Personnel Other than the Superintendent	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/24-2, adding 2024 Election Day as a school holiday, and for continuous improvement.	<input type="checkbox"/>
4:10, Fiscal and Business Management	The policy, Legal References, and footnotes 12 and 20 are updated in response to 105 ILCS 5/17-1.10, added by P.A. 103-394, requiring a board to annually present at a board meeting a written report that includes the annual average expenditures of the district's operational funds for the previous three fiscal years. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
4:30, Revenue and Investments	The policy and footnotes are updated in response to 30 ILCS 235/2, amended by P.A. 102-285, adding as an authorized investment obligations of certain U.S. corporations and amending requirements for investment in short-term obligations of U.S. corporations. Continuous improvement changes are also made to the footnotes.	<input type="checkbox"/>
4:60, Purchases and Contracts	<p>The policy, Legal References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/15A, added by P.A. 103-491, eff. 1-1-24, permitting boards to utilize a design-build delivery system for construction projects, provided specific procedures are followed; and 105 ILCS 5/10-20.85, added by P.A. 103-393, requiring boards to substantially present the terms of and approve new contracts for district-administered assessments at a regular board meeting. <p>The policy and footnote 4 are also updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24, raising the bidding threshold to <u>\$25,000</u>35,000. Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
4:60-AP1, Purchases	The procedure is updated for the reasons stated in 4:60, <i>Purchases and Contracts</i> , above, and in response to guidance issued by the Ill. Dept of Public Health, <i>Compliance with the Coal Tar Sealant Disclosure Act</i> .	<input type="checkbox"/>
4:80-AP2, Fraud, Waste, and Abuse Awareness Program	The procedure is updated in response to 105 ILCS 5/10-22.39(b) and (b-35), both amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requiring in-service training on educator ethics, teacher-student conduct, and school employee-student conduct for school personnel who work with students within six months of employment and at least once every five years thereafter.	<input type="checkbox"/>
4:90, Student Activity and Fiduciary Funds	The policy is unchanged. The footnotes are updated for the reasons stated in 2:110, <i>Qualifications, Term, and Duties of Board Officers</i> , above.	<input type="checkbox"/>
4:130, Free and Reduced-Price Food Services	REFORMATTED. The policy, Legal References, and footnotes are updated. The policy is updated in response to the School Breakfast and Lunch Program Act, 105 ILCS 125/2.3, added by P.A. 103-532, establishing the Healthy School Meals for All Program. The Legal References are updated in response to style changes. The footnotes are updated for the same reason as the policy and for continuous improvement.	<input type="checkbox"/>
4:130-E, Free and Reduced-Price Food Services; Meal Charge Notifications	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
4:160, Environmental Quality of Buildings and Grounds	The policy, Legal References, and footnote 3 are updated in response to the Pesticide Application at Schools Act, 105 ILCS 160/, added by P.A. 103-496, prohibiting schools serving students in grades K-8 from scheduling pesticide applications on school grounds during a school day when students are in attendance for instruction. The policy and footnotes are also updated for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:160-AP, Environmental Quality of Buildings and Grounds	The procedure is updated for the reasons stated in 4:160, <i>Environmental Quality of Buildings and Grounds</i> , above.	<input type="checkbox"/>
4:170, Safety	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 128/50 (final citation pending), added by P.A. 103-8, creating crisis response mapping data grants; 105 ILCS 128/50 (final citation pending), added by P.A. 103-194, eff. 1-1-24, requiring a school building's emergency and crisis response plan, protocol, and procedures to include a plan for local law enforcement to rapidly enter a school building in an emergency; and 105 ILCS 128/20(c)(4), amended by P.A. 103-197, requiring that school administrators and support personnel considering whether to exempt a student from participating in a lockdown drill will include the student's individualized education program team or 504 plan team in the decision. <p>Continuous improvement updates are also made to the footnotes. A Cross Reference to 4:190, <i>Targeted School Violence Prevention Program</i>, is added.</p>	<input type="checkbox"/>
4:170-AP1, Comprehensive Safety and Security Plan	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 128/50 (final citation pending), added by P.A. 103-194, eff. 1-1-24, requiring a school building's emergency and crisis response plan, protocol, and procedures to include a plan for local law enforcement to rapidly enter a school building in an emergency; 105 ILCS 128/20(c)(4), amended by P.A. 103-197, requiring that school administrators and support personnel considering whether to exempt a student from participating in a lockdown drill will include the student's individualized education program team or 504 plan team in the decision; 105 ILCS 5/10-20.85, added by P.A. 103-128, allowing school districts to maintain an on-site trauma kit at each school for bleeding emergencies; and 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, clarifying the reporting obligations of school officials upon receipt of a report regarding a verified incident involving a firearm on school property. <p>Subsection J. Required Notices is also updated to align with the Required Notices subhead in sample policy 7:190, <i>Student Behavior</i>. Other continuous improvement updates are made.</p>	<input type="checkbox"/>
5:30, Hiring Process and Criteria	<p>The Legal References and footnote 3 are updated in response to 820 ILCS 112/, amended by P.A. 103-539, eff. 1-1-25, requiring employers to include the "pay scale and benefits" for a position in any specific job posting. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/22-95, amended by P.A. 103-46, eff. 1-1-24, requiring districts to prioritize the hiring or assigning of educators who hold an educator license and endorsement in physical education, music, or the visual arts when hiring or assigning educators in those areas. Guidance issued by the Equal Employment Opportunity Commission in May 2023 titled <i>Select Issues: Assessing Adverse Impact in Software, Algorithms, and Artificial Intelligence Use in Employment Selection Procedures Under Title VII of the Civil Rights Act of 1964</i>; and Continuous improvement. 	<input type="checkbox"/>
5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	The Legal References and footnotes are updated. The Legal References are updated in response to minor style changes. Footnote 17 is updated in response to 105 ILCS 5/27-13.2, amended by P.A. 103-365, mandating instruction on the dangers of fentanyl in health education for students in grades 9-12, beginning with the 2024-2025 school year. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:90, Abused and Neglected Child Reporting	The policy is unchanged. Footnote 10 is amended and footnote 14 is deleted in response to 105 ILCS 5/10-23.12(a) and (b), whose contents were deleted by P.A. 103-542, eff. 1-1-24. The footnotes are also updated for continuous improvement.	<input type="checkbox"/>
5:90-AP1, Coordination with Children's Advocacy Center	The procedure is updated in response to 105 ILCS 5/10-22.39(b-25), added by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, supplementing school personnel training requirements for addressing issues pertaining to students who are parents, expectant parents, or victims of domestic or sexual violence.	<input type="checkbox"/>
5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> 1. The Ill. State Board of Education (ISBE) publication of the <i>Sexual Abuse and Response Prevention Resource Guide</i> (June 2023); 2. 105 ILCS 5/10-22.39(b-35), added by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, amending <i>Erin's Law</i> training requirements currently found at 105 ILCS 5/10-22.39(f); 3. Ill. Human Rights Act, 775 ILCS 5/5A-102, amended by P.A. 103-472, eff. 8-1-24, supplementing the definition of civil rights violations in elementary and secondary schools to include harassment, sexual harassment, and failure to report; and 4. Continuous improvement. 	<input type="checkbox"/>
5:120-AP2, Employee Conduct Standards	The procedure is updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.39(b-35), added by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, amending <i>Erin's Law</i> training requirements currently found at 105 ILCS 5/10-22.39(f); 2. 775 ILCS 5/5A-102, amended by P.A. 103-472, eff. 8-1-24, supplementing the Ill. Human Rights Act's definition of civil rights violations in elementary and secondary schools to include harassment, sexual harassment, and failure to report; 3. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining school staff training requirements in the educator ethics category; 4. 105 ILCS 5/27-13.2, amended by P.A. 103-365, eff. 1-1-24, requiring instruction on the dangers of fentanyl for grades 9-12 beginning with the 2024-2025 school year; and 5. Continuous improvement. 	<input type="checkbox"/>
5:150, Personnel Records	The policy is unchanged. Footnote 2 is updated in response to 820 ILCS 40/2, amended by P.A. 103-201, eff. 1-1-24, requiring employers to email or mail a copy of a personnel record to an employee upon the employee's request. The footnotes are also updated for continuous improvement.	<input type="checkbox"/>
5:150-AP, Personnel Records	The procedure is updated for the reasons stated in 5:150, <i>Personnel Records</i> , above, and in response to 820 ILCS 112/20, amended by P.A. 103-539, eff. 1-1-25, requiring employers to keep records of the pay scale, benefits, and job posting for each position for at least five years.	<input type="checkbox"/>
5:190, Teacher Qualifications	The Legal References and footnotes are updated. The Legal References are updated in response to the repeal of 105 ILCS 5/21-11.4. Footnote 3 is updated in response to 105 ILCS 5/21B-20, amended by P.A. 103-111, extending Short-Term Substitute Teaching Licenses as a type of teaching license until June 30, 2028 ³ . Other continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

5:200, Terms and Conditions of Employment and Dismissal	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to 105 ILCS 5/22-95(a), added by P.A. 103-46, eff. 1-1-24, requiring districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas.</p> <p>The Legal References are updated in response to:</p> <ol style="list-style-type: none"> 1. Pump for Mothers Nursing Mothers Act, 29 U.S.C. §218(d), added by Pub. L. 117-328, requiring employers to accommodate both exempt and nonexempt nursing employees; and 2. Pregnant Workers Fairness Act, 42 U.S.C. §2000gg <i>et seq.</i>, added by Pub. L. 117-328, requiring employers to provide reasonable accommodations for an employee's known limitations related to pregnancy, childbirth, or related medical conditions. <p>The footnotes are updated for the same reasons as the policy and Legal References and in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/24-8, amended by P.A. 103-515, requiring the Commission on Government Forecasting and Accountability to annually certify and publish the teacher minimum salary for 2024-2025 and beyond; 2. 105 ILCS 5/24-11, amended by P.A. 103-500, generally condensing the timeframe in which teachers may acquire tenure, depending upon their evaluation ratings; 3. 105 ILCS 5/24-12(d), amended by P.A. 103-354, requiring hearing officers in tenured teacher dismissal hearings to make certain procedural accommodations if the charges involve witnesses who are/were students or under the age of 18; and 4. Continuous improvement. 	<input type="checkbox"/>
5:210, Resignations	<p>The policy and footnote are updated in response to 105 ILCS 5/24-14, amended by P.A. 103-549, addressing the resignation of teachers during a school term and amending the procedures a district must follow when referring a teacher to the State Superintendent of Education due to the teacher's resignation during the school term to accept another teaching assignment. Other continuous improvement updates are also made to the footnote.</p>	<input type="checkbox"/>
5:220, Substitute Teachers	<p>The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525, permitting TRS annuitants to substitute teach for 120 paid days or 600 paid hours in each school year through 6-30-26; and 2. 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24, permitting a board to employ a substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, due to a lack of qualified candidates, provided certain procedures are followed. <p>The footnotes are also updated in response to 105 ILCS 5/10-20.67 and 5/21B-20(4), amended by P.A. 103-111, extending Short-Term Substitute Teaching Licenses as a type of license until June 30, 20238, and board authority to develop training programs for short-term substitute teacher in collaboration with the exclusive bargaining representative of its teachers, and for continuous improvement.</p>	<input type="checkbox"/>
5:220-AP, Substitute Teachers	<p>The procedure is updated in response to 105 ILCS 5/10-20.67 and 5/21B-20(4), amended by P.A. 103-111, extending Short-Term Substitute Teaching Licenses as a type of license until June 30, 20238, and board authority to develop training programs for short term substitute teacher in collaboration the exclusive bargaining representative of its teachers, and for continuous improvement.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>5:250, Leaves of Absence</p>	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. Child Extended Bereavement Leave Act (CEBLA), 820 ILCS 156/, added by P.A. 103-466, providing an unpaid leave benefit to employees who experience the loss of a child by suicide or homicide; 2. Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24, permitting employees to use VESSA leave to grieve attend to matters necessitated by the death of a family or household member who is killed in a crime of violence; 3. 105 ILCS 5/24-3.5, added by P.A. 103-308, eff. 1-1-24, entitling teachers to 10 days of paid leave per school term for federal advocacy work, if they are elected to represent a statewide teacher association in such work; and 4. Continuous improvement. <p>The Legal References are updated in response to:</p> <ol style="list-style-type: none"> 1. CEBLA, 820 ILCS 156/, added by P.A. 103-466, providing an unpaid leave benefit to employees who experience the loss of a child by suicide or homicide; 2. Family Bereavement Leave Act (FBLA), 820 ILCS 154/, amended by P.A. 102-1050, amending the title of the Act to ChildFamily Bereavement Leave Act; and 3. 105 ILCS 5/10-20.83, amended by P.A. 103-154, finalizing the citation in the School Code for COVID-19 paid administrative leave. <p>The footnotes are updated for the same reasons as the policy and Legal References (except for reason #2 for the Legal References).</p>
<p>5:285-AP, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers</p>	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 1. 49 C.F.R Part 382, amended by 88 Fed. Reg. 27596, allowing employers to utilize oral fluid testing for drug tests regulated by the U.S. Dept. of Transportation (including for school bus drivers), and for continuous improvement; 2. Ill. Vehicle Code, 625 ILCS 5/6-516, amended by P.A. 102-982, replacing the term <i>accident</i> with <i>crash</i> to clarify that not all crashes are accidental; and 3. Continuous improvement.
<p>5:330, Sick Days, Vacation, Holidays, and Leaves</p>	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. CEBLA, 820 ILCS 156/, added by P.A. 103-466, providing an unpaid leave benefit to employees who experience the loss of a child by suicide or homicide, and for continuous improvement; and 2. 105 ILCS 5/24-2(a), amended by P.A.s 103-395, eff. 1-1-24, and 103-467, and 10 ILCS 5/1-24, added by P.A. 103-467 and scheduled to be repealed on 1-1-25, adding 2024 Election Day as a school holiday. <p>The Legal References are updated in response to:</p> <ol style="list-style-type: none"> 1. CEBLA, 820 ILCS 156/, added by P.A. 103-466, providing an unpaid leave benefit to employees who experience the loss of a child by suicide or homicide; 2. FBLA, 820 ILCS 154/, amended by P.A. 102-1050, amending the title of the Act to ChildFamily Bereavement Leave Act; and 3. 105 ILCS 5/10-20.83, amended by P.A. 103-154, finalizing the citation in the School Code for COVID-19 paid administrative leave. <p>The footnotes are updated for the same reasons as the policy and Legal References (except for reason #2 for the Legal References) and in response to:</p> <ol style="list-style-type: none"> 1. VESSA, 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24, permitting employees to use VESSA leave to grieve and attended to attend to matters necessitated by the death of a family or household member who is killed in a crime of violence; and 2. Continuous improvement.

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:15, School Accountability	<p>The policy and footnotes are updated. The policy and footnote 6 are updated in response to 105 ILCS 5/2-3.25f(a), amended by P.A. 103-175, providing that ISBE “shall provide technical assistance to schools in school improvement status to assist with the development and implementation of School and District Improvement Plans.”</p> <p>The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/2-3.25a, amended by P.A. 103-175, clarifying ISBE standards for student performance and school improvement; 2. 105 ILCS 5/2-3.25b, amended by P.A. 103-175, granting ISBE authority to implement and carry out the issuance of school improvement designations via the accountability system identified in 105 ILCS 5/2-3.25a; and 3. 105 ILCS 5/10-17a, amended by P.A.s 103-116, 103-263, 103-413, eff. 1-1-24, and 105-503, eff. 1-1-24, adding new data elements to school district report cards. 	<input type="checkbox"/>
6:20, School Year Calendar and Day	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/24-2, amended by P.A. 103-467, adding 2024 General Election Day as a school holiday; 2. 10 ILCS 5/1-24, added by P.A. 103-467 and scheduled to be repealed on 1-1-25, establishing 2024 General Election Day as a state holiday; 3. 105 ILCS 5/24-2(c), amended by P.A. 103-15, adding Sept. 17 as Constitution Day, a commemorative holiday; 4. 105 ILCS 5/10-19.05, amended by P.A. 103-560, eff. 1-1-24, expanding work-based learning experiences that count toward the calculation of clock hours of school work per day; and 5. Continuous improvement. 	<input type="checkbox"/>
6:30, Organization of Instruction	<p>The Legal References and footnotes are updated in response to 105 ILCS 5/10-20.19a, repealed by P.A. 103-410, and 105 ILCS 5/10-22.18, amended by P.A. 103-410, to require that boards establish a full-day kindergarten program by the beginning of the 2027-2028 school year. The Cross References are updated for continuous improvement.</p>	<input type="checkbox"/>
6:50, School Wellness	<p>The policy, Legal References, and footnotes are updated. The policy is updated with new subhead Goals for Other School-Based Activities in response to a request from the ISBE Nutrition Dept. and to federal requirements in 7 C.F.R. §210.31 for local school wellness policies. The footnotes are updated for the same reason, and the Legal References and footnotes are updated for continuous improvement.</p>	<input type="checkbox"/>
6:60, Curriculum Content	<p>The policy, Legal References, and footnotes are updated. The policy is updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/27-21 and 5/27-20.3, amended by P.A. 103-422, and 105 ILCS 5/27-20.05, added by P.A. 103-422, requiring instruction on the Native American experience and Native American history starting in the 2024-2025 school year, Native American nations’ sovereignty and self-determination, and Native American genocide in North America; 2. 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24, requiring health education in grades 9-12 to include instruction on the dangers of fentanyl, beginning with the 2024-2025 school year; and 3. Continuous improvement. <p>The Legal References are updated in response to 105 ILCS 5/27-20.05, added by P.A. 103-422, requiring instruction on the Native American experience and Native American history.</p> <p>The footnotes are updated for the same reasons as the policy and in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 110/3, amended by P.A. 103-212, requiring health education in grades 9-12 to include instruction on the dangers of allergies, beginning with the 2024-2025 school year; and 2. 105 ILCS 5/2-3.196, requiring ISBE to develop a Statewide literacy plan by 1-31-24. 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:60-AP1, Comprehensive Health Education Program	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24, requiring health education in grades 9-12 to include instruction on the dangers of fentanyl, beginning with the 2024-2025 school year; 105 ILCS 110/3, amended by P.A. 103-212, eff. 1-1-24, requiring health education in grades 9-12 to include instruction on the dangers of allergies, beginning with the 2024-2025 school year; and Continuous improvement. 	<input type="checkbox"/>
6:65, Student Social and Emotional Development	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 20 ILCS 1705/76.2, added by P.A. 103-222, eff. 1-1-24, requiring the Ill. Dept. of Human Services (DHS) to partner with ISBE to provide technical assistance for the provision of mental health care for students during school days; 20 ILCS 1705/11.4, added by P.A. 103-546, requiring DHS to create and maintain an online Care Portal as a central resource for families with children with significant and complex behavioral health needs; and Continuous improvement. 	<input type="checkbox"/>
6:230, Library Media Program	<p>The policy, Legal References, Cross References, and footnotes are updated. The policy, Legal References, and footnote 1 are updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants to adopt the American Library Association's <i>Library Bill of Rights</i> or develop a written statement prohibiting the practice of banning books. Cross References to 2:260, <i>Uniform Grievance Procedure</i>, and 6:260, <i>Complaints About Curriculum, Instructional Materials, and Programs</i>, are added. The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
6:230-AP, Responding to Complaints About Library Media Resources	<p>The procedure is updated for the reasons stated in 6:230, <i>Library Media Program</i>, above.</p>	<input type="checkbox"/>
6:270, Guidance and Counseling Program	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-20.5a, amended by P.A. 103-204, eff. 1-1-24, requiring districts to make student directory information electronically accessible for official recruiting representatives of the armed forces and of state public institutions of higher education. The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
6:280, Grading and Promotion	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.25a, amended by P.A. 103-175, requiring ISBE to develop standards for student performance, and for continuous improvement.</p>	<input type="checkbox"/>
7:50, School Admissions and Student Transfers To and From Non-District Schools	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/13A, amended by P.A. 103-473, establishing specific procedures for administratively transferring a disruptive student to an ISBE regional safe school, and for continuous improvement.</p>	<input type="checkbox"/>
7:60, Residence	<p>The policy, Legal References, and footnotes are updated. The policy and footnotes are updated in response to 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, permitting boards to adopt a policy to waive nonresident tuition for a student who is the <i>child</i> of a district employee, and for continuous improvement. The Legal References are updated for continuous improvement by adding citations to provisions in the School Code addressing the residency of students with disabilities.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

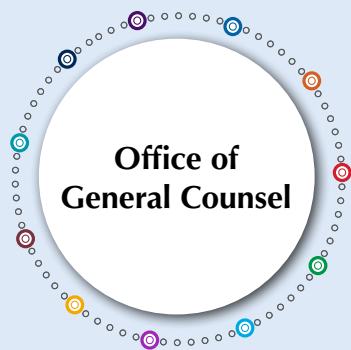
7:70, Attendance and Truancy	<p>The Legal References are updated for continuous improvement. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. Child Labor Law, 820 ILCS 205/, amended by P.A. 103-201, amending certain enforcement procedures and penalty provisions; 2. Juvenile Court Act of 1987, 705 ILCS 405/3-33.5, amended by P.A. 103-379, restricts the ability of the juvenile courts and certain county boards to assess fines, fees, assessments, and costs to minors and the minor's parents/guardians, subject to the minor's adjudication under various ordinances and statutes; and 3. Continuous improvement. 	<input type="checkbox"/>
7:160, Student Appearance	<p>The policy and footnotes are updated in response to 105 ILCS 5/10-22.25b, amended by P.A. 103-463, prohibiting schools from denying students the right to wear or accessorize their graduation attire with items associated with their culture, ethnic, or religious identity, or other characteristic or category protected under the IHRA. Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
7:165, School Uniforms	<p>The policy and footnotes are updated for the reasons stated in 7:160, <i>Student Appearance</i>, above.</p>	<input type="checkbox"/>
7:190, Student Behavior	<p>The policy, Legal References, and footnotes are updated. The policy is amended with optional language for Item #9 in the Prohibited Student Conduct subhead to prohibit academic dishonesty using a writing service and/or generative artificial intelligence technology. This optional language is further explained in new footnote 18.</p> <p>The Required Notices subhead of the policy and its accompanying footnotes are updated:</p> <ol style="list-style-type: none"> 1. To align with subsection J. Required Notices in sample administrative procedure 4:170-AP1, <i>Comprehensive Safety and Security Plan</i>; and 2. In response to 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, clarifying the reporting obligations of school officials upon receipt of a report regarding a verified incident involving a firearm on school property. <p>The Legal References citation to the Pro-Children Act is updated.</p> <p>The footnotes are also updated in response to 105 ILCS 5/13A, amended by P.A. 103-473, establishing specific procedures for administratively transferring a disruptive student to an ISBE regional safe school, and for continuous improvement.</p>	<input type="checkbox"/>
7:190-AP9, Administrative Transfer to Regional Safe School Program	<p>NEW. This procedure is created in response to 105 ILCS 5/13A, amended by P.A. 103-473, establishing specific procedures for administratively transferring a disruptive student to an ISBE regional safe school.</p>	<input type="checkbox"/>
7:250, Student Support Services	<p>The policy is unchanged. The footnotes are updated in response to 23 Ill.Admin.Code §25.48, amended by 47 Ill. Reg. 5973, making short-term emergency approval in special education available until 6-30-26 (previously 6-30-23). The footnotes are also updated for continuous improvement.</p>	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy, Cross References, and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175, replacing the retired <i>Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form</i> with <u>allergy emergency action plan</u> in the School Code provisions regarding administration of medication to students; 2. 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24, requiring districts to maintain a supply of undesignated opioid antagonists to administer as necessary; and 3. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permitting a district maintaining special education facilities to maintain a supply of undesignated oxygen tanks. <p>The footnotes are also updated for continuous improvement. The Cross References are updated in response to the renaming of 7:270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon</i>.</p>	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon	RENAMED. The procedure is updated for the reasons stated in 7:270, <i>Administering Medicines to Students</i> , above.	<input type="checkbox"/>
7:285, Anaphylaxis Prevention, Response, and Management Program	The Legal References and footnotes are updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining training requirements regarding anaphylactic reactions and management for staff members who work with students. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:285-AP, Anaphylaxis Prevention, Response, and Management Program	The procedure is updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175, replacing the retired <i>Illinois Food Allergy Plan and Treatment Authorization Form</i> with <u>allergy emergency action plan</u> in the School Code provisions regarding administration of medication to students; 2. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, streamlining training requirements regarding anaphylactic reactions and management for staff members who work with students; 3. 105 ILCS 110/3, amended by P.A. 103-212, eff. 1-1-24, mandating that health education include instruction on the dangers of allergies, beginning with the 2024-2025 school year; 4. Renaming of 7:270-AP2, <i>Checklist for District Supply of Undesignated Asthma Medication(s), Epinephrine Injectors, Opioid Antagonists, and/or Glucagon</i>; and 5. Continuous improvement. 	<input type="checkbox"/>
7:290, Suicide and Depression Awareness and Prevention	The policy and footnotes are updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requiring teachers, administrators, and school support personnel who work with students to be trained on identifying warning signs of mental illness, trauma, and suicidal behavior in youth. The footnotes are also updated in response to 105 ILCS 5/10-20.81, amended by P.A. 103-143, requiring districts to insert contact information for the National Suicide Prevention Lifeline, the Crisis Text Line, and the Safe2Help Illinois helpline on student identification cards, and for continuous improvement.	<input type="checkbox"/>
7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program	The procedure is updated in response to: <ol style="list-style-type: none"> 1. 105 ILCS 5/10-20.81, amended by P.A. 103-143, requiring districts to insert contact information for the National Suicide Prevention Lifeline, the Crisis Text Line, and the Safe2Help Illinois helpline on student identification cards; 2. 20 ILCS 1705/76.2, added by P.A. 103-222, eff. 1-1-24, requiring DHS to partner with ISBE to provide technical assistance for the provision of mental health care for students during school days; and 3. Continuous improvement. 	<input type="checkbox"/>
7:345, Use of Educational Technologies; Student Data Privacy and Security	The Legal References are updated in response to a minor style change. The footnotes are updated in response to guidance documents issued by the federal government on K-12 cybersecurity, <i>Protecting Our Future: Partnering to Safeguard K-12 Organizations from Cybersecurity Threats</i> (Jan. 2023) and <i>Digital Infrastructure Briefs</i> (Aug. 2023), and for continuous improvement.	<input type="checkbox"/>
7:345-AP, Use of Educational Technologies; Student Data Privacy and Security	The procedure is updated for the reasons stated in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

<p>8:30, Visitors to and Conduct on School Property</p>	<div data-bbox="1442 216 1479 254" style="float: right;">□</div> <p>The policy, Legal References, Cross References, and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. PRESS Advisory Board member feedback requesting clarification that the scope of subhead Procedures to Deny Future Admission to Athletic or Extracurricular School Events or Meetings is limited, as specified in the new subhead title, to topics set forth in 105 ILCS 5/24-24; 2. PRESS Advisory Board member feedback requesting clarification on the authority of boards to enforce conduct rules under 105 ILCS 5/10-20.5 and under various criminal trespass statutes; and 3. OMA, 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, permitting boards to meet in closed session for hearings regarding denial of admission to school events under 105 ILCS 5/24-24. <p>The Legal References are updated to:</p> <ol style="list-style-type: none"> 1. Reflect a citation change in the Pro-Children Act; 2. Add citations to School Code provisions governing the authority of boards to enforce conduct rules; 3. Add citations to Criminal Code provisions regarding trespass violations; and 4. Implement style changes. <p>The footnotes are also updated in response to 625 ILCS 5/12-803(f), added by P.A. 103-404, prohibiting drivers from making contact with any portion of a stopped school bus or making contact with a school child within 30 feet of the school bus, and for continuous improvement.</p> <p>Policies 2:200, <i>Types of School Board Meetings</i>, and 2:230, <i>Public Participation at School Board Meetings and Petitions to the Board</i>, are added to the Cross References.</p>
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The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.

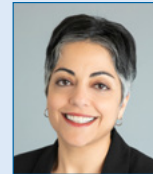
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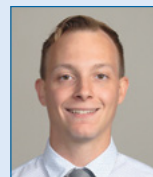
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The **P**olicy **R**eference **E**ducation **S**ubscription **S**ervice (**PRESS**) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on **PRESS** Issues. We appreciate their contributions and thank them sincerely.

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IASB Staff Members, especially Policy Services Directors, and select Field and Equity Services and Governmental Relations Directors

Special Acknowledgement to IASB Legal Assistants

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BOARD OF EDUCATION

2:20 Powers and Duties of the Board of Education; Indemnification

The major powers and duties of the Board of Education include, but are not limited to:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#), and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts in accordance with applicable federal and State law, including using the public bidding procedure when required. [PRESSPlus1](#)
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement ~~and District~~ [Improvement](#) Plans. [PRESSPlus2](#)
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
12. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused ~~and~~ Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during

an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

19. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
20. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
21. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board of Education members, employees, volunteer personnel (pursuant to [105 ILCS 5/10-22.34](#), [10-22.34a](#) and [10-22.34b](#)), mentors of certified staff (pursuant to [105 ILCS 5/2-3.53a](#), [2-3.53b](#), and [105 ILCS 5/21A-5 et seq.](#)), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

[105 ILCS 5/10](#), [5/17-1](#), [5/21B-85](#), and [5/27-1](#).

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24, raising the bidding threshold to \$~~25,000.00~~35,000.00. See policy 4:60, *Purchases and Contracts*. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/2-3.25f, amended by P.A. 103-175, changing state interventions available for School Improvement and ~~District Improvement Plans~~. For more specific information about school improvement plans, see PRESS sample policy 6:10, *Educational Philosophy and Objectives*, and f/n 6 in PRESS sample policy 6:15, *School Accountability*, available at PRESS Online by logging in at www.iasb.com. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, fiduciary responsibilities, and ~~(beginning in the fall of 2023)~~ [PRESSPlus1](#) trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall post on the District website the names of all Board members who have completed the professional development leadership training described in number 1, above.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or

schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.

3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

5 ILCS 120/1.05 and 120/2, Open Meetings Act.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

BOARD OF EDUCATION

2:200 Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held on school district premises. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. [5 ILCS 120/2\(c\)\(1\)](#), ~~amended by P.A. 101-459~~.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2\(c\)\(2\)](#).
3. The selection of a person to fill a public office², as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or

ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. [5 ILCS 120/2\(c\)\(3\)](#).

4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4\)](#).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5). [PRESSPlus1](#)
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. [5 ILCS 120/2\(c\)\(5\)](#).
7. The setting of a price for sale or lease of property owned by the public body. [5 ILCS 120/2\(c\)\(6\)](#).
8. The sale or purchase of securities, investments, or investment contracts. [5 ILCS 120/2\(c\)\(7\)](#).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. [5 ILCS 120/2\(c\)\(8\)](#).
10. Student disciplinary cases. [5 ILCS 120/2\(c\)\(9\)](#).
11. The placement of individual students in special education programs and other matters relating to individual students. [5 ILCS 120/2\(c\)\(10\)](#).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. [5 ILCS 120/2\(c\)\(11\)](#).
13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. [5 ILCS 120/2\(c\)\(12\)](#).
14. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. [5 ILCS 120/2\(c\)\(16\)](#).
15. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. [5 ILCS 120/2\(c\)\(21\)](#).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. [5 ILCS 120/2\(c\)\(29\)](#).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

Special Meetings

Special meetings may be called by the President or by any three members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[5 ILCS 140/](#), Freedom of Information Act.

[105 ILCS 5/10-6](#) and [5/10-16](#).

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks), [8:30 \(Visitors to and Conduct on School Property\)](#)

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PRESSPlus 1. Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. **Issue 113, October 2023**

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BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

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1. The meeting's date, time, and place;

2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a *semi-annual review*. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within ten days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations. [PRESSPlus1](#) If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the Quorum and Participation by Audio or Video Means subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination. The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will consult the most recent edition of Robert's Rules of Order Newly Revised, as a guide when a question arises concerning procedure but not as a requirement.

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Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and 120/7, [Open Meetings Act](#).

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311. **Issue 113, October 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Chief School Business Official is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it before December 1 as required by State law.

The Chief School Business Official shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Chief School Business Official shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Chief School Business Official shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Chief School Business Official's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Chief School Business Official or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31. [PRESSPlus1](#)
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Chief School Business Official or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) *et seq.*, Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/17-1.10(a), added by P.A. 103-394, requiring a board to present "at a board meeting" a written report that includes the annual average expenditures of its operational funds, which include the educational, transportation, and operation and maintenance funds. The average expenditures are calculated based on the district's most recently audited annual financial report (AFR). For ease of administration, this sample policy language manages presentation of the report in conjunction with the meeting at which a board adopts its levy, or earlier, if a district's AFR is available. Consult the board attorney if a district's AFR is not available before December 31 (the date by which a reserve reduction plan must be filed, if applicable); the board may need to rely upon estimated numbers in that scenario. If a district's ratio of its combined cash reserves of its operational funds to its average annual expenditures of those funds over the past three fiscal years exceeds 2.5, then the board must adopt and file a plan with the Ill. State Board of Education to reduce its cash reserves to expenditures ratio to at or below 2.5 within three years.

Delete this paragraph if the district receives federal impact funding. Federal impact aid is designed to assist local school districts that have lost a portion of their local tax base because of federal ownership of property (e.g., military bases, low-rent housing properties, or concentrations of students that have parents/guardians in the uniformed services). For more information about federal impact aid, see www.oese.ed.gov/offices/office-of-formula-grants/impact-aid-program/ and www.nafisdc.org/impact-aid-resources/impact-aid-payments/. If the district receives federal impact funding, strike this list item in Edit Mode, and select "Adopted with Additional District Edits" as the Save Status.

Issue 113, October 2023

Document Status: Draft Update

OPERATIONAL SERVICES

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$~~35,000~~^{25,000} [PRESSPlus1](#) must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1](#) *et seq.*
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.

8. Each contractor with the District is bound by each of the following:

- a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
- b. In accordance with [105 ILCS 5/22-94](#): (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in [105 ILCS 5/22-94](#)(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by [105 ILCS 5/22-94](#)(g).
- c. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.

9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.

10. [Design-build contracts must comply with 105 ILCS 5/15A-1 et seq. ^{PRESSPlus2}](#)

11. [Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.85. ^{PRESSPlus3}](#)

12. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200](#).

105 ILCS 5/10-20.19c, 5/10-20.21, [5/10-20.85](#), 5/10-21.9, 5/10-22.34c, [5/15A-1 et seq.](#), 5/19b-1 et seq., 5/22-94, and 5/24-5.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.
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[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

Adopted: May 18, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.21, amended by P.A. 103-8, eff. 1-1-24. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24. Under a *design-build* delivery system for a construction project, a board contracts with a *design-build entity* that furnishes architecture, engineering, land surveying, public art or interpretive exhibits, and other construction services, as required for the project. It allows a single contractor to manage both the design and construction of a project, creating the potential for greater efficiency. Contrast this method with the traditional *design-bid-build* delivery method, in which a board contracts with multiple entities and utilizes a competitive bidding process for certain contractors, such as a general contractor. 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24, does not impact a district's ability to use a qualification-based selection process under 50 ILCS 510/, Local Government Professional Services Act (LGPSA), to select design professionals or construction managers for design-build projects. 105 ILCS 5/15A-50. See sample policy 2:170, *Procurement of Architectural, Engineering, and Land Surveying Services*, available at PRESS Online by logging in at www.iasb.com. For design-build projects, consult with the board attorney as needed to ensure the district: (1) complies with the specific procedural requirements related to requests for proposals (RFPs) and evaluation of RFP submissions for these contracts, and (2) incorporates additional criteria for requests for proposals and evaluation of proposals based on local conditions and the specific project, as permitted by the statute. Note that under 105 ILCS 5/15A-20, added by P.A. 103-491, eff. 1-1-24, a board must employ or contract with an independent design professional or public art designer (as applicable) selected under the LGPSA to assist with developing the scope and criteria for performance for a request for proposal under a design-build delivery system. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-20.85, added by P.A. 103-393. See sample administrative procedure 4:60-AP1, *Purchases*, available at PRESS Online by logging in at www.iasb.com, for specific requirements. A *district-administered assessment* is one that requires all student test takers at any grade level to answer the same questions, or a selection of questions from a common bank of questions. It does *not* include the observational assessment tool used to satisfy the annual kindergarten assessment required by 105 ILCS 5/2-3.64a-10 or an assessment developed by district teachers or administrators that is used to measure student progress at an attendance center. **Issue 113, October 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:130 Free and Reduced-Price Food Services

Notice

The Superintendent shall be responsible for implementing the District's free and reduced-price food services policy and all applicable programs.

If State funding is available for the Healthy School Meals for All Program, the Board will annually determine if it will participate in the program. [PRESSPlus1](#)

Eligibility Criteria and Selection of Children

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture and distributed by the Ill. State Board of Education.

Notification

At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website (if applicable), all school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information.

Nondiscrimination Assurance

The District shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments that prevent identification of children receiving assistance.

Appeal

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Dept. of Agriculture in [7 C.F.R. §245.7](#), Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

The Superintendent shall keep on file for a period of ²²⁵three years a record of any appeals made and the hearing record. The District shall also maintain accurate and complete records showing the data

and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for three years.

LEGAL REF.:

U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, [7 C.F.R. Part 210](#).

U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools, [7 C.F.R. Part 245](#).

105 ILCS 125/, [School Breakfast](#) and [Lunch Program Act](#).

[105 ILCS 126/](#), [Childhood Hunger Relief Act](#).

[23 Ill.Admin.Code §305.10](#) *et seq.*

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to 105 ILCS 125/2.3, added by P.A. 103-532. Subject to appropriation, the Ill. State Board of Education (ISBE) is required to establish the Healthy School Meals for All Program. Participating boards must offer eligible meals, without charge, to all students enrolled in schools that participate in the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP). To receive State reimbursement under the Healthy School Meals for All Program, a board must: (1) annually notify ISBE of its intent to participate in the program; (2) maximize its access to federal funds for NSBP and NSLP by participating in the CEP or another special assistance alternative, if eligible, and (3) operate the NSBP and NSLP in a manner that in the opinion of ISBE, draws down the most possible federal funding for meals served in the NSBP and NSLP. If State funding is insufficient to cover reimbursement of all interested boards, ISBE is required to inform eligible schools of the impact of the inadequate funding so that boards can make an informed decision about food service administration in their districts. **Issue 113, October 2023**

Document Status: Draft Update

OPERATIONAL SERVICES

4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials, and (2) the environmental quality of the District's buildings and grounds.

Pesticides

The application of any restricted use pesticides ~~will not be is prohibited applied~~ [PRESSPlus1](#) on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, [225 ILCS 235/](#), and the Lawn Care Products Application and Notice Act, [415 ILCS 65/](#).

Coal Tar Sealant

~~Beginning on 1-1-23, b~~ Before ~~Beginning on 1-1-23, b~~ Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.:

[105 ILCS 5/10-20.17a](#); [5/10-20.48](#).

[29 C.F.R. §1910.1030](#), Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, [56 Ill.Admin.Code §350.700\(b\)](#).

[29 C.F.R. §1910.1200](#), Occupational Safety and Health Administration Hazard Communication Standards, as adopted by [820 ILCS 255/1.5](#), Toxic Substances Disclosure to Employees Act.

[20 ILCS 3130/](#), Green Buildings Act.

[105 ILCS 135/](#), Toxic Art Supplies in Schools Act.

[105 ILCS 140/](#), Green Cleaning School Act.

[225 ILCS 235/](#), Structural Pest Control Act.

[415 ILCS 60/14](#), Illinois Pesticide Act.

[415 ILCS 65/](#), Lawn Care Products Application and Notice Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 255/](#), Toxic Substances Disclosure to Employees Act. (inoperative)

[23 III.Admin.Code §1.330.](#)

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

Professional Personnel

5:210 Resignations

~~Tenured~~ Teachers may resign at any time with consent of the Board of Education ~~or by written notice sent to the Board Secretary at least 30 days before the intended date of resignation. However, n~~ No teacher may resign during the school term in order to accept another teaching position without the consent of the Board. A teacher may resign outside of a school term if the teacher provides written notice to the secretary of the Board, at least 30 calendar days prior to the first student attendance day of the following school year. Teachers who resign with less than 30 days' notice prior to the first student attendance day of the following school term will be deemed to have resigned during the school term. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/24-14.](#)

Park Forest Heights School Dist. v. State Teacher Certification Bd., 363 Ill.App.3d 433 (1st Dist. 2006).

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/24-14, amended by P.A.s 102-552 and 103-549, refers to a school term as commencing on the first day of student attendance. A teacher who resigns during the school term, without the board's permission, or who resigns in order to accept another teaching assignment may be referred by the board to the State Superintendent of Education, who shall convene an informal evidentiary hearing within 90 days after receipt of a district's referral. The referral to the State Superintendent must be submitted within 10 business days after the board denies acceptance of the resignation and contain: (1) a dated copy of the teacher's resignation letter; (2) a copy of the reporting district's current school year calendar; (3) proof of employment for the school year at issue; (4) documentation showing that the board did not accept the teacher's resignation; and (5) evidence that the teacher left the district in order to accept another teaching assignment. The district must also notify the teacher of the referral within five business days after submitting it to the State Superintendent.

Issue 113, October 2023

Document Status: Draft Update

Professional Personnel

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed ~~120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise~~ 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, [PRESSPlus1](#) but not more than 100 paid days in the same classroom. Beginning July 1, 2026³, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Please also refer to the applicable collective bargaining agreement(s).

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is

granted by the ROE. [PRESSPlus2](#)

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118](#), Ill. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525, permitting TRS annuitants to substitute teach for 120 paid days or 600 paid hours in each school year through 6-30-26. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24. In order for a substitute teacher to remain in a vacant position for up to 90 days, or until the end of the semester, whichever is greater, the position must remain vacant and the district must continue to actively seek qualified candidates and provide documentation to the Regional Office of Education that it has provided training specific to the position, including training on meeting the needs of students with disabilities and English learners if applicable. **Issue 113, October 2023**

Document Status: Draft Update

Professional Personnel

5:250 Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Sabbatical Leave, Personal Leave, Leave of Absence Without Pay, Leaves for Service in the Military, Leaves to Serve as an Officer or Trustee of a Specific Organization

Please also refer to the applicable collective bargaining agreement(s).

Each full-time professional staff member is granted 13 days sick leave each school year at full pay. Unused days are allowed to accumulate to 390 days. Sick leave is defined in State law as personal illness, mental or behavioral health complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Child Extended Bereavement Leave [PRESSPlus1](#)

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, if the District employs 250 or more employees on a full-time basis, [Q1](#) an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Family Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the covered family member, (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act and does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time permitted by the federal Family and Medical Leave Act of 1993, [20 U.S.C. 2601](#), *et. seq.*

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

Child-Rearing Leave

The Board may grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed the equivalent of three semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member ²⁹⁵from using paid sick days as provided in this policy.

A teacher should request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date. The request should include the proposed leave dates. The leave shall end before a new school year begins or at the semester break.

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence. [PRESSPlus2](#) without suffering adverse employment action.

The Victims' Economic Security and Safety Act ([VESSA](#)) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 ([29 U.S.C. §2601 et seq.](#)).

COVID-19 Paid Administrative Leave

During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, When applicable, [PRESSPlus3](#) paid administrative leave related to COVID-19 will be granted is available to eligible employees in accordance with State law. if the District, State or any of its agencies, or the local health department has issued guidance, mandates, or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.

For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 as defined in 105 ILCS 5/10-20.83 (final citation pending) and participate in the District's COVID-19 testing program.

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

LEGAL REF.:

105 ILCS 5/10-20.83 (final citation pending), 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

820 ILCS 154/, [ChildFamily](#) Bereavement Leave Act.

[820 ILCS 156/](#), Child Extended Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: January 19, 2023

Questions and Answers:

***Required Question 1. How many full-time employees does the district employ?

- ☒ The district employs more than 250 employees. (Default)
- ☐ The district employs between 50-249 employees. (IASB will substitute the following sentence:
"Accordingly, if the District employs at least 50 but not more than 249 employees on a full-time basis,

an employee is entitled to a total of six weeks of unpaid leave within one year after the employee notifies the District of the loss.")

○ The district employs fewer than 50 employees. (IASB will delete the subhead regarding Child Extended Bereavement Leave and the Legal Reference to 820 ILCS 156/.)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 103-314, eff. 1-1-24. Under 820 ILCS 180/20(a)(4), added by P.A. 103-314, eff. 1-1-24, an employee is not entitled to more than two work weeks (10 work days) if the leave is to attend a wake or funeral (or an alternative event), make end-of-life arrangements, or grieve due to the death of a family or household member killed in a crime of violence. In these circumstances, the leave must be completed within 60 days after the date on which the employee receives notice of the death. Employees may qualify for unpaid leave under both VESSA and the Family Bereavement Leave Act; leave taken under one act does not diminish the availability of leave under the other. **Issue 113, October 2023**

PRESSPlus 3. Updated for continuous improvement. **Issue 113, October 2023**

Document Status: Draft Update

Educational Support Personnel

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave

Full or part-time educational support personnel who work at least 600 hours per year receive sick leave days according to the Classified Handbook schedule. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, mental or behavioral complications, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The Superintendent or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member, (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need to foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Vacation

Twelve-month employees shall be eligible for paid vacation days according to the Classified Handbook schedule.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Holidays

Unless the District has a waiver or modification of the School Code pursuant to [Section 2-3.25g](#) or [24-2\(b\)](#) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

New Year's Day

Labor Day

Martin Luther King Jr.'s Birthday

Columbus Day

President's Day

2024² Election Day [PRESSPlus1](#)

Memorial Day

Thanksgiving Day

Juneteenth National Freedom Day Christmas Day

Independence Day

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave

Full-time educational support personnel have two paid personal leave day per year. The use of a personal day is subject to the approval of the Superintendent or designee and the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal two days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last three days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leave for Service in the Military.
2. Leave for Service in the General Assembly.
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence.
5. Family Bereavement Leave.
6. Child Extended Bereavement Leave. [PRESSPlus2](#)
7. Leave to serve as an election judge.
8. COVID-19 Paid Administrative Leave.

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 ~~(final citation pending)~~, 5/24-2, 5/24-6, and 5/24-6.3.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

820 ILCS 154/, ~~Child~~Family Bereavement Leave Act.

820 ILCS 156/, Child Extended Bereavement Leave Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(a), amended by P.A.s 103-395, eff. 1-1-24, and 103-467, and 10 ILCS 5/1-24, added by P.A. 103-467 and scheduled to be repealed on 1-1-25, adding 2024 Election Day as a school holiday. **Issue 113, October 2023**

PRESSPlus 2. Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466. See the **Question** attached to the PRESS Plus Draft Update for policy 5:250, *Leaves of Absence*. If the district enters a response that fewer than 50 full-time employees are employed by the district, this item and the Legal Reference to 820 ILCS 156/ will be deleted by IASB. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning and Learning Standards*.

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.
3. If applicable, develop ~~District and~~ [PRESSPlus1](#) School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 9 through 12 and teachers.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

[23 Ill.Admin.Code Part 1](#), Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/2-3.25f(a), amended by P.A. 103-175, providing that the Ill. State Board of Education (ISBE) “shall provide technical assistance to schools in school improvement status to assist with the development and implementation of ~~School and District~~ Improvement Plans.” ISBE is required to provide districts with technical assistance and support by the Elementary and Secondary Education Act. 20 U.S.C. §6303. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See policies 6:60, *Curriculum Content* and 7:260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Goals for Other School-Based Activities

[PRESSPlus1](#)

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The goals for school-based activities include the following:

- Schools will support and promote a healthy eating environment for students.
- Schools will promote and participate in wellness activities.
- Schools will offer other school-based activities to support student health and wellness, including coordinated events and clubs.

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board policy 4:120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4:120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.

4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This triennial report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which the District is in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy
- How the District will make the results of the assessment available to the public
- Where the District will retain records of the assessment

The Board will monitor and adjust the policy pursuant to policy 2:240, *Board Policy Development*.

Community Involvement

The Board and Superintendent will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the community. Community involvement methods shall align their suggestions and comments to policy 2:140, *Communications To and From the Board* and/or the **Community Engagement** subhead in policy 8:10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

~~42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.~~

42 U.S.C. §1751 et seq., [Richard B. Russell](#) National School Lunch Act.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.](#)

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

[50 ILCS 205/](#), Local Records Act.

[105 ILCS 5/2-3.139](#) and [5/2-3.189](#).

[23 Ill.Admin.Code Part 305](#), Food Program.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 2:140 (Communications To and From the Board), 2:150 (Committees), 2:240 (Board Policy Development), 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education), 8:10 (Connection with the Community)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to a request from the Ill. State Board of Education (ISBE) Nutrition Dept. and to federal requirements in 7 C.F.R. §210.31 for local school wellness policies. This is a required topic, but the local board may determine what goals are appropriate. 42 USC §1758b(b)(1); 7 C.F.R. §210.31(c)(1). The third sample goal comes from ISBE's Local Wellness Policy Template for Schools, available at: www.isbe.net/Pages/Local-School-Nutrition-Wellness-Policy.aspx. **Issue 113, October 2023**

Document Status: Draft Update

INSTRUCTION

6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with (1) State law and Ill. State Board of Education (ISBE) rule and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. The program adheres to the principles of the American Library Association's *Library Bill of Rights*, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. [Q1 PRESSPlus1](#)
6. Staff members are invited to recommend additions to the collection.
7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
8. ~~The program is guided by the principles of the American Library Association's *Library Bill of Rights* and its interpretation for school libraries.~~

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.:

75 ILCS 10/8.7.

23 Ill.Admin.Code §1.420(o).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs)

Questions and Answers:

***Required Question 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights (available at <https://www.ala.org/advocacy/intfreedom/librarybill>) or a written statement prohibiting the practice of banning books. In order to be eligible for a School Library Grant, a district must also be a member in good standing of a regional multitype library system (e.g., Illinois Heartland Library System or Reaching Across Illinois Library System) or have applied for membership and been approved for membership in such a system within specific timeframes. 23 Ill.Admin.Code §3035.120.

If the board prefers the alternative language permitted by 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, for Standard #5, it may substitute with the following: "The practice of banning books or other materials within the District's library media program is prohibited."

Which policy language has the board adopted?

- ☒ The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval. (Default)
 - ☐ The practice of banning books or other materials within the District's library media program is prohibited. (IASB will make this substitution.)
-

PRESSPlus Comments

PRESSPlus 1. Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:60 Residence

Resident Students

Only students who are residents of the District may attend the District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

Proof of Residency within the District 124 boundaries must be verified prior to enrollment by presenting items from the following approved list. If verification is not provided within 3 school days of application, enrollment will be denied.

Each document must show the parent's or guardian's name and the address that is within the District 124 boundaries.

Homeowners must provide at least three (3) of the following documents to establish residency:

- Executed Closing Documents
- Mortgage Statement
- Most Recent Property Tax Bill
- Current Utility Bill (natural gas, electric, water, sewer, cable)
- Valid Driver's License
- Homeowners Insurance Policy
- Vehicle Insurance Policy
- Bank Statement or Credit Card Bill
- Voter Registration Card
- Public Aid Card

Renters must provide at least three (3) of the following, accompanied by the Signed Landlord Affidavit:

- Copy of Current Lease
- Current Utility Bill (natural gas, electric, water, sewer, cable)
- Valid Driver's License

- Renters Insurance Policy
- Vehicle Insurance
- Bank Statement or Credit Card Bill
- Voter Registration Card
- Public Aid Card

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities [PRESSPlus1](#)

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

Requests for Nonresident Student Admission [Q1](#)

Nonresident students may attend the District school upon the approval of a request submitted by the student's parent(s)/guardian(s) for nonresident admission. The Superintendent may approve the request subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will be accepted only if there is sufficient room.
3. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
4. The student's parent(s)/guardian(s) will be responsible for transporting the student to and from school.

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend the District school ~~tuition-free~~ pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and nonresident pupils of charitable institutions.
3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court ~~order~~ mandates the acceptance of a nonresident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board of Education policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, and 5/10-22.5a, [5/14-1.11, 5/14-1.11a, and 5/14-1.11b](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240](#).

Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200, 235 Ill.App.3d 652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)

[ADOPTED: October 20, 2022](#)

Questions and Answers:

***Required Question 1. 105 ILCS 5/10-20.12a(a), amended by P.A. 103-111, allows boards to adopt a policy to waive nonresident tuition if the student is the child of a district employee. A *child* means a district employee's child who is a biological child, adopted child, foster child, stepchild, or a child for which the employee serves as legal guardian.

Does the board wish to accept requests from district employees for their nonresident children to attend school in the district on a tuition-free basis? 251

☒ No. (Default)

☐ Yes. (IASB will add the following paragraph after the numbered list: "For a nonresident student who is the child of a District employee, if the Superintendent approves the request for nonresident admission for the student, the tuition cost is waived pursuant to 105 ILCS 5/10-20.12a(a).")

PRESSPlus Comments

PRESSPlus 1. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided). **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:160 Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q). [PRESSPlus1](#) Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance, will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.

LEGAL REF.:

[105 ILCS 5/2-3.25](#) and [5/10-22.25b](#).

[Tinker v. Des Moines Indep. Sch. Dist.](#), 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

ADOPTED: October 20, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.25b, amended by P.A. 103-463. 775 ILCS 5/1-103(Q), which is referenced in 105 ILCS 5/10-22.25b, prohibits unlawful discrimination based on a person's actual or perceived race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used, with headphones, during passing periods, during the student's lunch period, or during the student's study hall, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to

stop, present school identification, or submit to a search.

8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, [PRESSPlus1](#) wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's

person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).

14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of ~~1964~~2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been

suspended to complete or make up work for equivalent academic credit.

Required Notices [PRESSPlus2](#)

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian.~~ School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving ~~such a report of (1), above,~~ the Building Principal or designee shall immediately notify ~~the local law enforcement.~~ In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee ~~agency, Ill. State Police (ISP),~~ and any involved student's parent/guardian. [Q1](#)

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year. [PRESSPlus3](#)

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §~~608~~7971, Pro-Children Act of ~~2004~~1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§1.280](#), [1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: October 20, 2022

Questions and Answers:

***Required Question 1. The building principal must notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy expands this notification duty to include drug-related incidents and battery of a staff member.

Would the board like to expand the notification duty, or align it with 105 ILCS 5/27.1A(b)?

☐ Expand the notification duty to include drug-related incidents and battery of a staff member. (Default)

☒ Align notification duty to 105 ILCS 5/27.1A(b). (IASB will amend the second sentence as follows: "In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.")

PRESSPlus 1. Optional. Generative artificial intelligence (AI) is a broad label used to describe any AI system that generates, with varying levels of autonomy, content such as complex text, images, audio, or video. When not used for academic dishonesty purposes, generative AI tools may present innovative learning opportunities for students and teaching opportunities for educators. For further information, see the International Society for Technology in Education webpage on AI exploration for educators at: www.iste.org/areas-of-focus/AI-in-education. **Issue 113, October 2023**

PRESSPlus 2. This subhead is updated to align with subsection **J. Required Notices** in sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*. **Issue 113, October 2023**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-27.1A(c), amended by P.A. 103-34, 5/10-27.1B(b), and 5/10-21.7, amended by P.A. 102-894. To satisfy the reporting requirement, ISBE created the School Incident Reporting System (SIRS), a web-based application on IVAS for schools to report incidents electronically. See subhead **J. Required Notices** of sample administrative procedure 4:170-AP1, *Comprehensive Safety and Security Plan*, available at PRESS Online by logging in at www.iasb.com. Reporting on SIRS does not satisfy the requirement to report incidents to local law enforcement authorities. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, Food Allergy Emergency Action Plan and Treatment Authorization Form, PRESSPlus1 (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement ²⁶²105 ILCS 5/22-30(f) and maintain a supply of

undesigned asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesigned asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesigned epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesigned epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#)^{PRESSPlus2} and maintain a supply of undesigned opioid antagonists ~~in the name of the District~~ and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined in State law, may administer an undesigned opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

School District Supply of Undesignated Oxygen Tanks^{Q1}

In schools where the District maintains special educational facilities, the Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesigned oxygen tanks in the name of the District and provide or administer them as necessary. The supply shall be maintained in accordance with manufacturer instructions and local fire department rules.

School District Supply of Undesignated Glucagon

The Superintendent or designee shall implement [105 ILCS 145/27](#) and maintain a supply of undesigned glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesigned glucagon only if he or she is authorized to do so by a student's diabetes care plan.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District

a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, ~~for whatever reason,~~ unable to: (1) obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply. ~~for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.~~

The **School District Supply of Undesignated Oxygen Tanks** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for oxygen tanks from a qualifying prescriber, [PRESSPlus3](#) or (2) fill the District's prescription for undesignated oxygen tanks.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber, or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

Questions and Answers:

***Required Question 1. 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24, permits a district maintaining special educational facilities to maintain a supply of undesignated oxygen tanks in a secure location that is accessible before, during, and after school where a person with developmental disabilities is most at risk, including, but not limited to classrooms and lunchrooms. *Special educational facility* is not specifically defined in 105 ILCS 5/14-4.01; consult the board attorney for advice regarding this term and if it is limited to separate buildings, self-contained classrooms, and/or programs attended solely by students with disabilities. For example, this option may not be available if a district utilizes a special education cooperative for all of its special education programming. There is a reference to *special education facilities* in 105 ILCS 5/14-12.01, which may provide some guidance; it addresses reimbursement for the construction and maintenance of "special education facilities designed and utilized to house instructional program, diagnostic services" and "other special education services for children with disabilities." 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, does not specify who can administer undesignated oxygen, nor does it specify any training requirements for its use in schools. To minimize potential liability and ensure proper administration, a best practice is to restrict who can administer undesignated oxygen to school nurses and other school personnel who have received appropriate training on the emergency use and storage of oxygen. See sample administrative procedure 7:270-AP2, *Checklist for District Supply of Undesignated Medication(s)*, available at PRESS Online by logging in at www.iasb.com.

Consult the board attorney about the consequences of informing the community that the district will obtain a prescription for a supply of undesignated oxygen tanks and implement a plan for their use, and then not doing it, as doing so may be fraught with legal liabilities. Also fraught with legal liabilities is if the district provides them, but does not have them accessible before, during, and after school where a person with development disabilities is most at risk as required by 105 ILCS 5/22-30(f), amended by P.A. 103-196, eff. 1-1-24. See *In re Estate of Stewart*, 406 Ill.Dec. 345 (2nd Dist. 2016) (denying tort immunity to district, finding its response to a student's asthma attack was *willful* and *wanton* (which district disputed as a possible heart attack)); *In re Estate of Stewart*, 412 Ill.Dec. 914 (Ill. 2017)(school district's appeal denied).

Does the district maintain special educational facilities for children with disabilities under 105 ILCS 5/14-4.01?

- ☒ No. (IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.)
- ☐ Yes. If yes, does the board want the district to maintain a supply of undesignated oxygen tanks in the name of the District and provide or administer them as necessary? Type "yes" or "no." If no, IASB will delete the subhead regarding School District Supply of Undesignated Oxygen Tanks.):

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175, replacing the retired *Illinois Food Allergy Emergency Action Plan and Treatment Authorization Form* with allergy emergency action plan in the School Code provisions regarding administration of medication to students. **Issue 113, October 2023**

PRESSPlus 2. Required by 105 ILCS 5/22-30(f), amended by P.A. 103-348, eff. 1-1-24. In the case of a shortage of opioid antagonists, a district must make reasonable efforts to maintain a supply. At least one opioid antagonist, a naloxone nasal spray, has been approved by the U.S. Federal Food and Drug Administration for over-the-counter, nonprescription use. A district must obtain a prescription for a supply of opioid antagonists from a *health care professional* with prescriptive authority under the Substance Use Disorder Act, 20 ILCS 301/5-23, unless it is able to secure a supply without a prescription. *Health care professional* means a physician licensed to practice medicine in all its branches, a licensed physician assistant with prescriptive authority, a licensed advanced practice registered nurse with prescriptive authority, or an advanced practice registered nurse who practices in a hospital or ambulatory surgical treatment center and possesses appropriate clinical privileges in accordance with the Nurse Practice Act, 20 ILCS 301/5-23(d)(4). **Issue 113, October 2023**

PRESSPlus 3. 105 ILCS 22-30(f), amended by P.A. 103-196, eff. 1-1-24, provides that a physician, a physician assistant who has prescriptive authority under the Physician Assistant Practice Act of 1987 (225 ILCS 95/7.5), or an advanced practice registered nurse who has prescriptive authority under the Nurse Practice Act (225 ILCS 65-40) may prescribe undesignated oxygen tanks in the name of the district to be maintained for use when necessary. **Issue 113, October 2023**

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 1. The training required by [105 ILCS 5/10-22.39](#) for ~~licensed school personnel and administrators~~ ^{all District staff} [PRESSPlus1](#) who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 2. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or ²⁶⁸questioning (LGBTQ); (G) are bereaved by

suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

- a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);
 - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

[105 ILCS 5/2-3.166](#), [105 ILCS 5/2-3.139](#), [5/3-14.8](#), [5/10-20.76](#), [5/10-20.81](#), [5/10-22.24a](#), [5/10-22.24b](#), [5/10-22.39](#), [5/14-1.01](#) *et seq.*, [5/14-7.02](#), and [5/14-7.02b](#), [5/27-7](#).

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Adopted: January 19, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, requiring teachers, administrators, and school support personnel who work with students to be trained on identifying warning signs of mental illness, trauma, and suicidal behavior in youth. Such training must include, but is not limited to, appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/3.166. 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24, uses the phrase *teachers, administrators, and school support personnel*, but for brevity this material uses the phrase *all District staff*. **Issue 113, October 2023**

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug

consumption is detectible, regardless of when and/or where the use occurred.

10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Please refer to the applicable collective bargaining agreement(s).

For employees whose collective bargaining agreement does not address this subject:

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

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Any person who engages in conduct prohibited by this policy may be ejected from or denied

admission to school property in accordance with State law. [PRESSPlus1](#) The person ~~is~~ also may be subject to being denied admission to school athletic or extracurricular events ~~or meetings~~ for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events ~~or Meetings~~ [PRESSPlus2](#)

Before any person may be denied admission to athletic or extracurricular school events ~~or meetings~~ ~~as provided in this policy~~, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least ten days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing;
2. A description of the prohibited conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. § ~~797181~~ et seq., Pro-Children Act of ~~20011994~~.

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/24-25, and 5/27-23.7(a).

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/, Firearm Concealed Carry Act.~~

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

~~ADOPTED: October 20, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board member feedback requesting clarification on the authority of boards to enforce conduct rules under 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real

property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property). **Issue 113, October 2023**

PRESSPlus 2. Updated in response to PRESS Advisory Board member feedback requesting clarification that the scope of subhead **Procedures to Deny Future Admission to Athletic or Extracurricular School Events or Meetings** is limited, as specified in the new subhead title, to topics set forth in 105 ILCS 5/24-24.

If a violator is a student, the hearing should be held in a closed meeting. 5 ILCS 120/2(c)(9). Otherwise, a hearing regarding denial of admission to *school events or property* pursuant to 105 ILCS 5/24-24 may take place in an open meeting or in a closed meeting so long as the board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. Note: while 5 ILCS 120/2(c)(4.5), added by P.A. 103-311, refers to *school events or property*, 105 ILCS 5/24-24 only authorizes boards to deny admission to athletic and extracurricular *events*. The term *events* is arguably broader than *property* as school events may take place offsite; consult the board attorney for guidance.

Some boards prefer an open meeting hearing to make it publicly known what alleged conduct could result in someone being denied admission to athletic or extracurricular events, while others prefer a closed meeting hearing so as not to provide a public platform to someone alleged to have engaged in prohibited conduct. Consult the board attorney to determine the best approach for the district and to ensure alignment with local practices and conditions.

Consult the board attorney if the district would like to deny an individual admission to board meetings. **Issue 113, October 2023**

To: Dr. Sefcik and members of the GCHS Board of Education

From: Student Activities Director Nathan Miller, Ed.D.

Date: December 7, 2023

Re: Math Team Overnight Trip Request for February 23, 2024

Dear Esteemed Members of the Board of Education,

Each year, our Math Team must participate in a Regional competition to qualify for Sectionals and State competitions. The regional competition radius is quite wide for Math Team and we have been assigned DeKalb, Illinois at Northern Illinois University for the last several years. The Math Team contest check-in process begins at approximately 8:00 A.M., which would require us to leave by 6:00 A.M. on Saturday to arrive to the contest on-time.

Since the Regional Contest can qualify students and teams for state-level competition, we wish to put our best foot forward. If this trip is approved, student competitors will be on-time, well-rested and eat a quality breakfast prior to the competition. As such, the Math Team is requesting to travel after school on Friday afternoon to DeKalb, Illinois, and spend the evening in the area of our competition venue. Students would depart Grant Community High School at 3:30pm on Friday, February 23, 2024 and return to campus at 6:00pm on Saturday, February 24, 2024. The team is requesting approval for a one-night stay in the NIU area.

Competition entry fees are generously covered by the District from a Student Activities competition account. We intend to use the Math Team activity fund to pay for all hotel fees. The Math Team will provide funding for a Friday evening dinner. The hotel provides breakfast on Saturday morning. The students will bring funds for lunch on Saturday afternoon. Sponsors Eric Weinmann and Marty Grum are requesting the use of two activity buses for this event. The only additional costs that will be incurred on the District side will be fuel reimbursements for our activity bus drivers.

Thank you again for your time and consideration. You have been so supportive of our student groups and we'd love the opportunity to bring home a sectional or state trophy to Grant Community High School.

Sincerely,

A handwritten signature in black ink, appearing to read "Nate Miller", is written over a light blue rectangular background.

Nathan Miller, Ed.D.

Interim Student Activities Director

To: Dr. Sefcik and members of the Board of Education

From: Nathan Miller, Ed.D.

Date: December 7, 2023

Re: Speech Team Overnight Trip Request for February 2024

Dear esteemed members of the Board of Education,

Pursuant to our yearly competition schedule, we will be competing in the IHSA tournaments. The Sectionals tournament has been assigned to Rochelle High School. The event begins at 7:00 a.m. on Saturday, February 10th. With travel times approximated to be around 100 minutes, the team would prefer to leave on Friday after school and stay overnight.

Coach Trisha Crambes and I have discussed the logistics of the trip, and we both feel that an overnight stay is warranted to ensure that our competitors arrive on time and are well-rested. We want to put our best foot forward competitively. Trisha plans to leave Grant Community High School after school on Friday, February 9th with up to 28 competitors in two activity buses. The Speech Team will be paying for the cost of all accommodations from their activity fund. The district will pay for competition entry fees. Students will be asked to provide their own money to pay for their meals on Friday and Saturday. Trisha will be accompanied by the assistant coach Marissa Myers.

You have been supportive of our student groups and we would love the opportunity to bring home a sectional or state trophy this year to Grant Community High School. Thank you for your time and your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathan Miller", written in a cursive style.

Nathan Miller
Interim Student Activities Director

November 30, 2023

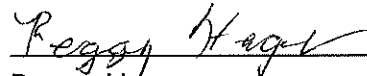
I hereby resign my employment with Grant Community High School District 124, effective immediately.

I intend to continue my health insurance through the District pursuant to COBRA; please notify me of the cost to continue my health insurance benefits, the deadline to elect coverage, and please send me the forms necessary to elect continued coverage with sufficient time to complete and submit them.

Finally, pursuant to the Personnel Record Review Act, please provide me with a copy of my complete personnel record. There is no need for me to review the record ahead of production because I want a complete copy of my personnel record, regardless of its contents. Pursuant to the Act, the District has seven days to comply with this request.

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Thank you in advance for your anticipated cooperation with these requests.


Peggy Hege

12/12/23
10:15 AM

I, Samantha Torres

Am resigning

Thank you for the
opportunity

Sam Torres

December 1, 2023

To: Debbie Carole, Supervisor of Transportation

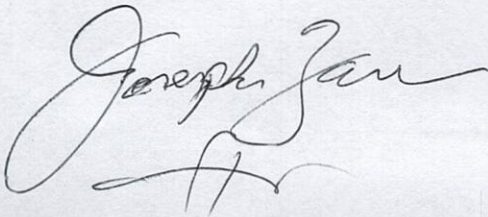
From: Joseph Zarr

Subject: Bus Driver Retirement

This letter is to inform you that as of December 8, 2023 this will be my final day driving a school bus for Grant High School Transportation.

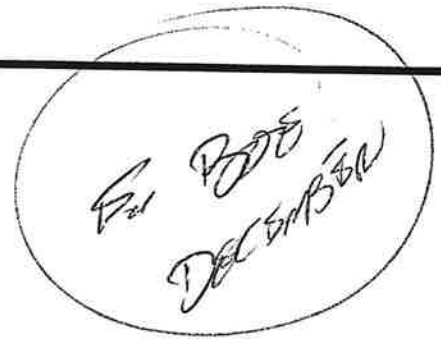
I would like to take this opportunity to thank you for the opportunity driving a school bus all these years.

It has been great working with this group of other drivers for it has been a pleasure.

A handwritten signature in cursive script, reading "Joseph Zarr". The signature is written in dark ink and is located in the lower-left portion of the page.

Ross, Tom

From: Becmer, Lauren
Sent: Friday, October 20, 2023 1:12 PM
To: Ross, Tom; Gizowski, JP
Subject: Letter of Resignation



Tom and JP,

Please accept this letter as my resignation from my position as assistant girls volleyball coach. I am extremely thankful to the girls volleyball coaching staff for their patience and encouragement during my first year as a coach. JP, thank you for giving me the opportunity to try something new and for your continued support along the way. It was a pleasure to get to know the amazing athletes and be a part of a great program.

Sincerely,
Lauren Becmer



Lauren Becmer
Social Studies Teacher
Grant Community High School
285 East Grand Avenue, Fox Lake, IL, 60020
847.973.3732
www.grantbulldogs.org

From: "Carlson, Chris" <ccarlson@grantbulldogs.org>

Date: November 17, 2023 at 7:50:30 AM CST

To: "Ross, Tom" <TRoss@grantbulldogs.org>, "Schmidt, Jeremy" <JSchmidt@grantbulldogs.org>

Cc: "Burnet, Benjamin" <BBurnet@grantbulldogs.org>

Subject: Boys Soccer

I would like to thank everyone for the opportunity to coach again for the boys' soccer program. Going in, after I resigned last fall, I told Ben Burnet late summer that if no one stepped up, I would rejoin and to help him in his first season. The boys had a wonderful season lead by the new fantastic head coach and excellent JV coaches, Bob Janusz and Tyler Clausen. I am still in the same place as last year, looking for balance in life. I still need some time and space. With this being said, I will not be returning to the boys' soccer program.

Thank you for your time.

Chris Carlson

Chris Carlson

Art Instructor

Varsity Boys Soccer Assistant Coach

Varsity Girls Soccer Assistant Coach

Ross, Tom

From: Addison Hammock <addiehammock@gmail.com>
Sent: Monday, November 6, 2023 6:08 PM
To: Ross, Tom; VanAlstine, Christopher
Subject: Resignation

Caution: This email was sent from an external domain.

Hi Tom,

I want to thank you for allowing me to be apart of the Grant Community by being the JV2 softball coach last season. As this season rolls around, I am now working full time as a nurse, and my schedule will not allow time for being a coach again this season. I appreciate everything you and Coach Van did for me, and it was truly a season I won't forget. Thank you for everything.

-Addison Hammock

November 30th, 2023

Dear Dr. Nate Miller & Mr. Kevin Geist,

Please accept this letter as my formal resignation from the Fall Play & Spring Musical Co-Technical Director. My resignation will be effective at the end of the fall 2023 semester.

I appreciate the opportunity, and look forward to future opportunities within Grant Community High School.

Thank you,

Mrs. Amanda Jacobs

Ross, Tom

From: Madison Nourigat <mnourigat@aol.com>
Sent: Tuesday, November 21, 2023 8:40 PM
To: Ross, Tom
Cc: VanAlstine, Christopher
Subject: Grant JV Softball 2023-2024 Season

Caution: This email was sent from an external domain.

Tom,

I am writing to inform you that I will not be returning as a coach for this upcoming softball season. Due to my recent career change, I will be living and working in Florida full time.

Thank you so much for the opportunity this past season. I enjoyed every minute of coaching the girls so it has been a very difficult decision to make. If the opportunity presents itself again, I would be glad to return as a coach in the program.

I hope my absence does not cause you too much trouble finding a new coach for the girls. If there's anything I can do to help, please don't hesitate to reach out. If I hear of anyone looking to coach that could be a good fit, I will send them your way.

Again, thank you very much for the opportunity. I am beyond appreciative of your trust in me as a coach in your program.

Happy Thanksgiving!

Best regards,
Coach Nourigat

Sent from the all new AOL app for iOS



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of Grant Community High School District 124, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 15-60 through 15-85 of the “Truth in Taxation Act”.

Notice and hearing requirements of Section 15-60 through 15-85 of the Truth in Taxation Act are applicable.

This certificate applies to the 2023 levy.

Date: December 21, 2023

Presiding Officer: _____

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

RESOLUTION TO SPREAD A TAX LEVY

RESOLVED THAT (1) this Board spread a tax levy as follows: The sum of \$18,275,000 to be levied as a special tax for educational purposes; the sum of \$4,700,000 to be levied as a special tax for operations and maintenance purposes; the sum of \$1,650,000 to be levied as a special tax for transportation purposes; the sum of \$410,000 to be levied as special tax for municipal retirement purposes; the sum of \$500,000 to be levied as special tax for Social Security purposes; the sum of \$0 to be levied as a special tax for bond and interest purposes; the sum of \$0 to be levied as a special tax for tort immunity purposes on the assessed value of the taxable property of District #124 for the year 2023. (2) the President and the Secretary of this Board certify said tax levy in the form and manner prescribed by statute.

President

ATTEST: _____

Secretary

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Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, John Jared, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois, and as such I am the keeper of the records and files of the Board of Education of said District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution entitled “RESOLUTION TO SPREAD A TAX LEVY FOR THE YEAR 2023”, and that said Resolution was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District Number 124 held on December 21, 2023.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois this 21st day of December, 2023.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
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Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, John Jared, do hereby certify that I am duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois and as such I am the keeper of the records and files of the Board of Education of said District.

I do certify that the foregoing constitutes a full, true and complete copy of the “LEVY ORDINANCE” and that said Ordinance was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District Number 124 on December 21, 2023.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois this 21st day of December, 2023.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
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(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS

CERTIFICATION

I, John Jared, the duly qualified and acting Secretary of the Board of Education, Grant Community High School District Number 124, Lake County, Illinois, and the keeper of the records thereof, DO HEREBY CERTIFY that attached hereto is a true and correct copy of the resolution entitled:

RESOLUTION TO LEVY CERTAIN SPECIAL TAXES FOR SPECIAL EDUCATION DISTRICT IMRF PURPOSES

adopted at a regular meeting of the Board of Education of said School District held on the 21st day of December, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of December, 2023.

Secretary, Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
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Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

RESOLUTION TO LEVY CERTAIN SPECIAL TAXES FOR SPECIAL EDUCATION DISTRICT IMRF PURPOSES

WHEREAS, the Board of Education is authorized by Section 7-151 of the Pension Code to levy, by proper resolution, an annual tax for Illinois Municipal Retirement purposes; and

WHEREAS, the Board of Education is authorized by Public Act 90-511 to levy, by proper resolution, an annual tax for Illinois Municipal Retirement purposes for its contribution to the Special Education District of Lake County; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, Grant Community High School District Number 124, Lake County, State of Illinois, as follows:

Section 1. For the ensuing year, the County Clerk of Lake County is hereby authorized and directed to extend the following special taxes on behalf of this School District: the sum of \$20,575 to be levied as a special tax for its contributions to Special Education District of Lake County for its employees for Illinois Municipal Retirement purposes.

Section 2. This Resolution shall be in full force and effect upon its adoption.

Adopted this 21st day of December, 2023.

President, Board of Education

ATTEST:

Secretary, Board of Education

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Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS

I, John Jared, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Grant Community High School District Number 124, Lake County, Illinois, and as such I am the keeper of the records and files of the Board of Education of said District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Resolution entitled “RESOLUTION FOR LEVYING FOR WORKING CASH FUND PURPOSES FOR THE YEAR 2023,” and that said Resolution was duly passed and adopted at a lawfully convened and held meeting of the Board of Education of said School District No. 124 held on December 21, 2023.

IN WITNESS WHEREOF, I hereunto affix my signature at Fox Lake, Illinois
this 21st day of December, 2023.

Secretary
Board of Education
Grant Community High School
District No. 124
Lake County, Illinois

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
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(847) 587-7098 FAX



Grant Community High School District 124

Christine A. Sefcik, Ed. D.
Superintendent

Jeremy N. Schmidt
Principal

Beth A. Reich
Business Manager

December 21, 2023

RESOLUTION FOR LEVYING FOR WORKING CASH FUND PURPOSES FOR THE YEAR 2023

IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 124, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. That this Board of Education hereby determines that is necessary and for the best interest of this School District that a Working Cash Fund be levied by this Board of Education for the year 2023.

SECTION 2. That there is hereby levied a tax in the sum of \$320,000 or whatever but not more than .05 per cent of the full fair cash value as equalized or assessed by the Department of Revenue for the year 2023 upon all the taxable property of this School District No. 124, Lake County, Illinois.

SECTION 3. That the Secretary of the Board of Education is hereby authorized and directed to include said tax hereby levied for the year 2023 in the Certificate of Tax Levy for the year 2023 which certificate the Secretary shall file in the office of the County Clerk of Lake County, Illinois.

SECTION 4. That the Resolution shall be in full force and effect immediately upon its passage.

ADOPTED THIS 21st day of December, 2023.

President

ATTEST: _____
Secretary

Grant High School
285 E. Grand Ave.
Fox Lake, IL 60020
(847) 587-2561
(847) 587-2991 FAX

www.GrantBulldogs.org

District 124 Office
25700 Old Grand Ave.
Ingleside, IL 60041
(847) 587-2561
(847) 587-7098 FAX

Original:

X

Amended:

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	Grant Community High School	District Number	124	County	Lake
---------------	-----------------------------	-----------------	-----	--------	------

Amount of Levy

Educational	\$ 18,275,000	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 4,700,000	Tort Immunity	\$ 0
Transportation	\$ 1,650,000	Special Education	\$ 0
Working Cash	\$ 320,000	Leasing	\$ 0
Municipal Retirement	\$ 410,000	0	\$ 0
Social Security	\$ 500,000	SEDOL IMRF Extension	\$ 20,575
		Total Levy	\$ 25,875,575

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 18,275,000 dollars to be levied as a special tax for educational purposes; and
the sum of 4,700,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 1,650,000 dollars to be levied as a special tax for transportation purposes; and
the sum of 320,000 dollars to be levied as a special tax for a working cash fund; and
the sum of 410,000 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 500,000 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 0 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 0 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for
the sum of 20,575 dollars to be levied as a special tax for SEDOL IMRF Extension
on the taxable property of our school district for the year 2023

Signed this 21st day of December 2023 (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 0

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 124, Lake County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2023 was filed in the office of the County Clerk of this County on 2023.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2023, is \$

(Signature of County Clerk)

(County)

Tax Levy Hearing December 2023



Grant Community High School

Mission: *What is our fundamental purpose; why do we exist?*

Grant Community High School will educate each and every student to be a responsible and productive citizen who will be able to effectively manage future challenges. Students will be provided with the **opportunity to develop intellectually, emotionally, and physically in a safe and supportive environment.**

Vision: *What must we become in order to accomplish our fundamental purpose?*

Because **all students can learn and belong**, we will become a united community of empowered, engaged and intentional role models who foster a culture of reciprocal trust and accountability.

Values: *How must we behave to achieve our mission, vision and goals? Blueprint of Grant Staff*

Grant staff demonstrate: adaptability, communication, collaboration, social empathy, and integrity.

295

Goals: *How will we know if we are making a difference? Portrait of a Graduate*

Grant students demonstrate: adaptability and perseverance, problem solving, integrity, empathy, power of communication, and an empowered mindset.

2023 Tax Levy

- Why is this year unusual?
 - CPI = 6.5%
- Property Tax Extension Limitation Law (PTELL) - CPI or 5% whichever is less on existing property
- Final levy as presented is at 6.51%
 - Estimated to only receive 5.71%
- Property taxes comprise 78% of all District revenue

Illinois Dept. of Revenue
History of CPI's Used for the PTELL
01/12/2023

Year	December CPI-U	% Change From Previous December	% Use for PTELL	Comments	Levy Year	Years Taxes Paid
1991	137.900	--				
1992	141.900	2.9%	2.9%		1993	1994
1993	145.800	2.7%	2.7%	(5 % for Cook)	1994	1995
1994	149.700	2.7%	2.7%		1995	1996
1995	153.500	2.5%	2.5%		1996	1997
1996	158.960	3.6%	3.6%		1997	1998
1997	161.300	1.5%	1.5%		1998	1999
1998	163.900	1.6%	1.6%		1999	2000
1999	168.300	2.7%	2.7%		2000	2001
2000	174.000	3.4%	3.4%		2001	2002
2001	176.700	1.6%	1.6%		2002	2003
2002	180.900	2.4%	2.4%		2003	2004
2003	184.300	1.9%	1.9%		2004	2005
2004	190.300	3.3%	3.3%		2005	2006
2005	196.800	3.4%	3.4%		2006	2007
2006	201.800	2.5%	2.5%		2007	2008
2007	210.036	4.08%	4.1%		2008	2009
2008	210.228	0.1%	0.1%		2009	2010
2009	215.949	2.7%	2.7%		2010	2011
2010	219.179	1.5%	1.5%		2011	2012
2011	225.672	3.0%	3.0%		2012	2013
2012	229.601	1.7%	1.7%		2013	2014
2013	233.049	1.5%	1.5%		2014	2015
2014	234.812	0.8%	0.8%		2015	2016
2015	236.525	0.7%	0.7%		2016	2017
2016	241.432	2.1%	2.1%		2017	2018
2017	246.524	2.1%	2.1%		2018	2019
2018	251.233	1.9%	1.9%		2019	2020
2019	256.974	2.3%	2.3%		2020	2021
2020	260.474	1.4%	1.4%		2021	2022
2021	278.802	7.0%	5.0%		2022	2023
2022	296.797	6.5%	5.0%		2023	2024

Grant CHSD 124 Adequacy vs. Other Lake County High School Districts

<u>High School District</u>	<u>% Adequacy</u>	<u>Adequacy Funding Gap</u>	<u>Resources per student</u>
Highland Park/Deerfield #113	200.00%	\$ (49,125,915)	\$ 29,326
Lake Forest HSD #115	189.20%	\$ (18,749,723)	\$ 26,829
Libertyville/Vernon Hills HSD #128	167.30%	\$ (32,505,761)	\$ 24,161
Stevenson HSD #125	144.80%	\$ (29,294,719)	\$ 21,073
Zion-Benton HSD #126	83.60%	\$ 7,170,666	\$ 14,364
Grayslake HSD #127	81.50%	\$ 7,659,427	\$ 12,472
Antioch/Lakes CHSD #117	80.30%	\$ 7,710,876	\$ 12,134
Mundelein HSD #120	74.20%	\$ 9,255,164	\$ 12,166
Warren Township HSD #121	71.60%	\$ 17,172,997	\$ 11,423
Grant CHSD #124	67.30%	\$ 9,374,698	\$ 10,648

<u>High School District</u>	<u>Tax Rate for Tax Year 2022 (paid in 2023)</u>	<u>-/+</u>	<u>EAV for Tax Year 2022</u>	<u>-/+</u>
Zion-Benton HSD #126	3.483696	1.22	\$833,289,719	(22.75%)
Grayslake HSD #127	3.476421	1.21	\$1,206,289,073	11.82%
Stevenson HSD #125	3.192244	.93	\$3,757,648,088	248.34%
CHSD #117 (Antioch/Lakes)	3.000734	.74	\$1,395,954,731	29.41%
Warren Township HSD #121	2.937783	.67	\$2,400,545,450	122.53%
Libertyville/Vernon Hills HSD #128	2.749589	.49	\$3,302,727,339	206.16%
Highland Park/Deerfield #113	2.525036	.26	\$4,382,059,667	306.22% 298
Mundelein HSD #120	2.518894	.26	\$1,607,717,677	49.04%
Grant CHSD #124	2.263175		\$1,078,742,086	
Lake Forest HSD #115	1.535025	(.73)	\$3,020,154,350	179.97%

Estimated Impact to the Taxpayer

Assumptions:

Home valued at \$300,000, whose Equalized Assessed Value is approximately \$100,000

Last year's tax rate - 2.263175

Last year's taxes for Grant CHSD 124 were $\$100,000 \times 2.263175/100 = \$2,263.18$

Proposed Levy Example:

- Full levy at 6.51%, existing property capped at 5%, new growth additional.
- Estimated tax rate is 2.1446
- Home value increased 10% to \$330,000, so EAV is \$110,000
- Estimated taxes for Grant CHSD 124 are $\$110,000 \times 2.1446/100 = \$2,359.06$
- Estimated tax increase of \$95.88 for Grant CHSD 124, which represents 4.27%

Estimated Impact to District



- 5-Year Projections
 - Deficit this past year and projected forward
 - Conservative projections on expenses
 - Local revenue projected at the 5% CPI
- Unknowns
 - Inflation
 - Labor shortage
 - Recession

Questions



Annual Average Expenditures of Operational Funds

Year	Educational	Operations & Maintenance	Transportation	Total Operating Funds Expenditures	
2022/2023	\$ 27,432,509	\$ 4,942,606	\$ 3,675,980	\$ 36,051,095	
2021/2022	\$ 24,711,138	\$ 4,442,850	\$ 3,078,148	\$ 32,232,136	
2020/2021	\$ 23,851,556	\$ 4,001,246	\$ 1,440,894	\$ 29,293,696	
				\$ 32,525,642	Annual Average Expenditures for Past Three Fiscal Years
				\$ 81,314,106	Combined Cash Reserve Balance at 2.5 times Annual Average Expenditures for Past 3 Fiscal Years
				\$ 26,360,572	Actual Combined Cash Reserve Balances from FY23 Annual Financial Report

Pursuant to 105 ILCS 5/17-1.10 Operational funds expenditure report and reserve reduction plan.

(a) In the 2024-2025 school year and in each subsequent school year, the school board of any school district that does not receive federal impact aid funding shall calculate the cobined, annual average expenditures of its operational funds for the previous 3 fiscal years, as reported in the school district's most recently audited annual finacial reports. Operational funds shall include the district's educational, transportation, and operations and maintenance funds. The school board shall annually present a written report covering the annual average expenditures of its operational funds for the previous 3 fiscal years at a board meeting.

(b) With respect to a school district to which subsection (a) applies, if the school district's cobined cash reserve balance of its operational funds, as most recently reported by the district pursuant to Section 17-1.3 of this Code, exceeds 2.5 times the annual average expenditures of its operational funds for the previousl 3 fiscal years, the school baord shall adopt and file with teh State Board of Education by December 31 a written operational funds reserve reduction plan to reduce, within 3 years, the district's combined cash reserve balance of its operational funds to an amount at or below 2.5 times the annual average expenditures of its operational funds fo rthe previous 3 fiscal years. The State Board shall post any operational funds reserve reduction plnas received on the State Board's Internet website.

Customer: Grant Community High School District 124
Billing Address:
 285 E. Grand Avenue
 Fox Lake, IL 60020

Quote Number: Q-04167
Quote Created Date: 08-Nov-2023

Order Details

Contract Start Date: 01-Jan-2024

Contract End Date: 30-Jun-2026

Grades Purchased for Platform:

Notes:

During the contracted term the annual increase on subscription fees will be 3%.

One Time Charges			
Product Details	Unit Price	Quantity	Subtotal
Implementation - Platform, CCRI, & Grad Success 01-Jan-2024	\$ 6,000.00	1	\$ 6,000.00
Virtual Training Day 01-Jan-2024	\$ 2,500.00	1	\$ 2,500.00
			One Time Subtotal: \$8,500.00
Recurring Charges Date: 01-Jan-2024 - 30-Jun-2024			
Product Details	Unit Price	Quantity	Subtotal
State CCR Data Suite - Key Readiness Indicator Feature - State Individual Career and Academic Plan Feature - Annual Maintenance	\$ 1.50	1,830	\$ 2,745.00
Platform One Price - All core features for college, career & financial aid - Student licenses - Staff licenses - Parent license - Unlimited alumni licenses - College Application Manager - Event Scheduler - Industry Partner Database Lite	\$ 2.50	1,830	\$ 4,575.00
Graduation & Academic Success - 4 Year Course Planner Feature - Course Catalog Loading - Course Catalog Configuration - Pathway Configuration & Maintenance - Public Course Catalog - State Individual Career and Academic Plan Feature	\$ 0.75	1,830	\$ 1,372.50
			Recurring Subtotal: \$ 8,692.50
			Year 1 Total: \$ 17,192.50
			Year 2 Total: \$ 17,906.55
			Year 3 Total: \$ 18,435.51

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice. If the Customer is exempt from sales tax, please send the applicable tax exemption certificate to billing@schoolinks.com

Terms & Conditions:

This Order Form is governed exclusively by the terms and conditions available at:
<https://www.schoolinks.com/terms-and-conditions>

Signature

By signing below, I certify that I am authorized to sign on behalf of the Customer and I agree to be bound by the terms and conditions of this contract.

Customer

Signature:

Full Name:

Title:

Date Signed:

SchoolLinks

Signature:

Full Name:

Title:

Date Signed:



2 & 3 Year Bus Lease Quotation

Grant High School 124

Fox Lake, IL

We appreciate the opportunity to assist you in your transportation needs. The following is a 2-year and 3-year lease quote for (23) new 2025 Blue Bird Vision 71 passenger conventional school buses with gasoline engines.

(23) 2025 Blue-Bird Gasoline 71 passenger school bus **Annual Payment**

305

2 Year Lease.....\$ 29,895.51 each

3 Year Lease.....\$ 28,225.00 each

Above pricing includes, but is not limited to:

- Preparation, delivery, lettering, inspection sticker, title, license and all fees to make bus route ready.
- Mileage allowance under lease of 15,000 annually per bus with \$0.35/Mile overage fee.
- Premium extended warranty with no mileage limits for full lease term on all buses.
- See attached equipment summary for more information.

Sincerely,

Ken Muehlfelder
General Manager
Central States Bus Sales, Inc.



2025 Bluebird Vision Gasoline 71 Passenger Equipment Summary

- *7.3 Liter Ford V8
- *21,000LB Rear Axle
- *100 Gallon Fuel Tank
- *Fr+Rr Tow Hooks
- *Balanced Wheels Fr+Rr
- *(3) Group 31 Batts w/ disconnect
- *Water heater booster pump
- *Adjustable Pedals

-CONSTRUCTION and SAFETY-

- *Colorado Rack Test Certified
- *2 Emergency Roof Hatches
- *Child Check System
- *Triangles
- *Gray Rubber Stud Steps

-BODY EXTERIOR-

- *Dark Tinted Windows
- *Bell Mounts X-Views
- *Undercoating
- *Folding Cowl Steps
- *Marker LED lighting
- *20 Ga, 19 3/4 skirt

-BODY INTERIOR-

- *Tilt and Telescope Steering Wheel
- *Roof Bow Cavity Insulation
- *50,000 BTU Stepwell Heater
- *Console Mounted Storage Box
- *5/8" treated Subfloor
- *Driver's Dome Light
- *Stepwell Light
- *Dual Grabrails
- *Tilting/Locking Seats
- *Full acoustic headliner
- *Trash Can
- *Orange driver belt

-PAINT & DECALS-

- *Gasoline Fuel Logo
- *Silver Grill
- *3M "SB" Signs Fr+Rr
- *Bus #'s (5) Locations

- *Ford 6R140 Transmission
- *8,500LB Front Springs
- *Left Side Rear Exhaust
- *11R Tires M & S
- *4 Wheel Aligned
- *HD Brakes
- *75 mph governor

- *Kentucky Pole Test Certified
- *112 db Backing Alarm
- *Noise Cancel Switch
- *First Aid Kit
- *Back Up Camera

- *Fr+Rr Mud Flaps
- *Dual Electric Stop Arm
- *Locking Fuel Door
- *WS Grip Handles
- *Remote Heated mirrors w/ timer
- *Mag crossing arm holder

- *Cruise Control
- *2 Auxiliary Fans
- *80,000 BTU Rear Heater
- *Integrated Cup holder
- *Gray Heavy Rubber Floor
- *Dual Row Dome Lights
- *AM/FM/MP3/PA System
- *Slide Lock Rear Door
- *Gray FB Convertible Seats
- *Child Check System
- *Storage above driver
- *Gray Adjustable driver seat

- *Black Rubrails
- *Black W/L Background
- *3M Tape Perimeter all Exits
- *White Roof

- *10,000LB Front Axle
- *21,000LB Rear Springs
- *Slide out battery Compartment
- *8.25x22.5 Hub Piloted
- *210 AMP Alternator
- *Dust Shields Fr.+RR
- *Hydraulic ABS

- *4 Push Out Windows
- *Strobe Light
- *Fire Extinguisher
- *Body Fluid Kit

- *Rear Rubber Fenders
- *Entry Door Lock w/ handle
- *Wet Arm W/S Wipers
- *Electric Entry Door
- *Weather wiper blades
- *LED (ALL) besides 8-ways

- *Insulated Firewall
- *90,000 BTU Main Heater
- *Locking Dash Glove Box
- *77" Headroom
- *Sun visor/driver sun visor
- *Rear Domes Switched
- *8 Interior Speakers
- *Pre-Trip Light
- *LH/RH Modesty Panel
- *Driver's Armrest
- *Barrier pocket

- *Sound Cancel Coating
- *3M Refl Tape Sides/Rear
- *Window Stop Lines

-WARRANTY-

*5 year Unlimited Mileage Ford Drivetrain Warranty
*5 year Unlimited Mileage Ford Transmission Warranty

*5 year Bluebird Limited body warranty
*Full Body/Chassis Warranty for lease term

-HIGHLIGHTS-

*Best In-Class Forward Visibility *Best In-Class Turning Radius *Most Built-In Safety Feature

-Cameras/Radios: Price includes those removed and installed in new buses.

Date: December 21, 2023
To: Dr. Christy Sefcik, Superintendent
From: Jeremy Schmidt, Tom Ross, and Beth Reich
Re: Coaching Recommendations

Background: _____

Athletics and co-curricular activities compete at the local, regional and state levels. Upon ratification of the Agreement between the Board of Education and the Grant Council, a standing committee was formed to meet on an annual basis to discuss the number of coaches and sponsors assigned to athletics and co-curricular activities. The committee is charged with making recommendations to the Board regarding number of coaches and sponsors needed for each team and activity, thus ensuring adequate staffing. The committee consists of Jeremy Schmidt, Tom Ross, Dan Benes, Shane Rivette and Beth Reich. During the 2023-2024 meeting, three additional coach requests, and one additional level of a sport, creating the need for another coach were presented. The coaching requests consisted of:

- an additional Assistant Wrestling Coach
- an additional Assistant Football Coach
- increasing the .50 Assistant Dance Coach to a 1.0
- adding an additional level of Badminton, to create three levels:
 - Varsity
 - JV1
 - Freshmen/JV2

Internal and external data was compiled by the committee and coaches to look at each program, and determine costs and benefits to make the requested changes. The data reviewed included: the average paid coach/sponsor to student ratios, geographic challenges faced by wrestling, and levels of competitors for badminton.

Three different data points were reviewed for each program requesting additional coaches. Data was pulled from a mix of Lake and Cook County high school districts, then Lake County high school districts by themselves, and finally, the Northern Lake County Conference (NLCC). I've attached the data points specifically regarding paid stipend coaches to number of athletes for each of these requests to this recommendation. Based on the attached data, the committee is recommending the addition of an Assistant Wrestling coach, an Assistant Football Coach, increasing the .50 Assistant Dance Coach to a 1.0 for both Fall and Winter Seasons, and to add an additional level of Badminton, so there are three levels. The third level of Badminton will need an additional coach, so we are recommending adding an Assistant Badminton Coach as well.

Costs: _____

Potential costs to the district are stipends paid to additional sponsors as found in the schedule in Appendix B of the teachers' contract. We will prorate the stipends for seasons that have already begun so the costs we are showing you is a maximum cost. The increase from .50 to 1.0 for an Assistant Dance Coach would cost at a maximum \$2,635.50 for

Winter for 2023-2024, and \$2,714.50 for Fall of 2024-2025. The additional Assistant Wrestling coach cost is a maximum of \$9,584. The additional Assistant Football is for the 2024-2025 season, so the maximum cost is \$9,871. Finally, the additional Assistant Badminton coach is a maximum of \$6,229.45

For badminton, there will also be additional costs for more rackets, birdies and uniforms as this is an additional 10-15 students. We're estimating an additional cost of \$3,500 for the additional level. Total estimated cost to add the additional coaches and level is \$34,534.45.

The cumulative data from both combined high schools of Lake and Cook County as well as Lake County showed that Grant's participating levels are significantly higher than the average, which shows more students are getting involved and participating in extracurricular activities

Benefits:

The addition of positions for each of these programs will benefit the students of Grant Community High School District 124 in many ways. The Assistant Wrestling and Football coaches will allow for additional supervision at multiple levels of competition. The Assistant Girls' Badminton coach and level will give more students the opportunity to participate. Finally, increasing the .50 Assistant Dance coach to a 1.0 will allow for additional supervision at multiple levels of competition. All of these additions will bring Grant closer with the average coach to student ratio that is standard across Lake County.

Recommendation:

The committee recommends the addition of one Assistant Wrestling coach for 2023-2024, one Assistant Football coach for 2024-2025, increasing the .50 Assistant Dance coach to a 1.0 for both Fall and Winter seasons, beginning with the 2023-2024 Winter season, and adding an additional level of Badminton for spring 2023-2024, which also adds an additional coach.

WRESTLING

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	72	4	18.00
Deerfield	59	5	11.80
Grant	109	6	18.17
Grayslake Central	58	5	11.60
Grayslake North	70	5	14.00
Highland Park	48	5	9.60
Lake Forest HS	40	4	10.00
Lakes Community	52	4	13.00
Libertyville	71	5	14.20
Mundelein	94	6	15.67
North Chicago	15	2	7.50
Round Lake	64	4	16.00
Stevenson	125	6	20.83
Vernon Hills	53	4	13.25
Wauconda	55	4	13.75
New Trier	134	7	19.14
Palatine HS	117	7	16.71
Fremd HS	109	7	15.57
Conant HS	130	7	18.57
Schaumburg HS	120	7	17.14
Hoffman Estates HS	101	6	16.83
Maine East	39	4	9.75
Maine South	108	4	27.00
Maine West	51	4	12.75
	78.92	5.08	15.04

LAKE COUNTY

School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	72	4	18.00
Deerfield	59	5	11.80
Grant	109	6	18.17
Grayslake Central	58	5	11.60
Grayslake North	70	5	14.00
Highland Park	48	5	9.60
Lake Forest HS	40	4	10.00
Lakes Community	52	4	13.00
Libertyville	71	5	14.20
Mundelein	94	6	15.67
North Chicago	15	2	7.50
Round Lake	64	4	16.00
Stevenson	125	6	20.83
Vernon Hills	53	4	13.25
Wauconda	55	4	13.75
	65.67	4.60	13.82

NLCC

School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	72	4	18.00
Grant	109	6	18.17
Grayslake Central	58	5	11.60
Grayslake North	70	5	14.00
Lakes Community	52	4	13.00
North Chicago	15	2	7.50
Round Lake	64	4	16.00
Wauconda	55	4	13.75
	61.88	4.25	14.00

RECOMMENDATION: Add one (1) paid Assistant Wrestling Coach for 2023-2024.

FOOTBALL

2023-2024 Football - High Schools Lake/Cook County			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	112	10	11.20
Deerfield	85	10	8.50
Grant	110	10	11.00
Grayslake Central	97	11	8.82
Grayslake North	85	12	7.08
Highland Park	106	10	10.60
Lake Forest HS	137	15	9.13
Lakes Community	108	10	10.80
Libertyville	141	13	10.85
Mundelein	155	12	12.92
New Trier	221	18	12.28
North Chicago	55	7	7.86
Round Lake	95	9	10.56
Stevenson	175	14	12.50
Vernon Hills	79	12	6.58
Wauconda	102	10	10.20
Zion Benton HS	81	12	6.75
Palatine HS	168	12	14.00
Fremd HS	154	12	12.83
Conant HS	136	12	11.33
Schaumburg HS	125	12	10.42
Hoffman Estates HS	140	12	11.67
Maine East	52	11	4.73
Maine South	207	11	18.82
Maine West	121	12	10.08
AVERAGE	121.88	11.56	10.46

2023-2024 Football - Lake County			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	112	10	11.20
Deerfield	85	10	8.50
Grant	110	10	11.00
Grayslake Central	97	11	8.82
Grayslake North	85	12	7.08
Highland Park	106	10	10.60
Lake Forest HS	137	15	9.13
Lakes Community	108	10	10.80
Libertyville	141	13	10.85
Mundelein	155	12	12.92
North Chicago	55	7	7.86
Round Lake	95	9	10.56
Stevenson	175	14	12.50
Vernon Hills	79	12	6.58
Wauconda	102	10	10.20
Zion Benton HS	81	12	6.75
AVERAGE	107.69	11.06	9.71

2023-2024 Football - NLCC			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	112	10	11.20
Grant	110	10	11.00
Grayslake Central	97	11	8.82
Grayslake North	85	12	7.08
Lakes Community	108	10	10.80
North Chicago	55	7	7.86
Round Lake	95	9	10.56
Wauconda	102	10	10.20
AVERAGE	95.50	9.88	9.69

RECOMMENDATION: Add one (1)paid Assistant Football Coach for 2024-2025.

Fall Dance - High School Districts Lake/Cook County

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Deerfield	38	3	12.67
Grant	33	2.5	13.20
Grayslake Central	14	2	7.00
Grayslake North	16	2	8.00
Highland Park	32	2	16.00
Lake Forest HS	37	5	7.40
Lakes Community	24	2	12.00
Libertyville	30	3	10.00
Mundelein	28	2	14.00
Stevenson	60	5	12.00
Vernon Hills	26	3	8.67
Wauconda	12	2	6.00
New Trier	51	3	17.00
Palatine HS	40	2	20.00
Fremd HS	44	2	22.00
Conant HS	43	2	21.50
Schaumburg HS	30	2	15.00
Hoffman Estates HS	37	2	18.50
AVERAGE	32.00	2.55	13.02

Fall Dance - Lake County

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Deerfield	38	3	12.67
Grant	33	2.5	13.20
Grayslake Central	14	2	7.00
Grayslake North	16	2	8.00
Highland Park	32	2	16.00
Lake Forest HS	37	5	7.40
Lakes Community	24	2	12.00
Libertyville	30	3	10.00
Mundelein	28	2	14.00
Stevenson	60	5	12.00
Vernon Hills	26	3	8.67
Wauconda	12	2	6.00
AVERAGE	27.92	2.73	10.26

Fall Dance - NLCC

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Grant	33	2.5	13.20
Grayslake Central	14	2	7.00
Grayslake North	16	2	8.00
Lakes Community	24	2	12.00
Wauconda	12	2	6.00
AVERAGE	18.67	2.08	8.78

RECOMMENDATION : Increase .50 paid stipend/coach to 1.0 paid stipend/coach.

Winter/Competitive Dance - High School Districts Lake/Cook County

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Deerfield	41	3	13.67
Grant	30	2.5	12.00
Grayslake Central	14	2	7.00
Grayslake North	8	2	4.00
Highland Park	26	1	26.00
Lake Forest HS	31	4	7.75
Lakes Community	16	2	8.00
Libertyville	24	3	8.00
Mundelein	24	2	12.00
Stevenson	60	5	12.00
Vernon Hills	24	3	8.00
Wauconda	14	2	7.00
New Trier	52	3	17.33
Palatine HS	30	2	15.00
Fremd HS	24	2	12.00
Conant HS	35	2	17.50
Schaumburg HS	16	2	8.00
Hoffman Estates HS	9	2	4.50
Maine East	11	2	5.50
Maine South	33	2	16.50
Maine West	7	2	3.50
AVERAGE	24.64	2.39	10.53

Winter/Competitive Dance - High School Districts Lake County

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Deerfield	41	3	13.67
Grant	30	2.5	12.00
Grayslake Central	14	2	7.00
Grayslake North	8	2	4.00
Highland Park	26	1	26.00
Lake Forest HS	31	4	7.75
Lakes Community	16	2	8.00
Libertyville	24	3	8.00
Mundelein	24	2	12.00
Stevenson	60	5	12.00
Vernon Hills	24	3	8.00
Wauconda	14	2	7.00
AVERAGE	25.00	2.58	10.15

Winter/Competitive Dance - NLCC

2023-2024			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Antioch	13	2	6.50
Grant	30	2.5	12.00
Lakes Community	16	2	8.00
Wauconda	14	2	7.00
Grayslake Central	14	2	7.00
Grayslake North	8	2	4.00
AVERAGE	15.83	2.08	7.42

RECOMMENDATION : Increase .50 paid stipend/coach to 1.0 paid stipend/coach.

BADMINTON

2022-2023			
COOK/LAKE COUNTY			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Deerfield	42	3	14.00
Conant HS	32	3	10.67
Fremd HS	47	3	15.67
Grant	36	2	18.00
Highland Park	33	3	11.00
Hoffman Estates HS	37	3	12.33
Lake Forest HS	48	3	16.00
Libertyville	50	3	16.67
Maine East	46	3	15.33
Maine South	50	3	16.67
Maine West	46	3	15.33
New Trier	52	5	10.40
Palatine HS	43	3	14.33
Schaumburg HS	35	3	11.67
Stevenson	55	5	11.00
Vernon Hills	52	3	17.33
Zion Benton HS	60	3	20.00
AVERAGE	764	54	14.15

LAKE COUNTY			
School	# of athletes	# of paid stipends	Coach to Player Ratio
Deerfield	42	3	14.00
Grant	36	2	18.00
Highland Park	33	3	11.00
Lake Forest HS	48	3	16.00
Libertyville	50	3	16.67
Stevenson	55	5	11.00
Vernon Hills	52	3	17.33
Zion Benton HS	60	3	20.00
AVERAGE	376	25	15.04

Recommendation: Add Freshman/JV2 level and one (1) additional paid coach for 2023-2024.

BOE MEETING DECEMBER 21, 2023
FREEDOM OF INFORMATION REQUESTS FULFILLED

Date of Request	Requestor	Documents Requested	Date of Response
11/27/2023	Patrick Lee, IL State Volunteer for Change the Air Foundation	Latest IAQ and Environmental Testing performed including mold spore sampling data.	11/28/2023